

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting

June 13, 2025

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:00 A.M., Friday, June 13, 2025, at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members: Lyle Bloom, Chair
Cory Wright, Vice Chair (not in attendance)
Jeremy Evans, Secretary-Treasurer
Steve Kelly, Member
Jodi Stephens, Member

Other Guests:

Guy Bainum, Williamsburg Township
Wayne Bastin, Bastin & Company
John Becker, Union Township Trustee
Amanda Beiting, CCEO
Edward Boll, CC Resident
Jon Brunot, Burgess & Niple
Kristy Cannady, S&ME, Inc.
Claire Corcoran, CCBC
Rob Hans, Michael Baker International
Jay Hamilton, Mead Hunt
Jason Haus, ODOT D-8
Ethan Himer, DLZ
Bob Koehler, OKI
Craig Litmer, American Structurepoint
Steve Mary, Terracon
Troy Miller, Metro Consultants

Vanessa Nghiem, AECOM
Dylan Osborn, TEC Engineering
Samantha Poehner, Compass
Claire Ratkey, CCEO
Chris Rowland, CCWRD
Doug Royer, CCEO
Sukie Scheetz, CCEO
Steve Shadix, Stantec Consulting
Ben Stollar, O.R. Colan Associates
Fred Sturgis, CCEO
Bryan Vasaris, Fishbeck
Jeff Wallace, Woolpert
Brad Warnoch, Choice One Engineering
Sandy West, CCEO
Nick Yeretian, Kleingers Group

B. Administrative Items

Motion by Mr. Kelly, seconded by Mr. Evans, to approve the minutes of the May 9, 2025, Regular Meeting, of the Clermont County Transportation District, as submitted, and upon roll call vote, carried with each member present voting aye.

C. **Transportation Improvement Project Updates**

General:

1. **OKI/ICC Update** – Bob Koehler advised that they have been reviewing sixty-one applications, three are from Clermont County, the Engineer's office, Miami, and Pierce Townships. Over the next few weeks, they will be evaluating the projects and will have word on what is recommended.
2. **Eastern Corridor – Segments I, II-III, IVa** – Jason Haus, ODOT D-8, advised that on the construction side, the contractor will begin paving Eastgate North Drive through Glen Este-Withamsville Road and Glen Este back toward Meijer. The priority is getting Eastgate North and Glen Este open.

Projects:

3. **Round Bottom Road Bridge Replacement (CR106-3.03)** – Doug Royer, CCEO, advised that the road is open to traffic. Mr. Royer advised that we are finishing out payments and the closeout on the project.
4. **Bach Buxton Road Roundabouts** – Amanda Beiting, CCEO, advised that the Feasibility study was submitted on May 9, 2025. An additional survey has been completed. Stage 1 plans will be submitted in August. Ms. Beiting advised that we are awaiting notification of the SFY 25 TID grant application for ROW assistance. There is a new business item on the agenda relative to the project.
5. **Deerfield Road/Woodville Pike Roundabout** – Amanda Beiting, CCEO, advised that a meeting was held on May 5, 2025, to discuss Stage 1 comments. Stage 2 comments are due in October. The project is on schedule for FY28 construction.
6. **Glancy Corner-Marathon Road Bridge Rehabilitation C54-2.16** – Doug Royer, CCEO, advised that bids for the project were opened on April 24, 2025. JTM Smith Construction is the apparent low bidder in the amount of \$307,777.45. A pre-con meeting will be scheduled once we get a schedule on beams.
7. **Felicity Cedron Road Bridge Rehabilitation Project CLE-C45-2.45** – Doug Royer, CCEO, advised that we are working on Stage 3 design. The project is scheduled for FY26 construction.
8. **District Drive/Rise Way** – Doug Royer, CCEO, advised that bids on the project were opened on June 5, 2025. Barrett Industries is the apparent low bidder. The contract award for the base bid and addendum #2 is a total contract amount of \$1,018,272.89.
9. **Gibson Road Bridge Replacement T196-1.30** – Doug Royer, CCEO, advised that new beams were set this week and the project is on schedule. The completion date estimate is early July.
10. **Shiloh Road Bridge Replacement C157-2.35** – Doug Royer, CCEO, advised that the road is open and the project is complete. We are working on final payments and closeout.
11. **Marathon Edenton Road Bridge Replacement C82-1.61** – Doug Royer, CCEO, advised that plans are complete. Mr. Royer is preparing bid documents for next week.
12. **Newtonsville Hutchinson Road Bridge Replacement C93-2.08** – Doug Royer, CCEO, advised that bids on the project were opened on June 5, 2025. The apparent low bidder was W.E. Smith Construction in the amount of \$297,273.81.
13. **Milford Schools Roadway Improvements** – Amanda Beiting, CCEO, advised that bids were opened on June 5, 2025. Ford Development is the apparent low bidder in the amount of \$1,679,001.40. There is a new business item on the agenda relative to the project.

