

**Clermont County  
Transportation Improvement District  
Board of Trustees Meeting**

Minutes of the Regular Meeting  
February 14, 2020

**A. Call to Order**

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:05 A.M., Friday, February 14, 2020 at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

**Attendees:**

**Board Members:** Jeff Wright, Chair  
Ken Geis, Vice Chair  
Jeremy Evans, Secretary-Treasurer  
Jeff Lykins, Member  
Lyle Bloom, Member  
John Becker, Ex-Officio Member  
Terry Johnson, Ex-Officio Member

**Other Guests:**

Brad Ackel, Carpenter Marty	Bob Koehler, OKI
Frank Aransky, TranSystems	Steve Mary, Terracon
Wayne Bastin, Bastin & Company	Shaun Mason, Prime Engineering
Amanda Beiting, CCEO	Dennis Nichols, Village of Batavia
Edward Boll, CC Resident	Amy O'Connell, Geotechnology
Greg Brown, DLZ	Duane Phelps, WSP
Jon Brunot, Burgess & Niple	Chris Rowland, CCWRD
Mark Burgess, CEC	Doug Royer, CCEO
Kristy Cannady, S&ME, Inc.	Chad Rundle, DLZ
Claire Corcoran, CCBC	Sukie Scheetz, CCEO
Katie Dillenburger, Bayer Becker	Rusty Schuermann, Legal Counsel
Anna Lee Durastanti, O.R. Colan	Karl Schultz, Miami Twp.
Michael Goetterseller, Choice One	Tim Schwoeppe, Berding Surveying
Jay Hamilton, Mead Hunt	Steve Shadix, Stantec Consulting
Andrea Harth, TEC Engineering	Michelle Terrell, TranSystems
Chris Howard, Heritage Land Services	Jeff Wallace, Barge Design
Betty Hull, Razor Marketing	Sandy West, CCEO
Ed Humphrey, CCBC	

**B. Administrative Items**

*Motion by Mr. Lykins, seconded by Mr. Evans, to approve the minutes of the January 10, 2020 Annual Meeting of the Clermont County Transportation Improvement District, as submitted, and upon roll call vote, carried with each member present voting aye. Mr. Bloom abstains.*

**LET THE RECORD SHOW:** Mr. Wright introduced and welcomed Lyle Bloom, Director of the Clermont County Water Resource Department to the Clermont County TID Board.

**C. Transportation Improvement Projects Progress Updates**

**General:**

1. **OKI/ICC Update** – Bob Koehler, OKI, advised that development of the 2050 plan continues. Mr. Koehler also advised that the 2050 OKI Metropolitan Transportation Plan survey is available on the OKI website at [www.oki.org](http://www.oki.org)
2. **Eastgate Area Community Outreach** – Betty Hull, Rasor Marketing, advised that currently they are working on revisions to the SR 32 maps. Ms. Hull reported that there has been a spike on the Branch Hill Guinea page over the last several days. Rasor continues website monitoring, updates, community outreach, public feedback and media relations work.
3. **Eastern Corridor – Segments I, II-III, IVa,** – No update this month

**Active:**

4. **Old SR 74 Widening – Phase I** – Doug Royer, CCEO, advised that the contractor is working throughout the winter months on small items in preparation for the roadwork that will begin in March.
5. **Clepper Lane Extension** – Doug Royer, CCEO, advised that the contractor is currently working on Clepper Lane between Glen Este Withamsville Road and Jeff Wyler. The contractor is working on storm and water main installation.
6. **Aicholtz Road Roundabouts** – Frank Aransky, American Structurepoint, advised that they are finishing exhibits for the public meeting scheduled on April 7, 2020 from 5-7 PM at the Union Township Civic Center. Mr. Aransky advised that they continue environmental documentation and anticipate needed authorization from ODOT for bat mitigation. They continue coordination with the County, Township and developer of the high school site. Stage 1 plan development submittal is scheduled for March, 2020.
7. **ITS Phase 3** – Jeremy Evans, advised that the project is on track to go out for bid this year.
8. **Amelia West Main Intersection Improvements** – Jeremy Evans advised that the project is in the closeout process.
9. **Elick Lane/Bach-Buxton Roadway Improvements** – Doug Royer, CCEO, advised that the contractor is working on getting the sewer main installed and final testing completed.
10. **Round Bottom Road Bridge Replacement** – Jon Brunot, Burgess & Niple, advised that Stage 3 plans were submitted last week and they should get comments back in a month. Final plans are due in July.
11. **Ninemile Road Bridge Replacement** – Doug Royer, CCEO, advised that the project is complete. There are two new business items on the agenda relative to the project.
12. **Price Road Bridge Replacement** – Doug Royer, CCEO, advised that the contractor has set the beams and is currently doing roadwork widening on the project. Asphalt will be scheduled as soon as weather permits and the asphalt plants open.
13. **O'Bannonville Road Landslide Project** – Doug Royer, CCEO, advised that the project is in the closeout process.
14. **Wards Corner Road Corridor Improvements** – Jeremy Evans, advised that the final alternatives and cost estimates have been reviewed. This completes the work that IBI Group has been authorized to do to date. The next phase is to explore funding, final design and identify a funding source.



