

**Clermont County  
Transportation Improvement District  
Board of Trustees Meeting**

Minutes of the Regular Meeting

December 9, 2022

**A. Call to Order**

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:00 A.M., Friday, December 9, 2022 at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

**Attendees:**

**Board Members:** Jeff Wright, Chair  
Lyle Bloom, Vice Chair  
Jeremy Evans, Secretary-Treasurer (not in attendance)  
Jeff Lykins, Member (not in attendance)  
Matt Taylor, Member  
Representative Adam Bird, Non-voting Member

**Other Guests:**

Brad Ackel, Carpenter Marty	Shawn Mason, Prime Engineering
Wayne Bastin, Bastin & Company	Vanessa Nghiem, AECOM
John Becker, Union Twp Trustee	Steve Proffitt, IBI Group
Greg Bickford, CCBC	Anne Rahall, TEC Engineering
Ed Boll, CC Resident	Mimi Rasor, Rasor Marketing
Jon Brunot, Burgess & Niple	Charlie Rowe, ODOT D-8
Katie Dillenburger, Bayer Becker	Chris Rowland, CCWRD
Anna Lee Durastanti, O.R. Colan	Sukie Scheetz, CCEO
Jay Hamilton, Mead Hunt	Rusty Schuermann, Legal Counsel
Betty Hull, Rasor Marketing	Karl Schultz, CC Resident
Ed Humphrey, CC Resident	Steve Shadix, Stantec Consulting
Bob Koehler, OKI	Ben Stollar, O.R. Colan
Alex Kraemer, Choice One Engineering	Michelle Terrell, TranSystems
Jennifer Kunz, Geotechnology	Bryan Vasaris, Fishbeck
Mike Lober, CCEO	Joe Vogel, WSP
Mike Long, American Structurepoint	Sandy West, CCEO
Steve Mary, Terracon	

**LET THE RECORD SHOW: Mr. Wright advised that Jeremy Evans is unable to attend the meeting this morning. Mr. Evans sent an email designating Lyle Bloom to serve as Secretary-Treasurer at this morning's TID meeting in Mr. Evans's absence.**

**B. Administrative Items**

*Motion by Mr. Bloom, seconded by Mr. Taylor, to approve the minutes of the November 4, 2022 Regular Meeting of the Clermont County Transportation Improvement District, as submitted, and upon roll call vote, carried with each member present voting aye*

**C. Transportation Improvement Projects Progress Updates**

**General:**

1. **OKI/ICC Update** – Bob Koehler, OKI, advised that the Board and ICC did not meet in December. Mr. Koehler invited everyone to attend the OKI Annual Luncheon on Thursday, January 19, 2023 at the Oasis Conference Center in Loveland, Ohio. Congressman Brad Wenstrup will be the keynote speaker.
2. **Eastgate Area Community Outreach** – Sukie Scheetz, CCEO, advised that Rasor is unable to attend the meeting today. They did send an update advising that the website and social media has remained consistent. The website traffic that they monitor is largely going to the SR 32 and Aicholtz Road Roundabout project pages.
3. **Eastern Corridor – Segments I, II-III, IVa** – Charlie Rowe, ODOT D-8, advised that beams have been set across SR 32. The Bach Buxton project is well underway and ODOT anticipates it will open in August/September of 2023. Mr. Rowe advised that Phase 2 of the Old SR 74 Improvements was awarded to John R. Jurgensen Company. ODOT anticipates that construction will begin in June of 2023. On Thursday, December 15, 2022, ODOT will sell the project that makes the Green T at 275 and SR 32 permanent.