14. **Old SR 74/Elmont Drive** – Jeremy Evans, advised that we are rescoping the project to extend improvements through Vermona Drive. There will be an amendment to the design contract. There are new business items on the agenda relative to the project.
15. **Belfast Owensville Road Bridge Replacement C10-2.69** – Doug Royer, CCEO, advised that construction bids were opened on May 29, 2025. The contract was awarded to KT Holden Construction in the amount of \$588,450. A pre-con meeting will be scheduled in the next few weeks.
16. **Bach Buxton @ Red Sunrise Intersection Improvements** – Amanda Beiting, CCEO, advised construction bids were opened on May 15, 2025. The apparent lowest bidder is Elex, Inc. in the amount of \$405,030.50. The contract will be awarded pending receipt of developer funds. There is a new business item on the agenda relative to the project.
17. **Shayler Road Bridge Rehabilitation C107-1.31** – Doug Royer, CCEO, advised that a scoping meeting and fee request has been sent to the selected firm, Fishbeck.
18. **Glancy Corner Road Bridge Rehabilitation C54-0.16** – Doug Royer, CCEO, advised that a scoping meeting and fee proposal request has been sent to the selected firm, Compass Infrastructure Group.
19. **Mt. Carmel Tobasco – Clough Pike Intersection Improvements** – Doug Royer, CCEO, advised that a SFY TID grant application has been submitted for design assistance. We anticipate design work to begin in September 2025.
20. **Half Acre-Afton Drive Roundabouts** - Doug Royer, CCEO, advised that a SFY TID grant application has been submitted for design assistance. We anticipate design work will begin in September 2025.
21. **Owens Lane Emergency Landslide** – Amanda Beiting, CCEO, advised that OPWC emergency funds have been provided to the township. Bid packages were released on June 5, 2025, and bids are due on June 18, 2025.
22. **South Afton Industrial Park – Phase 2** – Doug Royer, CCEO, advised that the Clermont County CIC is funding the final phase. There is a new business item on the agenda relative to the project.

D. Financial Report –

1. Monthly Financial Report

Wayne Bastin reviewed the financial report and checks written.

Motion by Mr. Kelly, seconded by Mr. Evans, to accept the monthly financial report as submitted, and upon roll call vote, carried with each member present voting aye.

E. New Business –

1. **Resolution 2025-14 – Resolution approving and authorizing the award of construction services contract in connection with the Bach Buxton @ Red Sunrise Intersection Improvement Project (PID 90970) to Elex, Inc. for their lowest and best bid in the amount of \$405,030.50 contingent upon confirmation of receipt of required funding from Grand Communities and related actions.**

Motion by Mr. Evans, seconded by Mr. Kelly, to adopt Resolution 2025-14, a resolution approving, and authorizing the award of construction services contract in connection with the Bach Buxton @ Red Sunrise Intersection Improvement Project (PID 90970) to Elex, Inc.

for their lowest and best bid in the amount of \$405,030.50 contingent upon confirmation of receipt of required funding from Grand Communities and related actions, as submitted, and upon roll call vote, carried with each member present voting aye.

2. **Resolution 2025-15 – Resolution approving and authorizing Phase 2 work for the South Afton Industrial Park Project (PID 90420) to include execution of a consultant services contract with Arcadis for design work not to exceed \$19,000.00 and authorization to advertise and award a construction contract in an amount not to exceed \$299,763.00 and related actions.**

Motion by Mr. Kelly, seconded by Mr. Evans, to adopt Resolution 2025-15, a resolution approving, and authorizing Phase 2 work for the South Afton Industrial Park Project (PID 90420) to include execution of a consultant services contract with Arcadis for design work not to exceed \$19,000.00 and authorization to advertise and award a construction contract in an amount not to exceed \$299,763.00 and related actions, as submitted, and upon roll call vote, carried with each member present voting aye.

