

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Annual Meeting

January 13, 2023

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:00 A.M., Friday, January 13, 2023 at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members: Jeff Wright, Chair
Lyle Bloom, Vice Chair
Jeremy Evans, Secretary-Treasurer
Jeff Lykins, Member (not in attendance)
Matt Taylor, Member
Representative Adam Bird, Non-voting Member

Other Guests:

Brad Ackel, Carpenter Marty	Steve Mitchell, LJB
Travis Baker, AECOM	David Orr, WSP
Wayne Bastin, Bastin & Company	Dylan Osborn, TEC Engineering
Bonnie Batchler, CCBC	David Painter, CCBC
John Becker, Union Twp Trustee	Sara Partin, CED
Sheila Williamowski Boehner, KBHR	Brad Perry, CCEO
Ed Boll, CC Resident	Chris Rowland, CCWRD
Tracie Braun, CCBC	Doug Royer, CCEO
Jon Brunot, Burgess & Niple	Bobby Sandker, Civil Solutions
Claire Corcoran, CCBC	Sukie Scheetz, CCEO
Katie Dillenburg, Bayer Becker	Rusty Schuermann, Legal Counsel
Anna Lee Durastanti, O.R. Colan	Karl Schultz, CC Resident
Adele Evans, ODOT	Steve Shadix, Stantec Consulting
Jennifer Haley, CCBC	Ben Stollar, O.R. Colan
Jay Hamilton, Mead Hunt	Michelle Terrell, TranSystems
Ed Humphrey, CC Resident	Bryan Vasaris, Fishbeck
Bob Koehler, OKI	Jeff Wallace, CT Consultants
Jennifer Kunz, Geotechnology	Kelly Wessels, Fishbeck
Craig Litmer, American Structurepoint	Sandy West, CCEO
Mike Lober, CCEO	Greg Wollenhaupt, DLZ

B. Administrative Items

Motion by Mr. Taylor, seconded by Mr. Bloom, to approve the minutes of the December 9, 2022 Regular Meeting of the Clermont County Transportation Improvement District, as submitted, and upon roll call vote, carried with each member present voting aye

C. 2023 Reorganization

1. Election of Officers

Upon call for nomination and election of officers of the Clermont County Transportation Improvement District for 2023, Mr. Wright entertained a motion to nominate and elect the 2023 Officers; Jeff Wright to serve in the position of Chair, Lyle Bloom to serve in the position of Vice Chair and Jeremy Evans to serve in the position of Secretary-Treasurer, motion by Mr. Bloom, seconded by Mr. Evans, as submitted, and upon roll call vote carried, with each member present voting aye.

D. Transportation Improvement Projects Progress Updates

General:

1. **OKI/ICC Update** – Bob Koehler, OKI, advised that they are fine tuning their prioritization process in the yearly call for projects that begins in March and they are updating the way they identify safety issues to be more in line with how states nationally are doing it. They are also developing their forecast figures and may reach out for input from others to help see if their estimates are high or low.
2. **Eastern Corridor – Segments I, II-III, IVa** – Charlie Rowe, ODOT D-8, advised that construction on the interchange has currently slowed during the winter months. ODOT is actively buying ROW for the Glen Este Withamsville overpass and ramps. Mr. Rowe advised that Phase 2 of the Old SR 74 Improvements was awarded to John R. Jurgensen Company.

Active:

3. **ITS Phase 3** – Amanda Beiting, CCEO, advised that they are waiting on an E-Switch for the project to be completed.
4. **Pond Road Bridge Replacement** – Doug Royer, CCEO, advised that Stage 3 plans have been reviewed by ODOT and all corrections have been made. There is one ROW parcel that we are in the process of acquiring from the property owner. There is a new business item on the agenda relative to the project.
5. **Round Bottom Road Bridge Replacement (CR106-3.03)** – Brad Ackel, Carpenter Marty, advised that they are wrapping up ROW changes due to water main modifications. Stage 3 plans will be submitted to ODOT on Monday. The County will begin ROW acquisition through an ODOT task order. There is a new business item on the agenda relative to the project.
6. **SR28 and Smith Road Intersection Improvement Project** – Amanda Beiting, CCEO, advised that work on the project is complete. Ms. Beiting reported that they are waiting on ODOT's consultant to finish the punch list and inspect the signal. There is a new business item on the agenda relative to the project.
7. **East Loveland Bridge Replacement (M-01-0.18)** – Doug Royer, CCEO, advised that the City of Loveland received an OPWC grant to fund the project. The City of Loveland will be managing construction of the project. Once the City of Loveland receives the signed OPWC grant, we anticipate that project bidding will begin in July.

