

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting

April 9, 2021

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:00 A.M., Friday, April 9, 2021 by Electronic Participation (Zoom) in accordance with Sub HB 404, with all Board members present.

Attendees:

Board Members: Jeff Wright, Chair
Ken Geis, Vice Chair
Jeremy Evans, Secretary-Treasurer
Jeff Lykins, Member
Lyle Bloom, Member
Terry Johnson, Ex-Officio Member
Adam Bird, Ex-Officio Member

Other Guests:

Brad Ackel, Carpenter Marty	Dennis Jennings, HDR
Megan Alley, Clermont Sun	Bob Koehler, OKI
Frank Aransky, American Structurepoint	Dan Lindsay, Shrewsberry
Lindsey Aranyos, CCBC	Mike Lober, CCEO
Travis Baker, AECOM	Steve Mary, ASHE Triko Valley
Kendall Bales, JMT	Shaun Mason, Prime Engineering
Wayne Bastin, Bastin & Company	Vanessa Nghiem, AECOM
Bonnie Batchler, CCBC	Duane Phelps, WSP
Amanda Beiting, CCEO	Chris Rowland, CCWRD
Jon Brunot, Burgess & Niple	Doug Royer, CCEO
Paul Butt, O.R. Colan	Sukie Scheetz, CCEO
Kristy Cannady, S&ME, Inc.	Rusty Schuermann, Legal Counsel
Katie Dillenburger, Bayer Becker	Karl Schultz, Miami Township
Adele Evans, Batavia Township	Steve Shadix, Stantec
Scott Green, Strand Associates	Jake Stremmel, HDR
Jay Hamilton, Mead Hunt	Michelle Terrell, TranSystems
Andrea Harth, TEC Engineering	Jeff Wallace, Barge Design
Betty Hull, Rasor	Sandy West, CCEO
Ed Humphrey, CC Resident	

B. Administrative Items

Motion by Mr. Lykins, seconded by Mr. Evans, to approve the minutes of the March 12, 2021 Regular Meeting of the Clermont County Transportation Improvement District, as submitted, and upon roll call vote, carried with each member present voting aye.

C. **Transportation Improvement Projects Progress Updates**

General:

1. **OKI/ICC Update** – Jeremy Evans advised that OKI’s Call for Projects is open. Applications are due June 4, 2021. TRAC public hearings for the OKI region are scheduled for May 6, 2021 at 1:00 PM.
2. **Eastgate Area Community Outreach** – Jeremy Evans advised that Rasor has begun design and layout work on the TID newsletter. In preparation for that work, Rasor captured project area photos of the Round Bottom Road Bridge project, the Old SR 74 project and the completed work at Clepper Lane. Rasor has continued to update the website with the current status on active project work. Website traffic has been steady. Rasor monitors where “Referral Traffic” comes from in terms of site performance and there was an uptick last month on referrals for the Eastern Corridor site, which may be related to recent virtual open house meetings and the upcoming improvements on SR 32 that are part of the Eastern Corridor program of projects. Rasor continued to share information and updates provided by District 8 staff regarding ODOT’s work at 275/32.
3. **Eastern Corridor – Segments I, II-III, IVa**, – Jeremy Evans advised that all phases of Eastern Corridor Segment IVa are moving along. Phases 4,5,6,7 and 10 are buying ROW and Phases 8 and 9 are in plan development. Phases 4, 5 and 7 (Bach Buxton, New Interchange and Westbound 3rd Lane) will be sold on December 2, 2021. Phase 6 (Old SR 74) sale date is the third quarter of FY23. Phases 8 and 9 (Glen Este Ramps and Overpass) is scheduled to be sold in FY24. Phase 10 (Eastbound 32 Ramp to Clepper Lane) sale date is January 27, 2022. On the Bach Buxton ROW (ODOT Phase 4) offers have been made on 7 parcels; 2 parcels appear ready to settle, 4 are in negotiation and 1 appears to be headed toward appropriation. On Old SR 74 ROW (ODOT Phase 6), there was a team meeting for plan review Q&A on March 15th 2021. ODOT has provided minor plan changes to address any concerns. Appraisals are anticipated to begin soon.

