

**Clermont County  
Transportation Improvement District  
Board of Trustees Meeting**

Minutes of the Annual Meeting

January 8, 2021

**A. Call to Order**

The Annual Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:00 A.M., Friday, January 8, 2021 by Electronic Participation (Zoom) in accordance with Sub HB 404.

**Attendees:**

**Board Members:** Jeff Wright, Chair  
Ken Geis, Vice Chair  
Jeremy Evans, Secretary-Treasurer  
Jeff Lykins, Member (not in attendance)  
Lyle Bloom, Member  
Terry Johnson, Ex-Officio Member (not in attendance)

**Other Guests:**

Brad Ackel, Carpenter Marty	Bob Koehler, OKI
Megan Alley, Clermont Sun	Mike Lober, CCEO
Frank Aransky, American Structurepoint	Shaun Mason, Prime Engineering
Lindsey Aranyos, CCBC	Michael McNamara, CCED
Kendall Bales, JMT	Ralph O'Quinn, Patriot Engineering
Wayne Bastin, Bastin & Company	David Painter, CCBC
Bonnie Batchler, CCBC	Ashley Patrick, DLZ
Eric Beck, Hamilton County Engineer	Nathan Pera, DLZ
Amanda Beiting, CCEO	Duane Phelps, WSP
Steve Bergman, Mannik Smith Group	Chris Rowland, CCWRD
Greg Bickford, CCBC	Sukie Scheetz, CCEO
Jon Brunot, Burgess & Niple	Joe Schmeltzer, American Structurepoint
Kristy Cannady, S&ME	Rusty Schuermann, Legal Counsel
Claire Corcoran, CCBC	Karl Schultz, Miami Township
Katie Dillenburger, Bayer Becker	Steve Shadix, Stantec
Anna Lee Durastanti, O.R. Colan	Andy Shahan, LJB
Susan Ellerhorst, Village Williamsburg	Matthew Smith, FTCH
Scott Green	Dan Springer, LJB
Jennifer Haley, CCBC	Michelle Terrell, TranSystems
Jay Hamilton, Mead Hunt	Sandy West, CCEO
Rob Hans	513-290-1942
Andrea Harth, TEC Engineering	513-383-7044
Betty Hull, Rasor	330-636-1565
Ed Humphrey	843-337-6523
Eric Kistner, ASHE Triko Valley	

**B. Administrative Items**

*Motion by Mr. Bloom, seconded by Mr. Evans, to approve the minutes of the December 11, 2020 Regular Meeting of the Clermont County Transportation Improvement District, as submitted, and upon roll call vote, carried with each member present voting aye. Mr. Geis abstains.*

**C. 2021 Reorganization**

**1. Election of Officers**

*Upon call for nomination and election of officers of the Clermont County Transportation Improvement District for 2021, Mr. Wright entertained a motion to nominate and re-elect the 2021 officers; Jeff Wright to serve in the position of Chair, Ken Geis to serve in the position of Vice Chair and Jeremy Evans to serve in the position of Secretary-Treasurer, motion by Mr. Bloom, seconded by Mr. Geis, and upon roll call vote, carried with each member present voting aye.*

**D. Transportation Improvement Projects Progress Updates**

**General:**

- 1. OKI/ICC Update** – Jeremy Evans advised that there was no OKI, ICC or Board meeting in December. The January Board meeting will include the election of new officers and the adding of new members. Commissioner Painter will be nominated to become the new OKI President. The next funding application cycle begins in March. In addition to STP and TA, CMAQ applications will be accepted this year.
- 2. Eastgate Area Community Outreach** – Jeremy Evans advised that Rasor reported that they have begun updating project information on the website, primarily reorganizing active and completed project work and making room for the new Round Bottom Road Bridge project. A new page has been created and will be updated with project status and related information as the demolition and construction schedule is set. A letter was sent to local area businesses that will be impacted by the closure. CCEO and ODOT information was shared via social when relevant. Work will continue on website updates and coordinating with the team to make sure that all information is timely and current.
- 3. Eastern Corridor – Segments I, II-III, IVa,** – Jeremy Evans advised that there is no update for Segment I. On Segment II/III, various low cost projects are in development. Green T at 8 Mile Road and SR 32 is the project nearest to Clermont County. Stage 2 plans are in for review. The project is funded and will be sold in the first quarter of FY23. On Segment IVa, we are working through ROW acquisition for Phases 4, 5 and 7. The projects are scheduled to be sold on 12/02/2021. On Phase 6, final plans will be completed on 02/15/2021. ROW acquisition will begin soon after the final plans are submitted. The sale date for the project is the third quarter of FY23. Design is underway for Phase 8 and 9 and is scheduled to be sold in FY24. Phase 10 includes final design and purchasing ROW. The sale date is 01/27/2022. On Bach Buxton ROW, Heritage Land Services reported that in their discussions with ODOT, they have moved their clear date from 03/01/21 to 05/01/21. The title work is completed and appraisals have been submitted for appraisal review. They anticipate that they will have approved reports either this week or next. Once the reviews are signed, offers will be sent to all property owners within 10 days.