8. **Aicholtz Road Roundabouts** – Craig Litmer, American Structurepoint, advised that Final Tracing plans were submitted in December. They are currently working on utility relocation needs. There are 5 parcels that require an asbestos abatement assessment before demolition of the properties. Mr. Evans advised that we received a 2 million dollar earmark from Congressman Wenstrup’s office and we are very appreciative of the additional funds to move the project forward.
9. **Old SR 74 Improvements & Bridge Replacement Project C171-2.31** – Doug Royer, CCEO, advised that all ROW has been acquired and staff is finalizing the final quantities.
10. **Bach Buxton Road Roundabout** – Amanda Beiting, CCEO, advised that they are in the beginning stages of preliminary design and are looking at potential funding for the project.
11. **Deerfield Road/Woodville Pike Roundabout** – Amanda Beiting, CCEO, advised that we received a little over 2 million dollars from CEAO funds for the project. Ms. Beiting advised that they plan to re-work the design on the project with the consultant.
12. **O’Bannonville Road Bridge Rehabilitation CLE-C98-0.66** – Doug Royer, CCEO, advised that Stage 3 plans have been reviewed and approved by ODOT. There is a new business item on the agenda relative to the project.
13. **Ireton Trees Road Bridge Rehabilitation Project** – Doug Royer, CCEO, advised that the design is being done in-house. Stage 3 plans have been submitted to ODOT for comments. There is a new business item on the agenda relative to the project.
14. **US50/SR132 Intersection Improvement Project** – Amanda Beiting, CCEO, advised that the bid package has been submitted to the ODOT Central Office for review. The project is anticipated to bid in February of 2023.

E. Financial Items

1. Monthly Financial Report -

Wayne Bastin reviewed the financial report and checks written.

Motion by Mr. Evans, seconded by Mr. Bloom, to accept the monthly financial report as submitted, and upon roll call vote, carried with each member present voting aye.

F. New Business

1. **Resolution 2023-01, a resolution approving and authorizing notice to contractors and acceptance of bids for construction services for the Pond Run Road Bridge Replacement Project T767-2.86 (CCTID No. 90680/PID 115764) and related actions.**

Motion by Mr. Evans, seconded by Mr. Taylor, to adopt Resolution 2023-01, a resolution approving and authorizing notice to contractors and acceptance of bids for construction services for the Pond Run Road Bridge Replacement Project T767-2.86 (CCTID No. 90680/PID 115764) and related actions, as submitted, and upon roll call vote, carried with each member present voting aye.

2. **Resolution 2023-02, a resolution approving and authorizing notice to contractors and acceptance of bids for construction services for the Ireton Trees Road Bridge Rehabilitation Project CLE-T39-1.20 (CCTID No. 90770/PID 117497) and related actions.**

Motion by Mr. Bloom, seconded by Mr. Evans, to adopt Resolution 2023-02, a resolution approving and authorizing notice to contractors and acceptance of bids for construction services for the Ireton Trees Road Bridge Rehabilitation Project CLE-T39-1.20 (CCTID No. 90770/PID 117497)

and related actions, as submitted, and upon roll call vote, carried with each member present voting aye.

