

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting

February 12, 2021

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:00 A.M., Friday, February 12, 2021 by Electronic Participation (Zoom) in accordance with Sub HB 404, with attendance of all members taken, and upon roll call vote, carried with each member present voting aye.

Attendees:

Board Members: Jeff Wright, Chair
Ken Geis, Vice Chair
Jeremy Evans, Secretary-Treasurer
Jeff Lykins, Member
Lyle Bloom, Member
Terry Johnson, Ex-Officio Member (not in attendance)

Other Guests:

Brad Ackel, Carpenter Marty	Mike Lober, CCEO
Megan Alley, Clermont Sun	Steve Mary, ASHE Triko Valley
Frank Aransky, American Structurepoint	Shaun Mason, Prime Engineering
Travis Baker, AECOM	Josh Motley, Rep. Brad Wenstrup
Kendall Bales, JMT	Andrew McAfee, Clermont Chamber
Wayne Bastin, Bastin & Company	Vanessa Nghiem, AECOM
Bonnie Batchler, CCBC	Ralph O'Quinn, Patriot Engineering
Eric Beck, Hamilton County Engineer	David Painter, CCBC
Amanda Beiting, CCEO	Ashley Patrick, DLZ
Steve Bergman, Mannik Smith Group	Duane Phelps, WSP
Greg Bickford, CCBC	Chris Rowland, CCWRD
Jon Brunot, Burgess & Niple	Doug Royer, CCEO
Scott Campbell, CT Consultants	Sukie Scheetz, CCEO
Kristy Cannady, S&ME	Joe Schmeltzer, American Structurepoint
Taylor Corbett, CED	Rusty Schuermann, Legal Counsel
Claire Corcoran, CCBC	Karl Schultz, Miami Township
Lee Czor, Geotechnology	Nick Selhorst, Choice One Engineering
Katie Dillenburg, Bayer Becker	Steve Shadix, Stantec
Anna Lee Durastanti, O.R. Colan	Andy Shahan, LJB
Susan Ellerhorst, Village Williamsburg	Michelle Terrell, TranSystems
Nancy Goins, Terracon	Jeff Wallace, Barge Design
Scott Green, Strand Associates	Sandy West, CCEO
Jay Hamilton, Mead Hunt	Nick Yeretian, Kleingers Group
Andrea Harth, TEC Engineering	513-474-7777
Bob Koehler, OKI	513-383-7044
Dan Lindsey, Shrewsberry	

B. Administrative Items

Motion by Mr. Lykins, seconded by Mr. Evans, to approve the minutes of the January 8, 2021 Annual Meeting of the Clermont County Transportation Improvement District, as submitted, and upon roll call vote, carried with each member present voting aye.

C. Transportation Improvement Projects Progress Updates

General:

1. **OKI/ICC Update** – Jeremy Evans advised that in January the OKI Board of Directors elected new officers. Commissioner David Painter was elected as the new OKI President. The ICC approved changes to air quality and environmental justice. OKI will conduct a workshop on March 9, 2021, following the ICC meeting to assist applicants in the upcoming funding application cycle. In addition to STP and TA applications, CMAQ applications will also be accepted this year.
2. **Eastgate Area Community Outreach** – Jeremy Evans advised that Razor outreach activities over the last month have focused on the Round Bottom Road Bridge Replacement project. They continue to update the website with project status, detour and other relevant information. Social media updates relative to the same topic have done well. Kegler Brown is working to insure that the new members of the state legislature, including the Clermont County delegation are well versed on the value and success of the TID. Razor has discussed and is cooperating as needed in support of that education. Razor is carefully watching the planned work at 275/32 with ODOT so that information can be shared when it creates an impact to traffic in that area. Hotline and email have been relatively quiet.
3. **Eastern Corridor – Segments I, II-III, IVa,** – Jeremy Evans advised that on Segment II/III, various low cost projects are in development. Green T at 8 Mile Road and SR 32 is the project nearest to Clermont County. Stage 2 plans are in for review. The project is funded and will be sold in the first quarter of FY23. On Segment IVa, Phases 4, 5 and 7 (Bach Buxton, New Interchange and Westbound 3rd lane) are working through ROW acquisition and will be sold on December 2, 2021. Phase 6 (Old SR 74) final plans will be completed on February 15, 2021. ROW acquisition will begin soon after the final plans are submitted. The sale date for the project is the third quarter of FY23. Design is underway for Phases 8 and 9 (Glen Este Ramps and Overpass) and is scheduled to be sold in FY24. Phase 10 (Eastbound 32 Ramp to Clepper Lane) includes final design and purchasing ROW. The sale date is January 27, 2022. On the Bach Buxton ROW, Heritage Land Services reported that all offers are out with the exception of the last parcel that was just approved. Heritage Land Services has been coordinating with Kegler Brown as needed in case it becomes necessary to file on any of the parcels.

