

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting

February 10, 2023

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:00 A.M., Friday, February 10, 2023 at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members:

Jeff Wright, Chair
Lyle Bloom, Vice Chair
Jeremy Evans, Secretary-Treasurer
Matt Taylor, Member
Representative Adam Bird, Non-voting Member

Other Guests:

Wayne Bastin, Bastin & Company	Tom Pannett, Legal Counsel
John Becker, Union Twp. Trustee	Dylan Osborn, TEC Engineering
Greg Bickford, CCBC	Nathan Pera, AECOM
Jon Brunot, Burgess & Niple	Brad Perry, CCEO
Claire Corcoran, CCBC	Chris Rowland, CCWRD
Katie Dillenburg, Bayer Becker	Doug Royer, CCEO
Jennifer Haley, CCBC	Sukie Scheetz, CCEO
Jay Hamilton, Mead Hunt	Steve Shadix, Stantec Consulting
Rob Hans, Michael Baker International	Ben Stollar, O.R. Colan
Jason Haus, ODOT D-8	Michelle Terrell, TranSystems
Bob Koehler, OKI	Jeff Wallace, CT Consultants
Jennifer Kunz, Geotechnology	Sandy West, CCEO
Craig Litmer, American Structurepoint	Greg Wollenhaupt, DLZ
Shaun Mason, American Structurepoint	Nick Yeretian, Kleingers Group
Nicole McPherson, Kleingers Group	

LET THE RECORD SHOW: Mr. Wright announced that Jeff Lykins submitted his resignation from the TID Board last week. Mr. Lykins served on the TID Board for the span of four years and his service is very much appreciated. The Board wishes Jeff all the best in his future endeavors.

B. Administrative Items

Motion by Mr. Bloom, seconded by Mr. Taylor, to approve the minutes of the January 13, 2023 Annual Meeting of the Clermont County Transportation Improvement District, as submitted, and upon roll call vote, carried with each member present voting aye.

C. Transportation Improvement Projects Progress Updates

General:

1. **OKI/ICC Update** – Bob Koehler, OKI, advised that they are kicking off their annual call for projects. A workshop is scheduled for March 7, 2023. There will be some changes to the process this year.
2. **Eastern Corridor – Segments I, II-III, IVa** – Charlie Rowe, ODOT D-8, advised that the Eight Mile and SR 32 project in Hamilton County is currently underway. The public will see a lot of construction begin this spring. Going east the project for lowering SR 32 under 275 to get southbound traffic to preferred clearances and reduce some of the leading issues at the Green T and make that permanent will also start in the spring. The Glen Este Withamsville overpass and ramps project is scheduled to sell in December of 2023. Hopefully later this month ODOT will hear from TRAC that we will receive the balance of funds to cover inflated costs on the project. Jason Haus, ODOT D-8 advised that construction on the interchange has currently slowed during the winter months. They are currently doing electrical work and getting some foundations in. The ramp is finished and the poles are in. The contractor will continue work on construction of the bridge soon. The construction on Phase 2 of the Old SR 74 Improvements will begin in a few weeks and a pre-con meeting will also be scheduled.

Active:

3. **ITS Phase 3** – Amanda Beiting, CCEO, advised that the project is on hold until they receive the last item needed to be installed in order for the project to be complete.
4. **Pond Road Bridge Replacement** – Doug Royer, CCEO, advised that we have acquired the one ROW parcel needed from the property owner and should receive the final plans in the next couple of days. There is a new business item on the agenda relative to the project.
5. **Round Bottom Road Bridge Replacement (CR106-3.03)** – Doug Royer, CCEO, advised that they are on track for Stage 3 plans to be submitted to ODOT. The County will begin ROW acquisition through an ODOT task order.
6. **East Loveland Bridge Replacement (M-01-0.18)** – Doug Royer, CCEO, advised that the City of Loveland received an OPWC grant to fund the project. They will manage construction of the project. Mr. Royer anticipates that project bidding will begin in July once the City of Loveland receives the signed grant.
7. **Aicholtz Road Roundabouts** – Doug Royer, CCEO, advised that all the ROW has been certified. ODOT has the PSE and we are waiting on the final authorization to bid the project. There are two new business items on the agenda relative to the project.
8. **Old SR 74 Improvements & Bridge Replacement Project C171-2.31** – Amanda Beiting, CCEO, advised that the project is still under review. Ms. Beiting anticipates that the project will go out for bid soon.
9. **Bach Buxton Road Roundabout** – Amanda Beiting, CCEO, advised that they recently met with designer on the project and are in the beginning stages of preliminary design. Ms. Beiting advised that they are looking at potential funding for the project.

