

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Annual Meeting
January 10, 2020

A. Call to Order

The Annual Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:05 A.M., Friday, January 10, 2020 at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members: Jeff Wright, Chair
Ken Geis, Vice Chair
Jeremy Evans, Secretary-Treasurer
Jeff Lykins, Member
Andy Kuchta, Member
John Becker, Ex-Officio Member

Other Guests:

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| Brad Ackel, Carpenter Marty | Ed Humphrey, CCBC |
| Frank Aransky, TranSystems | Steve Mary, Terracon |
| Lindsey Aranyos, CCBC | Dennis Nichols, Village of Batavia |
| Wayne Bastin, Bastin & Company | Duane Phelps, WSP |
| Amanda Beiting, CCEO | Charlie Rowe, ODOT D8 |
| Greg Brown, DLZ | Chris Rowland, CCWRD |
| Mark Burgess, CEC | Sukie Scheetz, CCEO |
| Paul Butt, O.R. Colan | Joe Schmeltzer, American Structurepoint |
| Kristy Cannady, S&ME, Inc. | Rusty Schuermann, Legal Counsel |
| Claire Corcoran, CCBC | Karl Schultz, Miami Twp |
| Anna Lee Durastanti, O.R. Colan | Steve Shadix, Stantec Consulting |
| Adele Evans, Batavia Township | Michelle Terrell, TranSystems |
| Jay Hamilton, Mead Hunt | Dan Todd, Prime AE |
| Amanda Harth, TEC Engineering | Josh Turton, Redi-Rock |
| Jason Haus, ODOT D-8 | Sandy West, CCEO |
| Betty Hull, Rasor Marketing | Nick Yerezian, Kleingers Group |

B. Administrative Items

Motion by Mr. Lykins, seconded by Mr. Kuchta, to approve the minutes of the December 13, 2019 Regular Meeting of the Clermont County Transportation Improvement District, as submitted, and upon roll call vote, carried with each member present voting aye.

C. 2020 Reorganization

1. Election of Officers

Upon call for nomination of officers of the Clermont County Transportation Improvement District, Mr. Wright entertained a motion to nominate and re-elect the 2020 officers; Jeff Wright to serve in the position of Chair, Ken Geis to serve in the position of Vice Chair and Jeremy Evans to serve in the position of Secretary-Treasurer, motion by Mr. Lykins, seconded by Mr. Kuchta, and upon roll call vote, carried with each member present voting aye.

D. Transportation Improvement Projects Progress Updates

General:

1. **OKI/ICC Update** – Mr. Wright advised that there is nothing new to report.
2. **Eastgate Area Community Outreach** – Betty Hull, Rasor Marketing, advised that Rasor continues website monitoring, updates, community outreach, public feedback and media relations work.
3. **Eastern Corridor – Segments I, II-III, IVa,** – Charlie Rowe, ODOT D-8, advised that there is no new update for Segment I. On Segment II/III, Mr. Rowe advised that they are working with Stantec on design and getting a contract underway for SR32 and Eight Mile Road. They are also scoping the project for various signal improvements in the II/III corridor. On Segment IVa, ODOT is proceeding with TranSystems on plans and with getting ROW purchased. ODOT will begin a project to make the Green T permanent and they will do a feasibility study to evaluate what the future needs are at the SR32/275 interchange. Since the TRAC announcement ODOT has grouped the 8 to 9 project phases together in logical lanes and combined the different phases into 4 different projects that will be sold.

Active:

4. **Old SR 74 Widening – Phase I** – Amanda Beiting, CCEO, advised that the contractor is working on various storm sewer installations along Old SR 74. The utility companies will continue with their relocation this winter in preparation of roadwork that will start in the spring. This winter there will be intermittent lane closures for the storm and utility relocations.
5. **Clepper Lane Extension** – Amanda Beiting, CCEO, advised that the contractor has installed portions of the sidewalk along the new roadway. Water and storm sewer installation will start along existing Clepper and the commercial areas over the next couple months.
6. **Aicholtz Road Roundabouts** – Joe Schmeltzer, American Structurepoint, advised that a public meeting date has been scheduled for April 7, 2020 from 5-7 PM at the Union Township Civic Center. Mr. Schmeltzer advised that they have requested authorization from ODOT on air/noise analysis, Phase 1 history/architecture study, environmental study and CE documentation. They continue coordination with the developer of the high school site. They anticipate a Stage 1 plan submittal in February, 2020.
7. **ITS Phase 3** – Jeremy Evans, advised that the project will go out for bid this year and construction will begin in the spring/summer of 2020.
8. **Amelia West Main Intersection Improvements** – Jeremy Evans advised that the project is in the closeout process. There is a new business item on the agenda relative to the project.
9. **Elick Lane/Bach-Buxton Roadway Improvements** – Amanda Beiting, CCEO, advised that the contractor is boring under Shayler and Bach Buxton and should complete all of the pipe installation by the end of January and follow up with cleanup and final testing of the sewer main.
10. **Round Bottom Road Bridge Replacement** – Jeremy Evans advised that Burgess & Niple are working toward Stage 3 submittal the first week of February.