Active:

4. **Old SR 74 Widening – Phase I** – Jeremy Evans advised that the contractor is currently not actively working on the project, but the traffic signal subcontractor recently completed installation of the signal at Schoolhouse Road and Old SR 74. The contractor will begin work on Tealtown Road in early March and this will require a closure of Tealtown Road for 45 days. The newly installed traffic signal at Schoolhouse Road will assist in the local detour of the closure.
5. **Clepper Lane Extension** – Jeremy Evans advised that the project is complete with the exception of a few minor traffic signal items. Final ODOT field inspection has been completed and resulted in a few minor punch list items.
6. **Round Bottom Road Bridge Replacement CR106-4.18** – Jeremy Evans advised that Round Bottom Road and Binning Road were closed on February 8, 2021. The contractor is currently clearing trees on site and will begin road cuts as well as the water main installation over the next month. The water main has to be installed prior to the demolition of the existing bridge, which is anticipated to be scheduled in March.

7. **ITS Phase 3** – Jeremy Evans advised that bids were opened on January 7, 2021. The Engineer’s estimate was \$2.19 million. Four bids were received ranging from \$2.14 to \$2.42 million. A pre-construction meeting will be scheduled in March, with construction to begin shortly after. There is a new business item on the agenda relative to the project.
8. **2020 OEMA Landslide Repairs** – Jeremy Evans advised that Neville Penn Road, Schoolhouse Road, Stonelick Williams Corner Road and Price Road landslide projects are complete. There is a new business item on the agenda relative to the first and final change order in the amount of \$65,548.35. Changes are related to additional storm pipe on Neville Penn Road and extending the length of the project on Price Road. Costs not covered by OEMA will be reimbursed by the CCEO.
9. **Pond Road Bridge Replacement** – Jeremy Evans advised that there is a new business item on the agenda to authorize the retention of consultant services with LJB, Inc. The project has LBR funding approved for FY25.
10. **Round Bottom Road Bridge Replacement (CR106-3.03)** – Jeremy Evans advised that there is a new business item on the agenda to authorize the retention of consultant services with Carpenter Marty. The project has bridge partnership funding approved for FY24.
11. **SR28 and Smith Road Intersection Improvement Project** – Jeremy Evans advised that Bryan Equipment’s designer has finalized plans per ODOT comments. They are currently working through right-of-way dedication plat approval. The project is anticipated to bid this spring and will be funded by ODOT Jobs & Commerce and Bryan Equipment.
12. **East Loveland Bridge Replacement (M-01-0.18)** – Jeremy Evans advised that there is a new business item on the agenda to authorize the retention of consultant services with Burgess & Niple. We may seek funding this fall with OPWC in a joint application with the City of Loveland with construction anticipated to begin in 2022.
13. **Round Bottom at Salt Barg Run Roadway Improvements** – Jeremy Evans advised that Union Township is coordinating design. CCEO and Clermont County Water Resources recently returned comments on the final design plans. There are still a few pieces of the puzzle to assemble, but we expect to bid in the very near future. There is a new business item on the agenda to authorize bidding of the project in two phases. Funding was previously approved per an agreement with Union Township.
14. **Walnut Street Reconstruction Plans** – Jeremy Evans advised that there is no new update.
15. **Aicholtz Road Roundabouts** – Jeremy Evans advised that American Structurepoint continues work on maintenance of traffic plan development for Stage 2 submittal and continues working toward a public involvement meeting.

Pending:

16. **Wards Corner Road Corridor Improvements** – Jeremy Evans advised that there is no new update.
17. **Clermontville-Laurel Road Bridge Replacement** – Jeremy Evans advised that there is no new update.
18. **Loveland-Miamiville Road Corridor** – Jeremy Evans advised that there is no new update.
19. **Buckwheat Road Improvement Project** – Jeremy Evans advised that there is no new update.

D. Financial Items

1. Monthly Financial Report –

Mr. Bastin reviewed the financial report and checks written.

Motion by Mr. Geis, seconded by Mr. Evans, to accept the monthly financial report as submitted, and upon roll call vote, carried with each member present voting aye.

E. New Business

- 1. Resolution 2021-01, a resolution approving and authorizing the award of construction contract for the ITS Phase 3, Project (PID 104712).**

Motion by Mr. Evans, seconded by Mr. Lykins, to adopt Resolution 2021-01, a resolution approving and authorizing the award of construction contract for the ITS Phase 3, Project (PID 104712), as submitted, and upon roll call vote, carried with each member present voting aye.

- 2. Resolution 2021-02, a resolution approving and authorizing retention of consultant services for the Pond Run Road Bridge Replacement Project, T767-2.86 (CCTID No. 90680).**

Motion by Lykins, seconded by Mr. Bloom, to adopt Resolution 2021-02, a resolution approving and authorizing retention of consultant services for the Pond Run Road Bridge Replacement Project, T767-2.86 (CCTID No. 90680), as submitted, and upon roll call vote, carried with each member present voting aye.

