

**Clermont County  
Transportation Improvement District  
Board of Trustees Meeting**

Minutes of the Regular Meeting  
May 8, 2020

**A. Call to Order**

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:00 A.M., Friday, May 8, 2020 by Electronic Participation (Zoom) in accordance with HB 197

**Attendees:**

**Board Members:** Jeff Wright, Chair (not in attendance)  
Ken Geis, Vice Chair  
Jeremy Evans, Secretary-Treasurer  
Jeff Lykins, Member  
Lyle Bloom, Member  
John Becker, Ex-Officio Member  
Terry Johnson, Ex-Officio Member (not in attendance)

**Other Guests:**

Brad Ackel, Carpenter Marty	Andrew McAfee, Rep Brad Wenstrup
Kendal Bales, Barr & Prevost/JMT	Amy O'Connell, Geotechnology
Wayne Bastin, Bastin & Company	Ashley Patrick, DLZ
Andrea Behanan, Duke Energy	Duane Phelps, WSP
Amanda Beiting, CCEO	Charlie Rowe, ODOT D-8
Greg Bickford, CCBC	Chris Rowland, CCWRD
Edward Boll, CC Resident	Chad Rundle, DLZ
Jon Brunot, Burgess & Niple	Sukie Scheetz, CCEO
Kristy Cannady, S&ME, Inc.	Joe Schmeltzer, American Structurepoint
Anna Lee Durastanti, O.R. Colan	Rusty Schuermann, Legal Counsel
Susan Ellerhorst, Village of Williamsburg	Karl Schultz, Miami Twp.
Betty Hull, Rasor Marketing	Andy Shahan, LJB
Ed Humphrey, CCBC	Michelle Terrell, TranSystems
Bob Koehler, OKI	Josh Turton, Redi Rock
Dan Lindsay, Shrewsberry	Jeff Wallace, Barge Design
Steve Mary, Terracon	Sandy West, CCEO
Shaun Mason, Prime Engineering	Jon Wiley, Woolpert
Public 513-519-8088	
Public 513-280-0742	

**B. Administrative Items**

*Motion by Mr. Lykins, seconded by Mr. Bloom, to approve the minutes of the March 13, 2020 Regular Meeting of the Clermont County Transportation Improvement District, as submitted, and upon roll call vote, carried with each member present voting aye.*

**C. Transportation Improvement Projects Progress Updates**

**General:**

1. **OKI/ICC Update** – Jeremy Evans reported that the ICC met virtually in April and will meet again in May. The FY21-24 TIP was adopted at the April meeting. Applications for STP and TA projects are due Friday, June 5, 2020. Applications are online at OKI.org. Staff is working to finish the 2050 Plan with adoption anticipated at the June 11, 2020 OKI Board meeting.
2. **Eastgate Area Community Outreach** – Jeremy Evans reported that Rasor distributed an update to stakeholders on the opening of the Price Road Bridge. They promoted National Work Zone Awareness Week on social media pages, which produced a bump in engagement numbers. They continue to monitor and share project updates as they are released from the CCEO. Rasor continues to work with the team on updates to the SR 32 Corridor map to better show the partnership between the TID and ODOT in completing current and future projects. Email/hotline questions are steady; questions included roadway sight distance concerns, pothole complaints and the Clepper Lane project status.
3. **Eastern Corridor – Segments I, II-III, IVa**, – Jeremy Evans advised that there is nothing new to report on Eastern Corridor IVa. ODOT is finishing design work and continuing to buy ROW. CCEO is working on an OKI app for the Gleneste Withamsville overpass and ramps (phases 8 and 9).

**Active:**

4. **Old SR 74 Widening – Phase I** – Jeremy Evans reported that the past couple of months the contractor has been working on various waterline and storm installations in areas that were cleared of utilities. All of the utilities have recently been relocated on Gleneste Withamsville and the contractor has started work on this phase of the project. Work on Gleneste should be completed by early June. We are working with the utility companies to get the section of Old SR 74 from Gleneste Withamsville to Tealtown cleared by June so the contractor can continue working on Old SR 74 in June.
5. **Clepper Lane Extension** – Jeremy Evans reported that various storm infrastructure has been installed in the last couple of months. The contractor is currently working on existing Clepper Lane and the curb has been poured with asphalt scheduled within the next week or so depending on weather. The contractor will be working on Gleneste Withamsville once completed with the Clepper Lane asphalt.
6. **Aicholtz Road Roundabouts** – Jeremy Evans reported that American Structurepoint has finished bringing the RABs to more current/relevant standards vs the original design from nearly 5 years ago and revised the north leg of the Eastgate Square Blvd RAB to miss the water utility vault. They are now beginning the QC process to submit to ODOT on June 1, 2020. They will resolve the format for the public meeting – virtual or standard – soon to stay on track for environmental approval. There is a new business item on the agenda relative to the project.
7. **ITS Phase 3** – Jeremy Evans advised that the PSE package was sent to ODOT on April 21, 2020. The CCEO is awaiting authorization to bid. There is a new business item on the agenda relative to the project.

