

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Annual Meeting
January 12, 2018

A. Call to Order

The Annual Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:05 A.M., Friday, January 12, 2018, at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members: Jeff Wright, Chair
Ken Geis, Vice Chair
Pat Manger, Secretary-Treasurer
Andy Kuchta, Member
Jeff Lykins, Member
John Becker, Ex-Officio Member

Other Guests:

Brad Ackel, Carpenter Marty	Bob Koehler, OKI
Walid Antonios, TranSystems	Scott Lindgren, RA Associates
Frank Aransky, ASI	Dan Lindsay, Shrewsberry
Wayne Bastin, Bastin & Company	Steve Mary, Stantec
Steve Bergman, Mannik Smith Group	Shaun Mason, Prime Engineering
Lyle Bloom, CCWRD	Dennis Nichols, Batavia Village
Edward Boll, Resident	Charlie Rowe, ODOT D-8
Greg Brown, DLZ	Doug Royer, CCEO
Jon Brunot, Burgess & Niple	Rusty Schuermann, Legal Counsel
Jeremy Evans, CCEO	Karl Schultz, Miami Twp.
Jerry Fraley, Resident	Nick Selhorst, Choice One
Scott Green, Strand Associates	Steve Shadix, Stantec Consulting
Jay Hamilton, Mead Hunt	Andy Shahan, LJB
Andrea Harth, TEC Engineering	Craig Stephenson, CCEO
Mark Henderson, CT Consultants	Bill Strachau, ATC Group
Hollie Hinton, DLZ	Joe Vogel, WSP
Chris Howard, Heritage	Jeff Wallace, Barge Design
Betty Hull, Rasor	Sandy West, CCEO
Ed Humphrey, BCC	Jon Wiley, KZF

B. Approval of Minutes

Motion by Mr. Geis, seconded by Mr. Lykins, to approve the minutes of the December 8, 2017 Regular meeting of the Clermont County Transportation Improvement District, as submitted, and upon roll call vote, carried with members present voting aye.

C. 2017 Reorganization

1. Election of Officers

Upon call for nomination of officers of the Clermont County Transportation Improvement District, Mr. Wright nominated the current slate of officers continue to serve in 2018; Jeff Wright to serve in the position of Chair, Ken Geis to serve in the position of Vice Chairman and Pat Manger to serve in the position of Secretary-Treasurer. Mr. Wright entertained a motion to accept and close nominations, motion by Mr. Kuchta, seconded by Mr. Lykins, and upon roll call vote carried with all members present voting aye.

Upon call for election of the nominated officers of the Clermont County Transportation Improvement District, Mr. Wright entertained a motion to elect the 2018 officers; Jeff Wright to serve in the position of Chair, Ken Geis to serve in the position of Vice Chair and Pat Manger to service in the position of Secretary-Treasurer, motion by Mr. Geis, seconded by Mr. Lykins, and upon roll call vote, carried with all members present voting aye.

Committee Appointments by Chairman

Mr. Wright made the following appointments as provided by the Clermont County Transportation Improvement District By-Laws:

Finance Committee

Ken Geis
Pat Manger
Andy Kuchta
Jeff Wright, Ex-Officio Member

Operations Committee

Pat Manger
Andy Kuchta
Jeff Lykins
Jeff Wright, Ex-Officio Member

Designation of ICC Representative

Jeff Wright

D. Transportation Improvement Projects Progress Updates

- 1. OKI/ICC Update** – Bob Koehler, OKI, advised that the OKI Board selected a new slate of members. Ed Humphrey is the member selected for Clermont County. Mr. Humphrey advised that all 3 Clermont County Commissioners are on the Board in some capacity. Mr. Koehler also advised that there will be a call for projects this year for STP/TA funds.

Applications are due on June 1, 2018. OKI will be revising their prioritization process and will hold a workshop to address the changes after the March OKI meeting.