- 3. Resolution 2023-03, a resolution approving and authorizing notice to contractors and acceptance of bids for construction services for the O'Bannonville Road Rehabilitation Project CLE-C98-0.66 (CCTID No. 90760/PID 117497) and related actions.**

Motion by Mr. Taylor, seconded by Mr. Evans, to adopt Resolution 2023-03, a resolution approving and authorizing notice to contractors and acceptance of bids for construction services for the O'Bannonville Road Rehabilitation Project CLE-C98-0.66 (CCTID No. 90760/PID 117497) and related actions, as submitted, and upon roll call vote, carried with each member present voting aye.

- 4. Resolution 2023-04, a resolution approving and authoring the acquisition of real property interests in connection with the Round Bottom Road Bridge Replacement Project CR 106-3.03 (CCTID No. 90690/PID 114209) and retention of consultant services and related actions.**

Motion by Mr. Bloom, seconded by Mr. Taylor, to adopt Resolution 2023-04, a resolution approving and authorizing the acquisition of real property interests in connection with the Round Bottom Road Bridge Replacement Project CR 106-3.03 (CCTID No. 90690/PID 114209) and retention of consultant services and related actions, as submitted, and upon roll call vote, carried with each member present voting aye.

- 5. Authorization for the Chairperson in consultation with CCTID Legal Counsel, to execute Change Order 01 with Barrett Paving Materials, Inc., for the State Route 28 and Smith Road Intersection Improvements Project (PID 113595) increasing the contract price by \$7,933.65, making a new not-to-exceed amount under the contract of \$365,140.18 and with no attendant increase to contract time.**

Motion by Mr. Evans, seconded by Mr. Taylor, to authorize the Chairperson in consultation with CCTID Legal Counsel, to execute Change Order 01 with Barrett Paving Materials, Inc., for the State Route 28 and Smith Road Intersection Improvements Project (PID 113595) increasing the contract price by \$7,933.65, making a new not-to-exceed amount under the contract of \$365,140.18 and with no attendant increase to contract time, as submitted, and upon roll call vote, carried with each member present voting aye.

- 6. Authorization for the Chairperson or the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute the release of retainage in the amount of \$14,288.26, plus all accrued interest earned to Barrett Paving Materials, Inc., 3751 Commerce Drive, Franklin, Ohio 45005, for the State Route 28 and Smith Road Intersection Improvements Project (PID 113595), and accept the contract as complete at the final cost of \$365,140.18 upon completion by the Clermont County Engineer's Office.**

Motion by Mr. Bloom, seconded by Mr. Evans, to authorize the Chairperson or the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute the release of retainage in the amount of \$14,288.26, plus all accrued interest earned to Barrett Paving Materials, Inc., 3751 Commerce Drive, Franklin, Ohio 45005 for the State Route 28 and Smith Road Intersection Improvements Project (PID 113595), and accept the contract as complete at the final cost of \$365,140.18 upon completion by the Clermont County Engineer's Office, as submitted, and upon roll call vote, carried with each member present voting aye.

G. Public Comments –

Commissioner Batchler stated that it is exciting to see all the projects that are in progress. Everyone is doing a fantastic job.

John Becker, Union Township Trustee, advised that he has two public safety issues; the first is the lighting at the corner of Ohio Pike and Wilma Court in Withamsville. The second issue is on westbound Clough Pike approaching the light at Mt. Carmel Tobasco Road. There is a timing issue with the green turn arrow there. Mr. Evans addressed Mr. Becker's concerns.

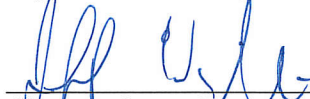
H. Upcoming Meeting Schedule

Friday, February 10, 2023
Clermont County Engineer's Office
Shared Conference Room
2381 Clermont Center Drive
Batavia, Ohio 45103

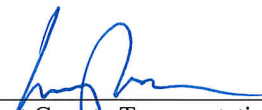
I. Adjournment

Motion by Mr. Taylor, seconded by Mr. Evans, to adjourn the regular meeting of the CCTID and upon roll call vote carried with all members present voting aye.


Approved at the regular scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 10th day of February, 2023.



Clermont County Transportation Improvement District
Presiding Trustee

Attest: 

Clermont County Transportation Improvement District
Presiding Secretary- Treasurer

Motion to Approve: 

Seconded by: 