**Pending:**

15. **Clermontville-Laurel Road Bridge Replacement** – Jeremy Evans advised that there is no new update.
16. **Loveland-Miamiville Road Corridor** – Jeremy Evans advised that there is no new update.
17. **Buckwheat Road Improvement Project** – Jeremy Evans advised that there is no new update.

**D. Financial Items**

**1. Monthly Financial Report –**

Mr. Bastin reviewed the financial report and checks written.

*Motion by Mr. Geis, seconded by Mr. Lykins, to accept the monthly financial report as submitted, and upon roll call vote, carried with each member present voting aye.*

**E. New Business**

1. **Resolution 2020-02, a resolution approving and authorizing the disposition to the County of certain real property interest acquired to provide for project roadway right of way in connection with the Ninemile-Tobasco Road Bridge Replacement (PID 90530).**

*Motion by Mr. Lykins, seconded by Mr. Evans, to adopt Resolution 2020-02, a resolution approving and authorizing the disposition to the County of certain real property interest acquired to provide for project roadway right of way in connection with the Ninemile-Tobasco Road Bridge Replacement (PID 90530), as submitted, and upon roll call vote, carried with each member present voting aye.*

2. **Authorization for the Chairperson and/or Secretary-Treasurer to take appropriate action required to renew the CCTID insurance policies, in accordance with the Arthur J. Gallagher renewal package on file with the CCTID, in an amount not-to-exceed \$10,000.**

*Motion by Mr. Geis, seconded by Mr. Lykins, to authorize the Chairperson and/or Secretary-Treasurer to take appropriate action required to renew the CCTID insurance policies, in accordance with the Arthur J. Gallagher renewal package on file with the CCTID, in an amount not-to-exceed \$10,000, as submitted, and upon roll call vote, carried with each member present voting aye.*

3. **Authorization for the Chairperson, in consultation with CCTID Legal Counsel, to execute a corrected Change Order 08 and Change Order 09 to Contract 2012-06 with Razor Marketing Communications, Inc., for Community Outreach Services, previously executed on 7/12/2019 and 12/13/2019, respectively, to reflect the corrected contract not-to-exceed values to include the Change Order #7 increase that was approved by the Board on 7/13/2018 to now current not-to-exceed value of \$655,362.**

*Motion by Mr. Lykins, seconded by Mr. Evans to execute a corrected Change Order 08 and Change Order 09 to Contract 2012-06 with Razor Marketing Communications, Inc., for Community Outreach Services, previously executed on 7/12/2019 and 12/13/19, respectively, to reflect the corrected contract not-to-exceed values to include the Change Order #7 increase that was approved by the Board on 7/13/2018 to now current not-to-exceed value of \$655,362, as submitted, and upon roll call vote, carried with each member present voting aye.*

4. **Authorization for the Chairperson, in consultation with CCTID Legal Counsel, to execute the release of retainage in the amount of \$38,602.60, plus all accrued interest earned to Ford Development Corp., 11148 Woodward Lane, Cincinnati, Ohio 45241 for the Ninemile-Tobasco Road Bridge Replacement (PID 90530), and upon completion by the Clermont County Engineer's Office.**

*Motion by Mr. Evans, seconded by Mr. Lykins, to execute the release of retainage in the amount of \$38,602.60, plus all accrued interest earned to Ford Development Corp., 11148 Woodward Lane, Cincinnati, Ohio 45241 for the Ninemile-Tobasco Road Bridge Replacement (PID 90530), and upon completion by the Clermont County Engineer's Office, as submitted, and upon roll call vote, carried with each member present voting aye*

- F. **Public Comments** – Mr. Wright recognized and welcomed Senator Terry Johnson to the TID Board. Senator Johnson said that he was very happy to be here and had a great drive in this morning. Senator Johnson advised that he is the Vice Chair on the Transportation Committee in the Senate and is looking forward to serving in that position and helping in any way that he can.

Representative John Becker advised that he and his constituents have no complaints and thinks that the TID is doing a great job.

Commissioner Humphrey advised that the TID is doing a great job and that it is appreciated.

Commissioner Corcoran commented that roads are all functioning.

- G. **Upcoming Meeting Schedule**

Friday, March 13, 2020  
Clermont County Engineer's Office  
2381 Clermont Center Drive  
Batavia, Ohio 45103

- H. **Adjournment**

*Motion by Mr. Lykins, seconded by Mr. Geis, to adjourn the regular meeting of the CCTID and upon roll call vote carried with all members present voting aye.*

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Approved at the regular scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 13<sup>th</sup> day of March, 2020.

  
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Clermont County Transportation Improvement District  
Presiding Trustee

Attest:

  
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Clermont County Transportation Improvement District  
Presiding Secretary- Treasurer

Motion to Approve: Mr. Bloom

Seconded by: Mr. Evans