**Active:**

- 4. Old SR 74 Widening – Phase I** – Jeremy Evans advised that the contractor has completed the work west of Tealtown Road. Work has currently stopped on the project. The major work on Tealtown will begin again in the spring of 2021.
- 5. Clepper Lane Extension** – Jeremy Evans advised that the project is complete with the exception of a few minor traffic signal items.

6. **Round Bottom Road Bridge Replacement CR106-4.18** – Jeremy Evans advised that they are working with the contractor on getting submittals approved to prepare for the project to begin in early 2021. A preconstruction meeting is scheduled to take place on January 15<sup>th</sup>. We will know more about timing after the pre-con meeting.
7. **ITS Phase 3** – Jeremy Evans advised that bids were opened on January 7, 2021. The Engineer's estimate was \$2.19 million. Four bids were received ranging from \$2.14 to \$2.42 million. Elex, Inc. is the apparent low bidder.
8. **2020 OEMA Landslide Repairs** – Jeremy Evans advised that the project is complete and that we are waiting for final quantities on the project.
9. **Round Bottom Road Improvements @ CCET** – Jeremy Evans advised that the project is complete. We are working through the final close-out. There is a new business item on the agenda relative to the project.
10. **Pond Road Bridge Replacement** – Jeremy Evans advised that there was a meeting last week with LJB to discuss the project scope.
11. **Round Bottom Road Bridge Replacement (CR106-3.03)** – Jeremy Evans advised that there was a meeting last week with Carpenter Marty to discuss the project scope.
12. **SR28 and Smith Road Intersection Improvement Project** – Jeremy Evans advised that Bryan Equipment's designer is working through final plan revisions with ODOT
13. **East Loveland Bridge Replacement (M-01-0.18)** – Jeremy Evans advised that 5 letters of interest were received on the project. Burgess & Niple has been selected after a thorough evaluation. There was a meeting last week to discuss the project scope.
14. **Round Bottom at Salt Barg Run Roadway Improvements** – Jeremy Evans advised that Union Township is coordinating the design. Their design engineer is working through final design details.
15. **Walnut Street Reconstruction Plans** – Jeremy Evans advised that there is no new update.
16. **Aicholtz Road Roundabouts** – Jeremy Evans advised that American Structurepoint continues to work on public meeting information and environmental and maintenance of traffic plans. A meeting will be scheduled soon to review and discuss the project.

**Pending:**

17. **Wards Corner Road Corridor Improvements** – Jeremy Evans advised that there is no new update.
18. **Clermontville-Laurel Road Bridge Replacement** – Jeremy Evans advised that there is no new update.
19. **Loveland-Miamiville Road Corridor** – Jeremy Evans advised that there is no new update.
20. **Buckwheat Road Improvement Project** – Jeremy Evans advised that there is no new update.

**E. Financial Items**

**1. Monthly Financial Report –**

Mr. Bastin reviewed the financial report and checks written.

*Motion by Mr. Evans, seconded by Mr. Geis to accept the monthly financial report as submitted, and upon roll call vote, carried with each member present voting aye.*

**F. New Business**

- 1. Authorization for the Chairman, in consultation with CCTID Legal Counsel to execute Change Order 01 to Contract 2020-04 with John R. Jurgensen Company, for the Round Bottom Road Improvements @ CCET (PID 90670), increasing the contract price by \$11,457.21, and with no attendant increase to contract time.**

*Motion by Mr. Evans, seconded by Mr. Geis, to authorize the Chairman, in consultation with CCTID Legal Counsel to execute Change Order 01 to Contract 2020-04 with John R. Jurgensen Company, for the Round Bottom Road Improvements @ CCET (PID 90670), increasing the contract price by \$11,457.21, and with no attendant increase to contract time, as submitted and upon roll call vote carried with each member voting aye.*

- G. Public Comments** – Mr. Wright congratulated Commissioner Painter on his recent appointment at OKI. Mr. Painter stated that he looks forward to representing Clermont County and also the region here in Ohio, Kentucky and Indiana and placing the transportation needs of all citizens in the region first.

**H. Upcoming Meeting Schedule**

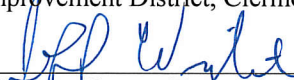
Friday, February 12, 2021 by Electronic Participation (Zoom) in accordance with Sub HB 404.

**I. Adjournment**

*Motion by Mr. Evans, seconded by Mr. Geis, to adjourn the regular meeting of the CCTID and upon roll call vote carried with all members present voting aye.*

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Approved at the regular scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 12<sup>th</sup> day of February, 2021.

  
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Clermont County Transportation Improvement District  
Presiding Trustee

Attest:   
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Clermont County Transportation Improvement District  
Presiding Secretary- Treasurer

Motion to Approve: Mr. Lykins

Seconded by: Mr. Evans