

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting

November 8, 2024

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:00 A.M., Friday, November 8, 2024, at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members: Lyle Bloom, Chair
Cory Wright, Vice Chair
Jeremy Evans, Secretary-Treasurer
Steve Kelly, Member
Jodi Stephens, Member (not in attendance)
Representative Adam Bird, Non-voting Member (not in attendance)

Other Guests:

Wayne Bastin, Bastin & Company	Chris Rowland, CCWRD
John Becker, Union Township	Doug Royer, CCEO
Amanda Beiting, CCEO	Carl Ruf, Strand Associates
Edward Boll, CC Resident	Chad Rundle, DLZ
Jon Brunot, Burgess & Niple	Sukie Scheetz, CCEO
Jay Hamilton, Mead Hunt	Rusty Schuermann, Legal Counsel
Jason Haus, ODOT D-8	Karl Schultz, CC Resident
Dan Hoying, LJB	Steve Shadix, Stantec Consulting
Shawn Mason, American Structurepoint	Michelle Terrell, TranSystems
Troy Miller, Metro Consultants	Bryan Vasaris, Fishbeck
Troy Niese, Choice One Engineering	Jeff Wallace, Woolpert
Dylan Osborn, TEC Engineering	Sandy West, CCEO
Andrew Rohne, RSG	Nick Yeretzaïm, Kleingers Group
Charlie Rowe, ODOT D-8	

B. Administrative Items

Motion by Mr. Kelly, seconded by Mr. Wright, to approve the minutes of the September 13, 2024, Regular Meeting of the Clermont County Transportation Improvement District, as submitted, and upon roll call vote, carried with each member present voting aye.

C. **Transportation Improvement Project Updates**

General:

1. **OKI/ICC Update** – Bob Koehler was unable to attend today’s meeting. Mr. Koehler emailed his project update prior to the meeting. Jeremy Evans reported that on October 10, 2024, the OKI Board approved the following projects in Clermont County for funding: Clermont County TID Bach Buxton Road Corridor Improvements at \$2,811,802.00 and City of Loveland – State Route 48 and Butterworth Sidewalk at \$761,243.00.
2. **Eastern Corridor – Segments I, II-III, IVa** – Charlie Rowe, ODOT D-8, advised that design is complete on SR 32. Josh Bradford, ODOT D-8, advised that the contractor is paving surface on eastbound SR 32 and will be paving surface on westbound SR 32 next week. The 3rd lane westbound will open after Sunesis Construction sets beams next week at the Glen Este-Withamsville bridge.

Projects:

3. **Round Bottom Road Bridge Replacement (CR106-3.03)** – Doug Royer, CCEO, advised that construction may begin this fall. Mr. Royer is waiting on a pre-con meeting with JTM Smith Construction for the schedule. The estimated completion date on the project is early May 2025.
4. **East Loveland Bridge Replacement (M-01-0.18)** – Doug Royer, CCEO, advised that there are a few minor railing issues to complete. The project is complete and open.
5. **Aicholtz Road Roundabouts** – Doug Royer, CCEO, advised that the project is fully open to the public. Mr. Royer reported that we are waiting on Duke Energy for power to lighting and are finishing signage and a few punch list items.
6. **Bach Buxton Road Roundabout** – Amanda Beiting, CCEO, advised that OKI approved \$2.8 million dollars of the \$3.3 million of STBG funds requested.
7. **Deerfield Road/Woodville Pike Roundabout** – Amanda Beiting, CCEO, advised that the public comment period closed on October 20, 2024. The project is scheduled for FY28 construction.
8. **Glancy Corner-Marathon Road Bridge Rehabilitation C54-2.16** – Doug Royer, CCEO, advised that the TID received ODOT’s review in early October. Burgess & Niple has addressed the ODOT review and has submitted Stage 3 plans.
9. **Ireton Trees Road Bridge Rehabilitation Project** – Doug Royer, CCEO, advised that the project is complete. There are a few minor issues remaining. The contractor is waiting on guardrail material.
10. **US50/SR132 Intersection Improvement Project** – Amanda Beiting, CCEO, advised that work that needs to be completed includes final surface and striping and signal installation. The project will be complete by the end of 2024.
11. **Felicity Cedron Road Bridge Rehabilitation Project CLE-C45-2.45** – Doug Royer, CCEO, advised that Stantec Consulting is working on design. The project is scheduled for FY26 construction.
12. **Champion’s Way Roadway Improvement** – Doug Royer, CCEO, advised that the project is complete. We are working on final payments and the closeout.
13. **Neville-Penn Schoolhouse Road Landslide Stabilization** – Amanda Beiting, CCEO, advised that construction was completed on September 23, 2024. We are working on the final close-out.

14. **District Drive/Rise Way** – Jeremy Evans, advised that the project is pending by Miami Township determination of funding.
15. **Gibson Road Bridge Replacement T196-1.30** – Doug Royer, CCEO advised that bids were opened October 17, 2024. JTM Smith Construction was the apparent low bidder at \$590,156. We are working on contracts and a schedule. The project is anticipated to be completed by August 1, 2025.
16. **Shiloh Road Bridge Replacement C157-2.35** – Doug Royer, CCEO, advised that bids were opened October 3, 2024. The apparent low bidder was JTM Smith Construction at \$278,458.67. We are working on contracts and a schedule. The project is anticipated to be completed by August 1, 2025.
17. **Bray Road Bridge Replacement T170-1.27** – Doug Royer, CCEO, advised that bids were opened October 10, 2024. The apparent low bidder was JTM Smith Construction at \$269,866.75. We are working on contracts and a schedule. The project is anticipated to be completed by August 1, 2025.
18. **Marathon Edenton Road Bridge Replacement C82-1.61** – Doug Royer, CCEO, advised that we are working on final drawings. When the drawings are complete and final ROW is acquired, the project will go out for bid.
19. **Newtownsville Hutchinson Road Bridge Replacement C93-2.08** – Doug Royer, CCEO, advised that plans are complete, and we are working on final ROW. Mr. Royer anticipates that the project will go out for bid at the end of 2024, after ROW is acquired.