10. **Deerfield Road/Woodville Pike Roundabout** – Amanda Beiting, CCEO, advised that we have secured funding for the project and we will begin the design process soon.
11. **O’Bannonville Road Bridge Rehabilitation CLE-C98-0.66** – Doug Royer, CCEO, advised that Stage 3 plans have been submitted and approved by ODOT.
12. **Ireton Trees Road Bridge Rehabilitation Project** – Doug Royer, CCEO, advised that they have a few comments to finish on the plans before submitting them to ODOT for review.
13. **US50/SR132 Intersection Improvement Project** – Amanda Beiting, CCEO, advised that they had planned to advertise for bids on the project this week, but had some last minute changes to the plans. They anticipate the project will bid in the next couple of weeks.
14. **O’Bannonville Road Bridge Replacement C98-1.88 & 1.92** – Doug Royer, CCEO, advised that these are two bridges that the CCEO acquired. There is a new business item on the agenda to transfer the projects from the CCEO to the CCTID. Mr. Royer advised that they will solicit proposals next week from contractors.

D. Financial Items

1. Monthly Financial Report -

Wayne Bastin reviewed the financial report and checks written.

Motion by Mr. Evans, seconded by Mr. Bloom, to accept the monthly financial report as submitted, and upon roll call vote, carried with each member present voting aye.

E. New Business

1. Resolution 2023-05, a resolution authorizing and adopting Fiscal Year 2023 Budget.

Motion by Mr. Taylor, seconded by Mr. Evans, to adopt Resolution 2023-05, a resolution authorizing and adopting Fiscal Year 2023 Budget, as submitted, and upon roll call vote, carried with each member present voting aye.

2. Resolution 2023-06, a resolution approving and authorizing retention of contractor for clearing and grubbing services for the Aicholtz Road Roundabouts Project (PID 108254).

Motion by Mr. Taylor, seconded by Mr. Bloom, to adopt Resolution 2023-06, a resolution approving and authorizing retention of contractor for clearing and grubbing services for the Aicholtz Road Roundabouts Project (PID 108254), as submitted, and upon roll call vote, carried with each member present voting aye.

3. Resolution 2023-07, a resolution approving and authorizing retention of contractor for clearing and grubbing services for the Pond Run Road Bridge Replacement Project (PID 115764).

Motion by Mr. Evans, seconded by Mr. Taylor, to adopt Resolution 2023-07, a resolution approving and authorizing retention of contractor for clearing and grubbing services for the Pond Run Road Bridge Replacement Project (PID 115764), as submitted, and upon roll call vote, carried with each member present voting aye.

4. Motion to approve and authorize amendment of LPA Agreement 33890 to provide for an additional \$250,000 in funding from ODOT Jobs & Commerce for the Aicholtz Roundabout Project (PID 108254).

Motion by Mr. Evans, seconded by Mr. Bloom, to approve and authorize amendment of LPA Agreement 33890 to provide for an additional \$250,000 in funding from ODOT Jobs and Commerce for the Aicholtz Roundabout Project (PID 108254), as submitted, and upon roll call vote, carried with each member present voting aye.

5. **Authorization for the Chairperson or the Secretary-Treasurer, to take appropriate action required to renew the CCTID insurance policies, in accordance with the Arthur J. Gallagher renewal package on file with the CCTID, in an amount not-to-exceed \$12,000.**

Motion by Mr. Evans, seconded by Mr. Bloom, to authorize the Chairperson or the Secretary-Treasurer, to take appropriate action required to renew the CCTID insurance policies, in accordance with the Arthur J. Gallagher renewal package on file with the CCTID, in an amount not-to-exceed \$12,000, as submitted, and upon roll call vote, carried with each member present voting aye.

6. **Resolution 2023-08, a resolution designating and approving inclusion in the RTIP of the O'Bannonville Road Bridge Replacements Project C98-1.88 & 1.92 (CCTID No. 90790) and related actions necessary for contracting the construction.**

Motion by Mr. Bloom, seconded by Mr. Taylor, to adopt Resolution 2023-08, a resolution designating and approving inclusion in the RTIP of the O'Bannonville Road Bridge Replacements Project C98-1.88 & 1.92 (CCTID No. 90790), and related actions necessary for contracting the construction, as submitted, and upon roll call vote, carried with each member present voting aye.

7. **Amendment, Restatement and Ratification of the CCTID Regional Transportation Improvement Program (RTIP), dated February, 2023 identifying and updating the projects established, coordinated, managed and constructed by the CCTID.**

Motion by Mr. Taylor, seconded by Mr. Evans, for the amendment, restatement and ratification of the CCTID Regional Transportation Improvement Program (RTIP), dated February, 2023 identifying and updating the projects established, coordinated, managed and constructed by the CCTID, as submitted, and upon roll call vote, carried with each member present voting aye.

F. Public Comments –

G. Upcoming Meeting Schedule

Friday, March 10, 2023
Clermont County Engineer's Office
Shared Conference Room
2381 Clermont Center Drive
Batavia, Ohio 45103

H. Adjournment

Motion by Mr. Bloom, seconded by Mr. Evans, to adjourn the regular meeting of the CCTID and upon roll call vote carried with all members present voting aye.

Approved at the regular scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 10th day of March, 2023.

Jeff W. Siler
Clermont County Transportation Improvement District
Presiding Trustee

Attest: [Signature]
Clermont County Transportation Improvement District
Presiding Secretary- Treasurer

Motion to Approve: Mr. Bloom

Seconded by: Mr. Taylor