**Active:**

4. **ITS Phase 3** – Sukie Scheetz, CCEO, advised that the project continues to be on hold due to the delay of additional materials.
5. **Pond Road Bridge Replacement** – Sukie Scheetz, CCEO, advised that the consultant is waiting to receive some comments back from ODOT. They are on track to submit final plans on December 15<sup>th</sup>. There is a new business item on the agenda relative to the retention of a consultant to assist with acquiring a single easement for the project.
6. **Round Bottom Road Bridge Replacement (CR106-3.03)** – Brad Ackel, Carpenter Marty, advised that Stage 3 plans will be submitted in a couple of weeks. Carpenter Marty anticipates receiving revised ROW plans for the water main modifications that were made and once they have the final ROW, the County will move forward with ROW acquisition through an ODOT task order.
7. **SR28 and Smith Road Intersection Improvement Project** – Sukie Scheetz, CCEO, advised that work on the project is complete. We are waiting on final quantities and for ODOT to inspect the signal.
8. **East Loveland Bridge Replacement (M-01-0.18)** – Sukie Scheetz, CCEO, advised that the City of Loveland received an OPWC grant to fund the project. The City of Loveland will be managing construction of the project. Project bidding will begin in July once the City of Loveland receives the signed OPWC grant.
9. **Walnut Street Reconstruction Plans** – Sukie Scheetz, CCEO, advised that the project is complete. There is a new business item on the agenda relative to a final quantity change order and close-out authorization.
10. **Aicholtz Road Roundabouts** – Mike Long, American Structurepoint, advised that they submitted Final Tracing plans to the County and ODOT. Mr. Long advised that the ROW acquisition is close to being completed. They are working on utility relocation needs. Sukie Scheetz, CCEO, advised

that the ROW certification is scheduled to be completed in December. There are 10 properties that need to be settled with. There are two new business items on the agenda relative to the project.

11. **Old SR 74 Improvements & Bridge Replacement Project C171-2.31** – Sukie Scheetz, CCEO, advised that the ROW for the project has been acquired. We are currently finalizing the bid package and the project should be out for bid by the end of the month.
12. **Bach Buxton Road Roundabout** – Steve Proffitt, IBI Group, advised that they their contract was approved last month and they look forward to working on the project. The County will hold on sending the survey information to IBI Group, because ODOT is still working on the Bach Buxton Relocation project. The County plans to survey the project once the construction phase is completed. IBI Group is waiting on the previous traffic studies performed by ODOT for the SR 32 project. Once they receive the existing traffic information they will begin developing the traffic analysis for the project.
13. **Deerfield Road/Woodville Pike Roundabout** – Sukie Scheetz, CCEO, advised that the project did not get ODOT safety funding. We are finalizing the consultant scope of the contract.
14. **O'Bannonville Road Bridge Rehabilitation CLE-C98-0.66** – Sukie Scheetz, CCEO, advised that Stage 3 plans have been submitted to ODOT for comments. Once comments are received, we will submit a PS&E package to ODOT in January.
15. **Ireton Trees Road Bridge Rehabilitation Project** – Sukie Scheetz, CCEO, advised that Stage 3 plans have been submitted to ODOT for comments. Once comments are received, we will submit a PS&E package to ODOT in January.
16. **US50/SR132 Intersection Improvement Project** – Sukie Scheetz, CCEO, advised that the bid package has been submitted to ODOT Central Office for review. The project will bid in January or February of 2023.

#### **D. Financial Items**

##### **1. Monthly Financial Report -**

Wayne Bastin reviewed the financial report and checks written.

*Motion by Mr. Taylor, seconded by Mr. Bloom, to accept the monthly financial report as submitted, and upon roll call vote, carried with each member present voting aye.*

#### **E. New Business**

1. **Authorization for the Chairman in consultation with CCTID Legal Counsel, to execute Change Order 12 with Rasor Marketing, increasing the contract time to March 31, 2023 with no increase to the contract price.**

*Motion by Mr. Bloom, seconded by Mr. Taylor, to authorize the Chairman in consultation with CCTID Legal Counsel to execute Change Order 12 with Rasor Marketing, increasing the contract time to March 31, 2023 with no increase to the contract price, as submitted, and upon roll call vote, carried with each member present voting aye.*