11. **Ninemile Road Bridge Replacement** – Amanda Beiting, CCEO, advised that the project is completed. We are awaiting final closeout documents to finalize the project.
12. **Price Road Bridge Replacement** – Amanda Beiting, CCEO, advised that footer and abutments have been installed. The beams are scheduled to be set by the end of January. Potentially the road will open by the end of March if weather permits and asphalt is available.
13. **O'Bannonville Road Landslide Project** – Amanda Beiting, CCEO, advised that the project is complete. We are waiting on final payment paperwork and closeout documents.
14. **Wards Corner Road Corridor Improvements** – Jeremy Evans, advised that they had a meeting with IBI Group to finalize the preliminary design study process.

Pending:

15. **Clermontville-Laurel Road Bridge Replacement** – Jeremy Evans advised that there is no new report.
16. **Loveland-Miamiville Road Corridor** – Jeremy Evans advised that there is no new report.
17. **Buckwheat Road Improvement Project** – Jeremy Evans advised that there is no new report.

E. Financial Items

1. Monthly Financial Report –

Mr. Bastin reviewed the financial report and checks written.

Motion by Mr. Kuchta, seconded by Mr. Evans, to accept the monthly financial report as submitted, and upon roll call vote, carried with each member present voting aye.

F. New Business

1. Authorization for the Chairperson, in consultation with CCTID Legal Counsel, to adopt Resolution 2020-01, a resolution authorizing and adopting Fiscal Year 2020 Budget.

Motion by Mr. Geis, seconded by Mr. Lykins, to adopt Resolution 2020-01, a resolution authorizing and adopting Fiscal Year 2020 Budget, as submitted, and upon roll call vote, carried with each member present voting aye.

2. Authorization for the Chairperson, in consultation with CCTID Legal Counsel, to execute Change Order 02-Final to Contract 2019-11 with Fillmore Construction Company for the Amelia Village West Main Street Improvements Project (PID 90600), decreasing the contract price by \$5,902.94, making a new adjusted contract amount of \$1,955,650.76, with no attendant increase to contract time.

Motion by Mr. Kuchta, seconded by Mr. Evans, to execute Change Order 02-Final to Contract 2019-11 with Fillmore Construction Company for the Amelia Village West Main Street Improvements Project (PID 90600), decreasing the contract price by \$5,902.94, making a new adjusted contract amount of \$1,955,650.76 with no attendant increase to contract time, as submitted and upon roll call vote, carried with each member present voting aye. Mr. Geis abstains.

3. Authorization for the Chairperson, in consultation with CCTID Legal Counsel, to execute Change Order 03 to Contract 2016-20 with Capital Electric Line Builders, Inc., for the Traffic and Safety Device Management (PID 90510), increasing the contract price by \$2,978.73, and

making a new adjusted contract amount of \$182,978.73, and contract time revised to completion on December 31, 2019.

Motion by Mr. Lykins, seconded by Mr. Kuchta, to execute Change Order 03 to Contract 2016-20 with Capital Electric Line Builders, Inc., for the Traffic and Safety Device Management (PID 90510), increasing the contract price by \$2,978.73, and making a new adjusted contract amount of \$182,978.73, and contract time revised to completion on December 31, 2019, as submitted, and upon roll call vote, carried with each member present voting aye.

G. Public Comments –

Mr. Wright advised that this would be Andy Kuchta's last TID meeting. Mr. Wright acknowledged Mr. Kuchta contributions to the county and his excellent work as the Director of Economic Development. He thanked Andy for his many years of service to the County and wished him well in his new endeavor.

Representative John Becker stated that he thinks that Clermont County is doing very well, that he likes the direction that we are going in and he appreciates all work that everyone is doing.

H. Upcoming Meeting Schedule

Friday, February 14, 2020
Clermont County Engineer's Office
2381 Clermont Center Drive
Batavia, Ohio 45103

I. Adjournment

Motion by Mr. Lykins, seconded by Mr. Kuchta, to adjourn the regular meeting of the CCTID and upon roll call vote carried with all members present voting aye.

Approved at the regular scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 14th day of February, 2020.


Clermont County Transportation Improvement District
Presiding Trustee

Attest:


Clermont County Transportation Improvement District
Presiding Secretary- Treasurer

Motion to Approve: Mr. Lykins

Seconded by: Mr. Evans

Mr. Bloom abstains