- 3. Resolution 2021-03, a resolution approving and authorizing retention of consultant services for the Round Bottom Road Bridge Replacement Project, C106-3.03 (CCTID No. 90690).**

Motion by Mr. Bloom, seconded by Mr. Geis, to adopt Resolution 2021-03, a resolution approving and authorizing retention of consultant services for the Round Bottom Road Bridge Replacement Project, C106-3.03 (CCTID No. 90690), as submitted, and upon roll call vote, carried with each member present voting aye.

- 4. Resolution 2021-04, a resolution approving and authorizing retention of consultant services for the East Loveland Road Bridge Replacement Project (CCTID No. 90710).**

Motion by Mr. Evans, seconded by Mr. Lykins, to adopt Resolution 2021-04, a resolution approving and authorizing retention of consultant services for the East Loveland Road Bridge Replacement Project (CCTID No. 90710), as submitted, and upon roll call vote, carried with each member voting aye.

- 5. Resolution 2021-05, a resolution approving and authorizing notice to contractors and acceptance of bids for construction services for Phase 1 and 2 of the Round Bottom Road at Barg Salt Run Road Roadway Improvements Project (CCTID No. 90720).**

Motion by Mr. Bloom, seconded by Mr. Evans, to adopt Resolution 2021-05, a resolution approving and authorizing notice to contractors and acceptance of bids for construction services for Phase 1 and 2 of the Round Bottom Road at Barg Salt Run Road Roadway Improvements Project (CCTID No. 90720), as submitted, and upon roll call vote, carried with each member present voting aye.

- 6. Authorization for the Chairperson, in consultation with CCTID Legal Counsel, to execute Change Order 01 to Contract 2020-01 with Alan Stone Company, Inc., for the 2020 OEMA Landslide Repairs (PID 90660), increasing the contract price by \$65,548.35, and with no attendant increase to contract time.**

Motion by Mr. Evans, seconded by Mr. Lykins, to authorize the Chairperson, in consultation with CCTID Legal Counsel, to execute Change Order 01 to Contract 2020-01 with Alan Stone Company, Inc., for the 2020 OEMA Landslide Repairs (PID 90660), increasing the contract price by \$65,548.35, and with no attendant increase to contract time, as submitted, and upon roll call vote, carried with each member present voting aye.

- 7. Authorization for the Chairperson or the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute the release of retainage in the amount of \$7,542.73, plus all accrued interest earned to John R. Jurgensen Company, 11641 Mosteller Road, Cincinnati, OH 45241 for the Round Bottom Road @ CCET Project (PID 90670), upon completion by the Clermont County Engineer's Office.**

Motion by Mr. Evans, seconded by Mr. Bloom, to authorize the Chairperson or the Secretary-Treasurer, in consultation with CCTID Legal Counsel, to execute the release of retainage in the amount of \$7,542.73, plus all accrued interest earned to John R. Jurgensen Company, 11641 Mosteller Road, Cincinnati, OH 45241 for the Round Bottom Road @ CCET Project (PID 90670), upon completion by the Clermont County Engineer's Office, as submitted, and upon roll call vote, carried with each member present voting aye.

- 8. Authorization for the Chairperson or the Secretary-Treasurer, to take appropriate action required to renew the CCTID insurance policies, in accordance with the Arthur J. Gallagher renewal package on file with the CCTID, in an amount not-to-exceed \$10,000.**

Motion by Mr. Geis, seconded by Mr. Evans, to authorized the Chairperson or the Secretary-Treasurer, to take appropriate action required to renew the CCTID insurance policies, in accordance with the Arthur J. Gallagher renewal package on file with the CCTID, in an amount not-to-exceed \$10,000, as submitted, and upon roll call vote, carried with each member present voting aye.

F. Public Comments –

Steve Shadix, Stantec Consulting, advised that the Eastern Corridor Segment II/III intersection at SR 32 and Eight Mile currently has a virtual open house that runs February 7th through March 15th. In addition, there will be a virtual open house on SR 32 Improvements in the Village of Newtown, covering Round Bottom Road that will go live on Sunday, February 14th with the comment period through March 22, 2021. Links can be found at Eastern Corridor.org and also through ODOT's website.

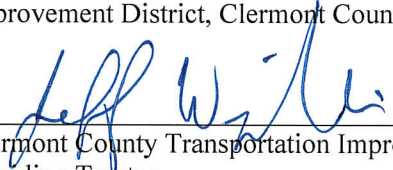
G. Upcoming Meeting Schedule

Friday, March 12, 2021 by Electronic Participation (Zoom) in accordance with Sub HB 404.

H. Adjournment

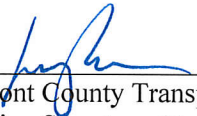
Motion by Mr. Evans, seconded by Mr. Lykins, to adjourn the regular meeting of the CCTID and upon roll call vote carried with all members present voting aye.

Approved at the regular scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 12th day of March, 2021.



Clermont County Transportation Improvement District
Presiding Trustee

Attest:



Clermont County Transportation Improvement District
Presiding Secretary- Treasurer

Motion to Approve: Mr. Lykins

Seconded by: Mr. Evans