

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting
April 13, 2018

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:00 A.M., Friday, April 13, 2018, at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members: Jeff Wright, Chair
Ken Geis, Vice Chair
Pat Manger, Secretary-Treasurer
Andy Kuchta, Member
Jeff Lykins, Member
John Becker, Ex-Officio Member

Other Guests:

Frank Aransky, ASI	Dennis Nichols, Batavia Village
Wayne Bastin, Bastin & Company	Jeff Pietch, Carpenter Marty
Edward Boll, Resident	Steve Proffitt, Geotechnology
Claire Corcoran, CC Resident	Charlie Rowe, ODOT D-8
Terry Dull, S&ME	Chris Rowland, CCWRD
Anna Lee Durastanti, O.R. Colan	Doug Royer, CCEO
Jeremy Evans, CCEO	Chad Rundle, DLZ
Jerry Fraley, CC Resident	Rusty Schuermann, Legal Counsel
Scott Green, Strand Associates	Karl Schultz, Miami Twp.
Jay Hamilton, Mead Hunt	Tim Schwoeppe, Berding Surveying
Andrea Harth, TEC	Dave Seagraves, IBI Group
Chris Howard, Heritage Land Service	Steve Shadix, Stantec Consulting
Betty Hull, Rasor	Joe Vogel, WSP
Bob Koehler, OKI	Jeff Wallace, Barge Design
Carl Lamping, CC Bldg. Inspection	Sandy West, CCEO
Shaun Mason, Prime Engineering	Jon Wiley, Woolpert

B. Approval of Minutes

Motion by Mr. Kuchta, seconded by Mr. Lykins, to approve the minutes of the March 9, 2018 Regular meeting of the Clermont County Transportation Improvement District, as submitted, and upon roll call vote, carried with members present voting aye.

Motion by Mr. Geis, seconded by Mr. Manger, to approve the minutes of the February 15, 2018 Finance Committee meeting of the Clermont County Transportation Improvement District, as submitted, and upon roll call vote, carried with members present voting aye.

C. **Transportation Improvement Projects Progress Updates**

1. **OKI/ICC Update** – Bob Koehler, OKI, advised that the application cycle for STP/TA funds is open until June 1, 2018. Guidance for applicants is on the OKI website or by going to funding.OKI@org. OKI has received a grant to do Community Strategic Energy Planning. To apply, go to energy.oki.org and click on the About tab. Deadline is May 1, 2018.
2. **Eastern Corridor – Segments I, II-III, IVa**, – Charles Rowe, ODOT, advised that there is no update this month for Segment I. On Segments II-III, they are in the process of scheduling the next round of meetings for the local areas that were defined to identify any short term projects or long term safety projects that would be beneficial to the area. On Segment IVa, Phases 3-7 are in the design process. Construction on the Eastbound 3rd lane will begin this summer. Construction will resume soon on the SB dual exit from I-275 to SR 32.
3. **Old SR 74 Widening – Phase I** – Craig Stephenson, CCEO, advised that items 3 and 4 are part of Segment IVa. Mr. Stephenson advised that after reviewing the ROW and construction plans, a consultant from ODOT entered into a contract to reduce the ROW limits as much as possible on the project. Mr. Stephenson had a meeting with Chris Howard, Heritage Land Services, to identify what parcels are not affected by the limits.
4. **Clepper Lane Extension** – Craig Stephenson, CCEO, advised that they are actively engaged in the ROW acquisition process. O.R. Colan has 6-8 appraisals left and they have been in contact with the property owners. They are 75–85 percent complete in the appraisal process. The next step is to work with utility companies to get relocations.
5. **Eastgate Area Community Outreach** – Betty Hull, Razor Marketing, advised that they have been working on the TID newsletter. They continue website monitoring and updates, community outreach, public feedback and media relations work.
6. **Branch Hill Guinea Pike at Jer-Les Drive** – Doug Royer, CCEO, advised that the bid opening on the project was held on Thursday, March 22, 2018. A pre-con meeting will be scheduled in May and they anticipate getting a start date from the contractor. There is a new business item on the agenda relative to the project.
7. **Wards Corner Road Corridor Improvements** – Dave Seagraves, IBI, advised that they had a meeting a few weeks ago with staff and received feedback and comments. They are working through the comments and will meet again in a few weeks to discuss.
8. **Loveland-Miamiville Road Corridor** – Chad Rundle, DLZ, advised that they are waiting on details from Redi Rock on a new product for the walls that will help save costs.
9. **Buckwheat Road Improvement Project** – Jeremy Evans, CCEO, advised that the project will bid next month.
10. **Aicholtz Road Roundabouts** – Frank Aransky, American Structurepoint, advised that they have reviewed the scope items with the County and ODOT. They submitted their fee proposal to the TID yesterday.
11. **South Afton Commerce Park** – Jeremy Evans, CCEO, advised that Duke pulled the electric wire through the conduit, but they are still waiting on the transformer to be delivered.
12. **SR 32 Improvements at Bell's Lane** – Doug Royer, CCEO, advised that that the bid opening was held on Thursday, March 29, 2018. A pre-con meeting will be scheduled later this month. There are 2 new business items on the agenda relative to the project.
13. **West Clermont Area Improvements** – Jeremy Evans, CCEO, advised that the project is closing out. There is a new business item on the agenda relative to the project.
14. **Shayler at Bach-Buxton Intersection Improvements** – Jeremy Evans, CCEO, advised that the project is closing out. There is a new business item on the agenda relative to the project.

