

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting
February 15, 2019

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:05 A.M., Friday, February 15, 2019 at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members: Jeff Wright, Chair
Ken Geis, Vice Chair
Pat Manger, Secretary-Treasurer
Jeff Lykins, Member
Sukie Scheetz, Member
John Becker, Ex-Officio Member

Other Guests:

Walid Antonios, TranSystems	David Painter, CCBC
Lindsey Aranyos, CCBC	Ashley Patrick, DLZ
Wayne Bastin, Bastin & Company	Duane Phelps, WSP
Lyle Bloom, CCWRD	Jeff Pietch, Carpenter Marty
Edward Boll, C Resident	Steve Proffitt, Geotechnology
Greg Brown, DLZ	Sandy Roark, TEC Engineering
Jon Brunot, Burgess & Niple	Charlie Rowe, ODOT D-8
Joe Espelage, Ct Consultants	Chris Rowland, CCWRD
Jeremy Evans, CCEO	Doug Royer, CCEO
Scott Green, Strand Associates	Chad Rundle, DLZ
Jason Haus, ODOT D-8	Joe Schmeltzer, American Structurepoint
Chris Howard, Heritage Land Service	Rusty Schuermann, Legal Counsel
Betty Hull, Rasor	Karl Schultz, Miami Twp.
Bob Koehler, OKI	Tim Schwoeppe, Berding Surveying
Carl Lamping, CC Bldg. Inspection	Jeff Wallace, Barge Design
Shaun Mason, Prime Engineering	Sandy West, CCEO
Dennis Nichols, Village of Batavia	Ed Williams, TEC Engineering

B. Approval of Minutes

Motion by Mr. Geis, seconded by Ms. Scheetz, to approve the minutes of the January 18, 2019 Annual Meeting of the Clermont County Transportation Improvement District, as submitted, and upon roll call vote, carried with each member present voting aye. Mr. Lykins abstains.

C. **Transportation Improvement Projects Progress Updates**

1. **OKI/ICC Update** – Bob Koehler, OKI, advised that calendar year 19 call for projects will begin following the ICC meeting on March 12th. OKI will be conducting workshops to educate on how to make the best applications to OKI for funding. Mr. Koehler advised that OKI passed an amendment to reallocate extra FY19 funds to several projects around the region. OKI will provide additional funds to the Old SR 74 Improvements project (PID 82557).
2. **Eastern Corridor – Segments I, II-III, IVa**, – Charlie Rowe, ODOT, advised that there is no new update for Segment I and Segments II-III. On Segment IVa, ODOT has selected the Segment IVa project as one of three statewide Infra Grant applicants. CCTID will be a co-sponsor with ODOT to seek 45 million dollars in Infra Grant funds. Applications are due March 4, 2019. Commissioner Painter advised that the project has a favorable look. He has looked over the numbers and potential proposal that's been drafted and it looks good. Commissioner Painter advised that in seeking support for the project, on a recent trip to Washington, he began with a visit to Mitch McConnell's office and ended at Rob Portman's office. Sherrod Brown has also offered support and OKI passed a resolution backing the project. ODOT has selected a design consultant for Phase 9. ROW acquisition continues for Phase 5. Phases 4-9 are in the design phase. Mr. Rowe advised that ODOT would do a feasibility study this summer to address and find a solution to current issues at westbound SR 32 and 275.
3. **Old SR 74 Widening – Phase I** – Craig Stephenson, CCEO, advised that Old SR 74 is Phase 1 and Clepper Lane Extension is Phase 2 of the Infra Grant task. ROW certifications are ready to be sent to ODOT on March 5, 2019. CCEO staff will be looking at maintenance of traffic and will continue to work with utilities.
4. **Clepper Lane Extension** – Craig Stephenson, CCEO, advised that the report for this project is the same as item 3.
5. **Eastgate Area Community Outreach** – Betty Hull, Rasor Marketing, advised that Rasor continues website monitoring updates, community outreach, public feedback and media relations work.
6. **Branch Hill Guinea Pike at Jer-Les Drive** – Doug Royer, CCEO, advised that they anticipate that signal poles will arrive in March to complete installation of traffic signals.
7. **Wards Corner Road Corridor Improvements** – Craig Stephenson, CCEO, advised that the CCEO has been given the proposed profile and horizontal alignment for review.
8. **Loveland-Miamiville Road Corridor** – Greg Brown, DLZ, advised that DLZ has completed work on the project to the level that DLZ is authorized.
9. **Buckwheat Road Improvement Project** – Jeremy Evans, CCEO, advised that there is nothing new to report.
10. **Aicholtz Road Roundabouts** – Joe Schmeltzer, American Structurepoint, advised that surveyors were sent out to do additional topographic surveys. They also coordinated with ODOT to satisfy Nepa requirements.
11. **SR 32 Improvements at Bell's Lane** – Doug Royer, CCEO, advised that the contractor started work on utilities and water line relocations.
12. **ITS Phase 3** – Jeremy Evans, CCEO, advised that there is no new update this month on the project.
13. **Amelia West Main Intersection Improvements** – Jeremy Evans, CCEO, advised that the project is out for bid. The bid opening has been extended to February 19, 2019.
14. **Round Bottom Road Bridge Replacement** – Craig Stephenson, CCEO, advised that they have received authorization from the property owner to do drilling. Jon Brunot, Burgess & Niple, advised that they continue with Stage 2 design and environmental field study work.