Active:

4. **Old SR 74 Widening – Phase I** – Jeremy Evans advised that Tealtown Road closed on March 8th and will re-open on April 21st. ODOT has initiated a new asphalt approval process that is creating delays in asphalt suppliers using ODOT mixes and as a result we may see a delay in re-opening Tealtown Road that is beyond the contractor’s or our control. We are working with ODOT to discuss options to keep the project on schedule. Any delays now will have a ripple effect throughout the summer. Updates will be sent if it becomes necessary to extend the closure duration. Once Tealtown Road is open the contractor will begin working on Old SR 74 between Tealtown and Schoolhouse Road.
5. **Clepper Lane Extension** – Jeremy Evans advised that the project is complete. There are 2 new business items on the agenda relative to the project. The first item is a final change order which is a savings of \$1,013,022.13 from the original contract. The second item is the final close-out and the release of retainage on the project.
6. **Round Bottom Road Bridge Replacement CR106-4.18** – Jeremy Evans advised that Round Bottom Road and Binning Road were closed on February 8, 2021. The contractor completed the demolition of the old bridge last week and will be working on the drilled shafts for the two center piers over the next week. Work will continue on the piers and abutments over the next month.
7. **ITS Phase 3** – Jeremy Evans advised that there was a preconstruction meeting held on March 26, 2021. We are waiting on approval from ODOT and confirmation that federal funds have been encumbered before sending the notice to proceed. Work on the project is anticipated to begin this spring.
8. **Pond Road Bridge Replacement** – Jeremy Evans advised that LJB will complete the review of the CCTID field survey by April 16, 2021. The week after Mr. Evans will forward comments and a list of go-backs if needed. Terracon is scheduled to complete the geotechnical field work on April 1st and 2nd. The project has LBR funding approved for FY25.

9. **Round Bottom Road Bridge Replacement (CR106-3.03)** – Jeremy Evans advised that S&ME completed borings on the Round Bottom Road bridge this week and are beginning their lab work. We continue to work on preparing preliminary plans and specifically the proposed bridge alignment and are looking to improve the existing horizontal geometry at the southern end of the bridge near the Bzak property. The project has bridge partnership funding approved for FY24.
10. **SR28 and Smith Road Intersection Improvement Project** – Jeremy Evans advised that there was an update meeting held on March 18, 2021. The project is ready to bid pending completion of right-of way acquisition. The project is anticipated to bid this spring and is funded by ODOT Jobs & Commerce and Bryan Equipment.
11. **East Loveland Bridge Replacement (M-01-0.18)** – Jeremy Evans advised that Burgess and Niple completed survey and base mapping work. Subsurface structure borings are complete and they are working on a report. Burgess & Niple are also completing hydraulic analysis to size the proposed culvert, completing proposed plan and profile, typical section and cross sections, and completing drainage design. We are targeting an OPWC application in the next round and anticipate construction in the summer of 2022.
12. **Round Bottom at Salt Barg Run Roadway Improvements** – Jeremy Evans advised that bids were opened on March 25, 2021. The low bidder was Smith and Brown Contractors at \$757,080. The Engineer's estimate was \$837,000. There is a new business on the agenda to award the contract. We have been working closely with Union Township and Duke Gas to coordinate Duke Gas main installation with our sewer main extension to avoid delays in both phases of the project.
13. **Walnut Street Reconstruction Plans** – Jeremy Evans advised that there is no new update.
14. **Aicholtz Road Roundabouts** – Jeremy Evans advised that American Structurepoint held a virtual public meeting and exhibits are under review by ODOT and Clermont County. We are still awaiting a final decision by ODNR on the latest bat survey requirements. Clermont County is reviewing draft R/W line work before we get moving on the preliminary R/W submittal on June 1, 2021. American Structurepoint is finalizing Stage 2 plans for a May 3rd submittal and they are waiting on CCTID authorization for the RMR work at the former school site.