15. **ITS Phase 3** – Jeremy Evans, CCEO, advised that TEC is working through plans and working on a Stage 3 submittal to ODOT. There is a new business item on the agenda relative to the project.
16. **Amelia West Main Intersection Improvements** – Craig Stephenson, CCEO advised that they are waiting for the consultant that is under contract with the Village of Amelia to complete the plans.
17. **Round Bottom Road Bridge Replacement** – Craig Stephenson, CCEO, advised that we are in the Stage 1 design process and doing the preliminary environmental and geo tech work for the structure.
18. **Bristol Road Bridge Replacement** – Craig Stephenson, CCEO, advised that final plans were received this morning. They have been in contact with the utility companies and property owners.
19. **Ninemile Road Bridge Replacement** – Craig Stephenson, CCEO, advised that final plans are in. They need to acquire ROW for the project.
20. **Clermontville-Laurel Road Bridge Replacement** – Craig Stephenson, CCEO, advised that the project is on hold until they can identify a funding source.
21. **2016 Landslide Repair Project** – Doug Royer, CCEO, advised the contractor has completed two of the three landslide projects. They are working with Geotechnology on the third landslide on Dry Run Road.
22. **2017 Landslide Program** – Doug Royer, CCEO, advised that the final plans are complete on two landslides. They are finalizing the plans on the third landslide on Terrace Ridge.

D. Financial Items

1. Monthly Financial Report –

Mr. Bastin reviewed the financial report and checks written.

Motion by Mr. Lykins, seconded by Mr. Kuchta, to accept the monthly financial report as submitted, and upon roll call vote, carried with members present voting aye.

E. New Business

1. **Resolution 2018-05, a resolution authorizing application for Ohio Department of Transportation, Office of Jobs & Commerce FY 19 HB Funding for advancement of RTIP Projects.**

Motion by Mr. Kuchta, seconded by Mr. Geis, to adopt Resolution 2018-05, a resolution authorizing application for Ohio Department of Transportation, Office of Jobs & Commerce FY 19 HB Funding for advancement of RTIP projects, as submitted, and upon roll call vote, carried with members present voting aye.

2. **Resolution 2018-06, a resolution approving and authorizing the award of construction contract for the SR32 at Bell's Lane (PID 99839) Project.**

Motion by Mr. Lykins, seconded by Mr. Kuchta, to adopt Resolution 2018-06, a resolution approving and authorizing the award of construction contract for the SR32 at Bell's Lane (PID 99839) Project, as submitted, and upon roll call vote, carried with members present voting aye.

3. **Resolution 2018-07, a resolution approving and authorizing acceptance of bids and award of contract for construction services for the Branch Hill-Guinea Pike, Phase I Improvements (CCTID No. 90350) Transportation Improvement District project and related actions.**

Motion by Mr. Geis, seconded by Mr. Kuchta, to adopt Resolution 2018-07, a resolution approving and authorizing acceptance of bids and award of contract for construction services for the Branch Hill-Guinea Pike, Phase I Improvements (CCTID No. 90350) Transportation District project and related actions, as submitted, and upon roll call vote, carried with members present voting aye.