15. **Bristol Road Bridge Replacement** – Craig Stephenson, CCEO, advised that work on the project is complete. There is a new business item on the agenda relative to the project.
16. **Ninemile Road Bridge Replacement** – Craig Stephenson, CCEO, advised that they have cleared the ROW and are working on utility relocations.
17. **Clermontville-Laurel Road Bridge Replacement** – Craig Stephenson, CCEO, advised that the project is on hold pending funding.
18. **2016 Landslide Repair Project** – Jeremy Evans, CCEO, advised that work on the Dry Run landslide project is complete. There is a new business item on the agenda relative to the project.
19. **2017 Landslide Program** – Doug Royer, CCEO, advised that work on all 3 landslide projects is complete. We are processing final payments and beginning the close-out process.
20. **2018 Emergency Landslide Projects** – Doug Royer, CCEO, advised that there is no new update on the project this month.

E. Financial Items

1. Monthly Financial Report –

Mr. Bastin reviewed the financial report and checks written.

Motion by Mr. Geis, seconded by Ms. Scheetz, to accept the monthly financial report as submitted, and upon roll call vote, carried with members present voting aye.

F. New Business

1. **Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 01 to Contract 2018-05 with W.E. Smith Construction for the 2016 Landslide Repair, Phase II Dry Run Road Project (PID 90590), increasing the contract amount by \$1,632.50, making a new not-to-exceed amount under the contract of \$62,262.50 and no attendant increase to contract time.**

Motion by Ms. Scheetz, seconded by Mr. Geis, to authorize the Chairperson, in consultation with CCTID Legal Counsel to execute Change Order 01 to Contract 2018-05 with W.E. Smith Construction for the 2016 Landslide Repair, Phase II Dry Run Road Project (PID 90590), increasing the contract amount by \$1,632.50, making a new not-to-exceed amount under the contract of \$62,262.50 and no attendant to contract time, as submitted, and upon roll call vote, carried with each member present voting aye.

2. **Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 01 to Contract 2018-03 with DDK Construction, Inc., for the Bristol Road Bridge Replacement Project (PID 90520), increasing the contract amount by \$6,175.50, making a new not-to-exceed amount under the contract of \$491,014.50 and no attendant increase to contract time.**

Motion by Mr. Geis, seconded by Ms. Scheetz, to authorize the Chairperson, in consultation with CCTID Legal Counsel to execute Change Order 01 to Contract 2018-03 with DDK Construction, Inc., for the Bristol Road Bridge Replacement Project (PID 90520), increasing the contract amount by \$6,175.50, making a new not-to-exceed amount under the contract of \$491,014.50 and no attendant increase to contract time, as submitted, and upon roll call vote, carried with each member present voting aye.

3. **Authorization for the Chairman and/or Secretary-Treasurer to take appropriate action required to renew the CCTID insurance policies, in accordance with the Arthur J. Gallagher renewal package on file with the CCTID, in an amount not-to-exceed \$10,000.**

Motion by Mr. Lykins, seconded by Mr. Geis, to authorize the Chairperson and/or Secretary-Treasurer to take appropriate action required to renew the CCTID insurance policies, in accordance with the Arthur J. Gallagher renewal package on file with the CCTID, in an amount not-to-exceed \$10,000, as submitted, and upon roll call vote, carried with each member voting aye.

4. **Authorize, approve and ratify letter of arrangement by and between the CCTID and the Ohio Auditor of State for the provision of audit services, in the form on file with the CCTID, in an amount not-to-exceed \$10,000.**

Motion by Ms. Scheetz, seconded by Mr. Lykins, to authorize the Chairperson, in consultation with CCTID Legal Counsel to authorize, approve and ratify letter of arrangement by and between the CCTID and the Ohio Auditor of State for the provision of audit services, in the form on file with the CCTID, in an amount not-to-exceed \$10,000, as submitted, and upon roll call vote, carried with each member voting aye.

- G. **Public Comments** – Representative Becker had a question regarding a project fix at SR32 and 275. Charlie Rowe, ODOT, responded to Mr. Becker’s question.

H. **Upcoming Meeting Schedule**

March 8, 2019
Clermont County Engineer’s Office
2381 Clermont Center Drive
Batavia, Ohio 45103

I. **Adjournment**

Motion by Mr. Wright, seconded by Mr. Lykins, to adjourn the regular meeting of the CCTID and upon roll call vote carried with all members present voting aye.

Approved at the regular scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 8th day of March, 2019.



Clermont County Transportation Improvement District
Presiding Trustee

Attest:



Clermont County Transportation Improvement District
Secretary- Treasurer

Motion to Approve: Mr. Geis

Seconded by: Mr. Lykins