2. **Resolution 2022-04, a resolution approving and authorizing the acquisition of real property interests in connection with Pond Run Road Bridge Replacement Project T767-2.86 (CCTID No. 90680/115764) and retention of consultant services with MAJ Consulting, LLC at a not to exceed price of \$4,000.00 and related actions.**

*Motion by Mr. Taylor, seconded by Mr. Bloom, to adopt Resolution 2022-24, a resolution approving and authorizing the acquisition of real property interests in connection with the Pond Run Road Bridge Replacement Project T767-2.86 (CCTID No. 90680/115764) and retention of consultant services with MAJ Consulting, LLC at a not to exceed price of \$4,000.00 and related actions, as submitted, and upon roll call vote, carried with each member present voting aye.*

- 3. Authorization for the Chairman in consultation with CCTID Legal Counsel, to execute Change Order 01 with Fillmore Construction LLC for the Walnut Street Reconstruction Repair Project (PID 90650), increasing the contract price by \$3,653.00, making a new not-to-exceed amount under the contract of \$72,678.00 and with no attendant increase to contract time and to accept the contract as complete upon completion by the Clermont County Engineer's Office.**

*Motion by Mr. Bloom, seconded by Mr. Taylor, to authorize the Chairman in consultation with CCTID Legal Counsel, to execute Change Order 01 with Fillmore Construction LLC for the Walnut Street Reconstruction Repair Project (PID 90650), increasing the contract price by \$3,653.00, making a new not-to-exceed amount under the contract of \$72,678.00 and with no attendant increase to contract time and to accept the contract as complete upon completion by the Clermont County Engineer's Office, as submitted, and upon roll call vote carried with each member voting aye.*

- 4. Authorization for the Chairman in consultation with CCTID Legal Counsel, to execute Change Order 06 with American Structurepoint, Inc., for the Aicholtz Road Roundabouts, Phase 1 Project (PID 82554/108254) increasing the contract price by \$5,162.00, making a new not-to-exceed amount under the contract of \$1,067,091.00 and with no attendant increase to contract time.**

*Motion by Mr. Taylor, seconded by Mr. Bloom, to authorize the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 06 with American Structurepoint, Inc., for the Aicholtz Road Roundabouts, Phase 1 Project (82554/108254) increasing the contract price by \$5,162.00, making a new not-to-exceed amount under the contract of \$1,067,091.00 and with no attendant increase to contract time, as submitted, and upon roll call vote carried with no attendant increase to contract time.*

- 5. Resolution 2022-25, a resolution approving and authorizing notice to contractors and acceptance of bids for construction services for the Aicholtz Road Roundabouts Project (PID 108254) and related services.**

*Motion by Mr. Bloom, seconded by Mr. Taylor, to adopt Resolution 2022-25, a resolution approving and authorizing notice to contractors and acceptance of bids for construction services for the Aicholtz Road Roundabouts Project (PID 108254) and related services, as submitted, and upon roll call vote carried with each member present voting aye.*

- F. Public Comments** – Alyson Best, Clermont County resident, thanked ODOT for the all-way stop at the intersection at SR 32 and Olive Branch Stonelick Road and also the reduced speed limit on Olive Branch Stonelick Road. Ms. Best and Clermont County Lexington Run residents voiced continued concerns about safety and road conditions. Mr. Wright, Charlie Rowe, ODOT addressed their concerns.

**G. Upcoming Meeting Schedule**


Friday, January 13, 2023  
Clermont County Engineer's Office  
Shared Conference Room  
2381 Clermont Center Drive  
Batavia, Ohio 45103


**H. Adjournment**

*Motion by Mr. Bloom, seconded by Mr. Taylor to adjourn the regular meeting of the CCTID and upon roll call vote carried with all members present voting aye.*

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Approved at the regular scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 13<sup>th</sup> day of January, 2023.

  
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Clermont County Transportation Improvement District  
Presiding Trustee

Attest:   
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Clermont County Transportation Improvement District  
Presiding Secretary- Treasurer

Motion to Approve: Mr. Taylor

Seconded by: Mr. Bloom