- 4. Resolution 2018-08, a resolution approving and authorizing the acquisition or appropriation of real property interests in connection with: the Bristol Road Bridge Replacement Project (CCTID No. 90520); the Nine Mile Road Bridge Replacement Project (CCTID No. 90530); the Clermontville-Laurel Road Bridge Replacement Project (CCTID No. 90540) and Notice to Contractors and Acceptance of Bids for construction services for said projects.**

Motion by Mr. Kuchta, seconded by Mr. Lykins, to adopt Resolution 2018-08, a resolution approving and authorizing the acquisition or appropriation of real property interests in connection with: Bristol Road Bridge Replacement Project (CCTID No. 90520); the Nine Mile Road Bridge Replacement Project (CCTID No. 90530); the Clermontville-Laurel Road Bridge Replacement Project (CCTID No. 90540) and Notice to Contractors and Acceptance of Bids for construction services for said projects, as submitted, and upon roll call vote, carried with members present voting aye.

- 5. Resolution 2018-09, a resolution designating and approving inclusion in the RTIP of 2018 Landslide Emergency Projects: Nine Mile Tobacco Road Landslide CLE-CR95-3.18; Wolfpen Pleasant Hill Road Landslide CLE-CR132-0.45; and, Tealtown Road Landslide CLE-CR23-3.56 and authorizing consultant services.**

Motion by Mr. Kuchta, seconded by Mr. Geis, to adopt Resolution 2018-09, a resolution designating and approving inclusion in the RTIP of 2018 Landslide Emergency Project: Nine Mile Tobacco Road Landslide CLW-CR95-3.18; Wolfpen Pleasant Hill Road Landslide CLE-CR132-0.45; and, Tealtown Road Landslide CLE-DR23-3.56 and authorizing consultant services, as submitted, and upon roll call vote, carried with members present voting aye. Mr Lykins abstains.

- 6. Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 02 with Stantec Consulting Services, Inc., for the SR32 Improvements at Bell's Lane Project (PID 99839), increasing the contract amount by \$12,387.00, making a new not-to-exceed amount under the contract of \$502,653.00 and no attendant increase to contract time.**

Motion by Mr. Geis, seconded by Mr. Lykins, to authorize the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 02 with Stantec Consulting Services, Inc., for the SR32 Improvements at Bell's Lane Project (PID 99839), increasing the contract amount by \$12,387.00 making a new not-to-exceed amount under the contract of \$502,653.00 and no attendant increase to contract time, as submitted, and upon roll call vote, carried with members present voting aye.

- 7. Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 01 to Contract 2018-01 with TranSystems, Inc., for the Old SR 74 Improvements Phase I (PID 82557), increasing the contract amount by \$73,788.00, making a new not-to-exceed amount under the contract of \$106,786.00 and contract time increased to June 30, 2018.**

Motion by Mr. Lykins, seconded by Mr. Kuchta, to authorize the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 01 to Contract 2018-01 with TranSystems, Inc., for the Old SR 74 Improvements Phase I (PID 82557), increasing the contract amount by \$73,788.00, making a new not-to-exceed amount under the contract of \$106,786.00 and contract time increased to June 30, 2018, as submitted, and upon roll call vote, carried with members present voting aye.

8. **Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 02 to Contract 2015-14 with TEC Engineering, Inc., for the Clermont County Phase 3 Intelligent Transportation System (ITS) (PID 104712), increasing the contract amount by \$37,394.00, making a new not-to-exceed amount under the contract of \$192,969.00 and no attendant increase to contract time.**

Motion by Mr. Geis, seconded by Mr. Kuchta, to authorize the Chairman, in consultation with CCTID Legal Counsel, to execute Change order 02 to Contract 2015-14 with TEC Engineering, Inc., for the Clermont County Phase 3 Intelligent Transportation System (ITS) (PID 104712), increasing the contract amount by \$37,394.00, making a new not-to-exceed amount under the contract of \$192,969.00 and no attendant increase to contract time, as submitted, and upon roll call vote, carried with members present voting aye.