8. **Elick Lane/Bach-Buxton Roadway Improvements** – Jeremy Evans reported that work is completed. The contractor is waiting for the area to dry up a little before final seed and straw.
9. **Round Bottom Road Bridge Replacement** – Jeremy Evans advised that Burgess & Niple has received Stage 3 comments from ODOT and the County. There was a utility coordination meeting on May 6, 2020. They are on schedule to submit final plans on July 1, 2020. Right of way acquisition is underway with several parcel already acquired.
10. **Price Road Bridge Replacement** – Jeremy Evans reported that the bridge is open and waiting on a few minor issues to be completed by the contractor before final payment and closeout.

**Pending:**

11. **Wards Corner Road Corridor Improvements** – Jeremy Evans advised that there is no new update.
12. **Clermontville-Laurel Road Bridge Replacement** – Jeremy Evans advised that there is no new update.
13. **Loveland-Miamiville Road Corridor** – Jeremy Evans advised that there is no new update.
14. **Buckwheat Road Improvement Project** – Jeremy Evans advised that there is no new update.

**D. Financial Items**

**1. Monthly Financial Report –**

Mr. Bastin reviewed the financial report and checks written.

*Motion by Mr. Evans, seconded by Mr Bloom, to accept the monthly financial report as submitted, and upon roll call vote, carried with each member present voting aye.*

**E. New Business**

**1. Resolution 2020-05, a resolution authorizing application with OVRDC for Appalachian Regional Commission funding for Aicholtz Road Roundabouts Project (PID No. 108254).**

*Motion by Mr. Lykins, seconded by Mr. Evans, to adopt Resolution 2020-05, a resolution authorizing application with OVRDC for Appalachian Regional Commission funding for Aicholtz Road Roundabouts Project (PID 108254), as submitted, and upon roll call vote, carried with each member present voting aye.*

**2. Resolution 2020-06, a resolution authorizing application for Ohio Department of Transportation, Office of Jobs & Commerce FY21 HB62 funding for advancement of Transportation Improvement Projects.**

*Motion by Mr. Bloom, seconded by Mr. Lykins, to adopt Resolution 2020-06, a resolution authorizing application for Ohio Department of Transportation, Office of Jobs & Commerce FY21 HB62 funding for advancement of Transportation Improvement Projects, as submitted and upon roll call vote, carried with each member present voting aye.*

**3. Resolution 2020-07, a resolution acknowledging, accepting and applying contributions of additional local share funding from Union Township and City of Milford and approving and authorizing notice to contractors and acceptance of bids for construction services, for the ITS Phase 3 Transportation Improvement District project (PID No. 104712).**

*Motion by Mr. Lykins, seconded by Mr. Evans, to adopt Resolution 2020-07, a resolution acknowledging, accepting and applying contributions of additional local share funding from Union Township and City of Milford and approving and authorizing notice to contractors and acceptance of bids for construction services, for the ITS Phase 3 Transportation Improvement District project (PID No. 104712), as submitted, and upon roll call vote carried with each member present voting aye.*

- 4. Resolution 2020-08, a resolution approving project agreement with ODOT; retention of right of way acquisition services/appraisal and relocation reviews; and the acquisition or appropriation of real property interests, all in connection with the Eastern Corridor Segment IVa, Phases 4 & 6 Roadway Improvements.**

*Motion by Mr. Evans, seconded by Mr. Lykins, to adopt Resolution 2020-08, a resolution approving project agreement with ODOT; retention of right of way acquisition services/appraisal and relocation reviews; and the acquisition or appropriation of real property interests, all in connection with the Eastern Corridor Segment IVa, Phases 4 & 6 Roadway Improvements, as submitted, and upon roll call vote carried with each member present voting aye.*

**F. Public Comments –**

**G. Upcoming Meeting Schedule**


Friday, June 12, 2020  
Clermont County Engineer's Office  
2381 Clermont Center Drive  
Batavia, Ohio 45103

**H. Adjournment**

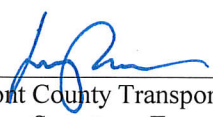
*Motion by Mr. Lykins, seconded by Mr. Evans, to adjourn the regular meeting of the CCTID and upon roll call vote carried with all members present voting aye.*

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Approved at the regular scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 12<sup>th</sup> day of June, 2020.

  
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Clermont County Transportation Improvement District  
Presiding Trustee

Attest:

  
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Clermont County Transportation Improvement District  
Presiding Secretary- Treasurer

Motion to Approve:

Mr. Bloom

Seconded by:

Mr. Evans

Mr. Wright abstains