3. **Resolution 2025-16 – Resolution approving and authorizing the award of the construction services contract in connection with the Milford Schools Roadway Improvement Project (PID 90920) to Ford Development Corporation for their lowest and best bid in the amount of \$1,679,001.40 contingent upon confirmation of receipt of required funding from Milford Exempted Village School District and related actions.**

Motion by Mr. Evans, seconded by Mr. Kelly, to adopt Resolution 2025-16, a resolution approving and authorizing the award of the construction services contract in connection with the Milford Schools Roadway Improvement Project (PID 90920) to Ford Development Corporation for their lowest and best bid in the amount of \$1,679,001.40 contingent upon confirmation of receipt of required funding from Milford Exempted Village School District and related actions as submitted, and upon roll call vote, carried with each member present voting aye.

4. **Resolution 2025-17 - Resolution authorizing the execution of the LPA Federal Local-Let Project Agreement No. 41953 relative to the Bach Buxton Road Roundabouts Project (PID 122969) which included two roundabouts on Bach Buxton Road, the addition of two way left turn lanes and shared use paths.**

Motion by Mr. Kelly, seconded by Mr. Evans, to adopt Resolution 2025-17, a resolution authorizing the execution of the LPA Federal Local-Let Project Agreement No. 41953 relative to the Bach Buxton Road Roundabouts Project (PID 122969) which included two roundabouts on Bach Buxton Road, the addition of two way left turn lanes and shared use paths, as submitted, and upon roll call vote, carried with each member present voting aye.

5. **Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute First Amendment to Intergovernmental Agreement 2024-04 with Union Township, Clermont County, Ohio, for the Old SR 74/Elmont Drive Turn Lane and Road Widening Project (PID 90930), increasing the Township Pledged amount by \$4,650.00, to a revised amount of \$14,650.00.**

Motion by Mr. Evans, seconded by Mr. Kelly, to authorize the Chairman, in consultation with CCTID Legal Counsel, to execute First Amendment to Intergovernmental Agreement 2024-04 with Union Township, Clermont County, Ohio, for the Old SR 74/Elmont Drive Turn Lane and Road Widening Project (PID 90930), increasing the Township Pledged amount by \$4,650.00, to a revised amount of \$14,650.00, as submitted, and upon roll call vote, carried with each member present voting aye.

6. **Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 01 to Contract 2024-12 with Choice One Engineering, for the Old SR 74/Elmont Drive Turn Lane and Road Widening Project (PID 90930), increasing the contract amount by \$9,300.00, making a revised not-to-exceed amount under the contract of \$47,920.00 and no attendant increase to contract time.**

Motion by Mr. Kelly, seconded by Evans, to execute Change Order 01 to Contract 2024-12 with Choice One Engineering, for the Old SR 74/Elmont Drive Turn Lane and Road Widening Project (PID 90930), increasing the contract amount by \$9,300.00, making a revised not-to-exceed amount under the contract of \$47,920.00 and no attendant increase to contract time, as submitted, and upon roll call vote, carried with each member present voting aye.

7. **Amendment, Restatement and Ratification of the CCTID Regional Transportation Improvement Program (RTIP), dated June 2025 identifying and updating the projects established, coordinated, managed, and constructed by the CCTID.**

Motion by Evans, seconded by Mr. Kelly, to amend, restate and ratify the CCTID Regional Transportation Improvement Program (RTIP), dated June 2025 identifying and updating the projects established, coordinated, managed, and constructed by the CCTID, as submitted, and upon roll call vote, carried with each member present voting aye.

F. Public Comments –

Lyle Bloom announced that he was resigning from the TID Board and that this would be his last official meeting as Chair of the CCTID. Mr. Evans thanked Mr. Bloom for his service. Mr. Evans also acknowledged that Sukie Scheetz would be retiring and thanked her for her previous service on the TID Board and her role as Senior Administrator in the Engineer's Office.

John Becker, Union Township Trustee, inquired about the timeline to open Glen Este-Withamsville Road. Jason Haus, ODOT D-8, responded to Mr. Beckers' questions.

G. Upcoming Meeting Schedule –

July 11, 2025
Clermont County Engineer's Office
Shared Conference Room
2381 Clermont Center Drive
Batavia, Ohio 45103

H. Adjournment

Motion by Mr. Kelly, seconded by Mr. Evans, to adjourn the regular meeting of the CCTID and upon roll call vote carried with all members present voting aye.


Approved at the regular scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 11th day of July 11, 2025.



Clermont County Transportation Improvement District

Presiding Trustee

Attest:


Clermont County Transportation Improvement District
Presiding Secretary- Treasurer

Motion to Approve: Mr. Kelly

Seconded by: Mr. Evans