9. **Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute the final payment and release of retainage in the principal amount of \$84,494.17, plus all accrued interest earned to John R. Jurgensen Company, 11641 Mosteller Road, Cincinnati, Ohio 45241, for the West Clermont Area Improvements Project (PID 90430), and upon certification of completion by the Clermont County Engineer's Office.**

Motion by Mr. Kuchta, seconded by Mr. Lykins, to execute the final payment and release of retainage in the principal amount of \$84,494.17, plus all accrued interest earned to John R. Jurgensen Company, 11641 Mosteller Road, Cincinnati, Ohio 45241, for the West Clermont Area Improvements Project (PID 90430), and upon certification of completion by the Clermont County Engineer's Office, as submitted, and upon roll call vote, carried with members present voting aye.

10. **Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute the final payment and release of retainage in the principal amount of \$18,364.79, plus all accrued interest earned to Ford Development Corp., 11148 Woodward Lane, Sharonville, Ohio 45241, for the Chapel Woods Drive Bridge Replacement Project (PID 90500), and upon certification of completion by the Clermont County Engineer's Office.**

Motion by Mr. Geis, seconded by Mr. Kuchta to execute the final payment and release of retainage in the principal amount of \$18,364.79, plus all accrued interest earned to Ford Development Corp., 11148 Woodward Lane, Sharonville, Ohio 45241, for the Chapel Woods Drive Bridge Replacement Project (PID 90500), and upon certification by the Clermont County Engineer's Office, as submitted, and upon roll call vote, carried with members present voting aye..

11. **Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute the final payment and release of retainage in the principal amount of \$24,581.00, plus all accrued interest earned to John R. Jurgensen Company, 11641 Mosteller Road, Cincinnati, Ohio 45241 for the Bach Buxton at Shayler Road Intersection Improvements Project (PID 90490), and upon certification of completion by the Clermont County Engineer's Office.**

Motion by Mr. Lykins, seconded by Mr. Kuchta, to execute the final payment and release of retainage in the principal amount of \$24,581.00, plus all accrued interest earned to John R. Jurgensen Company, 11641 Mosteller Road, Cincinnati, Ohio 45241 for the Bach Buxton at Shayler Road Intersection Improvements Project (PID 90490), and upon certification of completion by the Clermont County Engineer's Office, as submitted, and upon roll call vote, carried with members voting aye..

12. **Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute the final payment and release of retainage in the principal amount of \$200,769.13, plus all accrued interest earned to Rack & Ballauer Excavating Co., Inc., 11321 Paddy's Run Road, Hamilton,**

Ohio 45013 for the Old SR 74 Widening Project (PID 82582) and upon certification of completion by the Clermont County Engineer's Office.

Motion by Mr. Kuchta, seconded by Mr. Lykins, to execute the final payment and release of retainage in the principal amount of \$200,769.13, plus all accrued interest earned to Rack & Ballauer Excavating Co., Inc., 11321 Paddy's Run Road, Hamilton, Ohio 45013 for the Old SR 74 Widening Project (PID 82582), and upon certification of completion by the Clermont County Engineer's Office, as submitted, and upon roll call vote, carried with members present voting aye.

13. Amendment, Restatement and Ratification of the CCTID Regional Transportation Improvement Program (RTIP), dated April, 2018 identifying and updating the projects established, coordinated, managed and constructed by the CCTID.

Motion by Mr. Lykins, seconded by M. Geis, amendment, restatement and ratification of the CCTID Regional Transportation Improvement Program (RTIP), dated April, 2018 identifying and updating the projects established, coordinated, managed and constructed by the CCTID, as submitted, and upon roll call vote, carried with all members present voting aye.

G. Public Comments – Representative John Becker thanked the CCEO for their good work in the maintenance of county roads.

H. Upcoming Meeting Schedule

May 11, 2018
Clermont County Engineer's Office
2381 Clermont Center Drive
Batavia, Ohio 45103

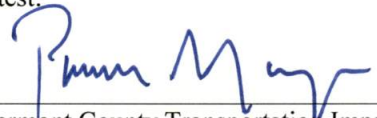
I. Adjournment

Motion by Lykins, seconded by Mr. Kuchta, to adjourn the meeting of the Clermont County TID, upon roll call vote carried with all members present voting aye.

Approved at the regular scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 11th day of May, 2018.


Clermont County Transportation Improvement District
Presiding Trustee

Attest:


Clermont County Transportation Improvement District
Secretary-Treasurer

Motion to Approve: Mr. Kuchta

Seconded by: Mr. Lykins