Pending:

15. **Wards Corner Road Corridor Improvements** – Jeremy Evans advised that there is no new update.
16. **Clermontville-Laurel Road Bridge Replacement** – Jeremy Evans advised that there is no new update.
17. **Loveland-Miamiville Road Corridor** – Jeremy Evans advised that there is no new update.
18. **Buckwheat Road Improvement Project** – Jeremy Evans advised that there is no new update.

D. Financial Items

1. Monthly Financial Report -

Mr. Bastin reviewed the financial report and checks written.

Motion by Mr. Geis, seconded by Mr. Evans, to accept the monthly financial report as submitted, and upon roll call vote, carried with each member present voting aye.

E. New Business

1. **Resolution 2021-09, a resolution approving and authorizing the award of construction contract for Phase 1 of the Round Bottom Road at Barg Salt Run Road Roadway Improvement Project (CCTID No. 90720).**

Motion by Mr. Bloom, seconded by Mr. Evans, to adopt Resolution 2021-09, a resolution approving and authorizing the award of construction contract for Phase 1 of the Round Bottom Road at Barg Salt Run Road Roadway Improvement Project (CCTID No. 90720), as submitted, and upon roll call vote, carried with each member present voting aye.

- 2. Authorization for the Chairperson, in consultation with CCTID Legal Counsel, to execute Change Order No. 1-Final to Contract 2019-03 with Ford Development Corporation, for the Clepper Lane Extension Project (PID 82552), decreasing the contract amount by \$1,013,022.13, making the final contract amount \$7,299,981.32, with no change to contract time.**

Motion by Lykins, seconded by Mr. Bloom, to authorize the Chairperson or the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order No. 1-Final to Contract 2019-03 with Ford Development Corporation, for the Clepper Lane Extension Project (PID 82552), decreasing the contract amount by \$1,013,022.13, making the final contract amount \$7,299,981.32, with no change to contract time, as submitted, and upon roll call vote, carried with each member present voting aye.

- 3. Authorization for the Chairperson or the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute the release of the remaining retainage principal in the amount of \$25,000.00 plus all accrued interest earned to Ford Development Corporation, 11148 Woodward Lane, Cincinnati, OH 45241 for the Clepper Lane Extension Project (PID 82552), upon completion by the Clermont County Engineer's Office.**

Motion by Mr. Evans, seconded by Mr. Lykins, to authorize the Chairperson or the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute the release of the remaining retainage principal in the amount of \$25,000.00, plus all accrued interest earned to Ford Development Corporation, 11148 Woodward Lane, Cincinnati, OH 45241 for the Clepper Lane Extension Project (PID 82552), upon completion by the Clermont County Engineer's Office, as submitted, and with roll call vote carried with all members present voting aye.

- 4. Resolution 2021-10, a resolution authorizing and adopting Fiscal Year 2021 Budget.**

Motion by Mr. Bloom, seconded by Mr. Evans, to authorize the Chairperson or the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute Resolution 2021-10, a resolution authorizing and adopting Fiscal Year 2021 Budget, as submitted, and upon roll call vote, carried with all members present voting aye.

- F. Public Comments** – Mr. Wright acknowledged Representative Adam Bird's attendance. Representative Bird was recently appointed to the TID Board as an Ex-Officio member. Representative Bird thanked the TID Board and the opportunity to be at the meeting. He appreciates the work that the TID does and wants to be of service and take issues to Columbus to further Clermont County.

- G. Upcoming Meeting Schedule**

Friday, May 14, 2021 by Electronic Participation (Zoom) in accordance with Sub HB 404.

- H. Adjournment**


Motion by Mr. Evans, seconded by Mr. Lykins, to adjourn the regular meeting of the CCTID and upon roll call vote carried with all members present voting aye.

Approved at the regular scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 14th day of May, 2021.



Clermont County Transportation Improvement District
Presiding Trustee

Attest:



Clermont County Transportation Improvement District
Presiding Secretary- Treasurer

Motion to Approve: Mr. Sees

Seconded by: Mr. Evans