D. Financial Report –

1. Monthly Financial Report

Wayne Bastin reviewed the financial report and checks written.

Motion by Mr. Wright, seconded by Mr. Kelly, to accept the monthly financial report as submitted, and upon roll call vote, carried with each member present voting aye.

E. New Business –

1. **Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute an Agreement between the Auditor of State, the Clermont County Transportation Improvement District and Julian & Grube, Inc. relative to the financial audit of the CCTID for an extension term of January 1, 2024 thru December 31, 2028 for a five year total fee of \$46,575.00.**

Motion by Mr. Evans, seconded by Mr. Wright, to authorize the Chairman, in consultation with CCTID Legal Counsel, to execute an Agreement between the Auditor of State, the Clermont County Transportation Improvement District and Julian & Grube, Inc. relative to the financial audit of the CCTID for an extension term of January 1, 2024 thru December 31, 2028 for a five year total fee of \$46,575.00, as submitted, and upon roll call vote carried with each member present voting aye.

2. **Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order #1 to the Consultant Agreement 2023-10 with Geotechnology, LLC, dba UES adjusting the contract price to add \$50,000.00 to a new not to exceed price of \$90,000.00 and extending the contract time to December 31, 2026.**

Motion by Mr. Wright, seconded by Mr. Kelly, to authorize the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order #1 to the Consultant Agreement 2023-10 with Geotechnology, LLC, dba UES adjusting the contract price to add \$50,000.00 to a new not to exceed price of \$90,000.00 and extending the contract time to December 31, 2026, as submitted, and upon roll call vote carried with each member present voting aye.

- 3. Resolution 2024-19, a resolution (1) designating and approving inclusion in the RTIP of the Milford Schools Roadway Improvements Project (CCTID Project NO. 90920); (2) authorizing execution of an Intergovernmental Agreement with the Milford Exempted Village School District; (3) authorizing the issuance of a Letter of Intent for Consultant Services related to real estate property acquisition services; and (4) authorization to bid and award a purchase contract for traffic material in a not to exceed amount of \$141,438.00.**

Motion by Mr. Kelly, seconded by Mr. Evans, to adopt Resolution 2024-19, a resolution (1) designating and approving inclusion in the RTIP of the Milford Schools Roadway Improvements Project (CCTID Project NO. 90920); (2) authorizing execution of an Intergovernmental Agreement with the Milford Exempted Village School District; (3) authorizing the issuance of a Letter of Intent for Consultant Services related to real estate property acquisition services; and (4) authorization to bid and award a purchase contract for traffic material in a not to exceed amount of \$141,438.00, as submitted, and upon roll call vote carried with each member present voting aye.

- 4. Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 1 & Final to Contract 2024-04 with W.E. Smith Construction for the Neville-Penn Schoolhouse Road Landslide Project (PID 90850) adjusting the contract price to add \$55,567.01 to a new not to exceed price of \$234,913.50, with no extension to the contract time.**

Motion by Mr. Wright, seconded by Mr. Kelly, to authorize the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 1 & Final to Contract 2024-04 with W.E. Smith Construction for the Neville-Penn Schoolhouse Road Landslide Project (PID 90850) adjusting the contract price to add \$55,567.01 to a new not to exceed price of \$234,913.50, with no extension to the contract time, as submitted, and upon roll call vote carried with each member present voting aye.

- 5. Resolution 2024-20, a resolution authorizing the execution of the LPA Federal Local-Let Project Agreement No. 39273 relative to the Woodville Pike/Deerfield Road Roundabout Project PID 119603.**

Motion by Mr. Evans, seconded by Mr. Kelly, to adopt Resolution 2024-20, a resolution authorizing the execution of the LPA Federal Local-Let Project Agreement No. 39273 relative to the Woodville Pike/Deerfield Road Roundabout Project (PID 119603), as submitted, and upon roll call vote carried with each member present voting aye.

F. Public Comments –

John Becker, Union Township, inquiry regarding the timing light at Bell's Lane, the Bach Buxton signage and the ODOT process for cleaning up litter along SR 32 and I-275. Charlie Rowe, ODOT D-8 addressed Mr. Becker's questions and concerns.

Jeremy Evans advised that after the September meeting, the Auditor of State stopped by the office with the Auditor of State Award certificate. Mr. Evans thanked Mr. Bastin for his continued work to ensure a clean audit every year.

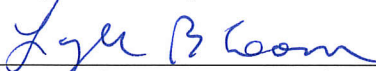
G. Upcoming Meeting Schedule –

December 13, 2024
Clermont County Engineer's Office
Shared Conference Room
2381 Clermont Center Drive
Batavia, Ohio 45103

H. Adjournment

Motion by Mr. Kelly, seconded by Mr. Wright, Kelly, to adjourn the regular meeting of the CCTID and upon roll call vote carried with all members present voting aye.

Approved at the regular scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 13th day of December 2024.



Clermont County Transportation Improvement District
Presiding Trustee

Attest: 

Clermont County Transportation Improvement District
Presiding Secretary- Treasurer

Motion to Approve: Mr. Wright
Seconded by: Mr. Kelly