2. **Eastern Corridor – Segments I, II-III, IVa,** – Charles Rowe, ODOT, advised that there is no update this month for Segment I and Segments II-III. On Segment IVa, ODOT is proceeding with the same design for Phases 4 through 8. Work will continue this spring on the ramp clear project on SB 275 and SR 32 dual exit lanes.
3. **Old SR 74 Widening – Phase I** – Craig Stephenson, CCEO, advised that items 3 and 4 are part of Segment IVa. Mr. Stephenson advised that due to EPA mandates, the detention basin will be moved to a more suitable location and this may affect ROW a bit. There is a new business item on the agenda to enter into a contract with TranSystems to re-work and address the detention issues.
4. **Clepper Lane Extension** – Craig Stephenson, CCEO, advised that they recently had a meeting on site with the ROW acquisition team. There was a kickoff meeting held between Christmas and New Year's. The team is fully engaged and is beginning the title and appraisal work.
5. **Aicholtz Connector** – Doug Royer, CCEO, advised that the project is complete. There is a new business item on the agenda to close out and release retainage on the project.
6. **Eastgate Area Community Outreach** – Betty Hull, Rasor Marketing, advised that Rasor continues website monitoring and updates, community outreach, public feedback and media relations work.
7. **Old SR 74 Widening – Olive Branch-Stonelick to Armstrong Blvd.** – Doug Royer, CCEO, advised that the project is complete. There is a new business item on the agenda relative to the project.
8. **Wolfpen/Pleasant Hill Road Safety Improvements** – Doug Royer, CCEO, advised that the project is complete. There is a new business item on the agenda to close out and release retainage on the project.
9. **Branch Hill Guinea Pike at Jer-Les Drive** – Craig Stephenson, CCEO, advised that they have 2 parcels of ROW left to acquire. Mr. Stephenson anticipates that the project will bid in the spring of 2018.
10. **Wards Corner Road Corridor Improvements** – Representative from IBI, advised that they have traffic counts ordered and hope to get those back in the next couple of weeks to determine if turn lanes would be an option at the intersection.
11. **Loveland-Miamiville Road Corridor** – Greg Brown, DLZ, advised that plans are complete and have been submitted.
12. **Buckwheat Road Improvement Project** – Craig Stephenson, CCEO, advised that the project is on schedule for 2018 summer construction.
13. **Aicholtz Road Roundabouts** – Craig Stephenson, CCEO, advised that he received word from OKI that the TID will receive funding for the project in the amount of 5 million dollars for FY2023.
14. **South Afton Commerce Park** – Jeremy Evans, CCEO, advised that they are waiting on Duke to provide power so that they can conduct testing of the lift station.

15. **Half Acre/SR 276 Improvements** – Jeremy Evans, CCEO, advised that the project is complete. There is a new business item on the agenda to close out and release retainage on the project.
16. **SR 32 Improvements at Bell's Lane** – Craig Stephenson, CCEO, advised that they are working to meet the ODOT deadline of January 18th to acquire ROW. Mr. Stephenson anticipates that the project will bid in March of 2018.
17. **West Clermont Area Improvements** – Jeremy Evans, CCEO, advised that construction on the project is complete. There is a new business item on the agenda relative to the project.
18. **Shayler at Bach-Buxton Intersection Improvements** – Jeremy Evans, CCEO, advised that due to weather conditions they have been working intermittently over the last 3 weeks to get the signal heads wired.
19. **ITS Phase 3** – Jeremy Evans, CCEO, advised that he received Stage 1 comments back from ODOT this week. Mr. Evans advised that they are moving toward a Stage 2 submittal. There is a new business item on the agenda relative to the project.
20. **Chapel Woods Drive Bridge** - Craig Stephenson, CCEO, advised that there is a small portion of earthwork to finish on the project. The project is 99 percent complete and a final payment will be issued in March. The last step is to begin the process to close out the project and release retainage.
21. **Round Bottom Road Bridge Replacement** – Craig Stephenson, CCEO, advised that there is a new business item on the agenda. The project has a FY2021 construction date.
22. **Bristol Road Bridge Replacement** – Craig Stephenson, CCEO, advised that the project is in the design process. Mr. Stephenson anticipates receiving the OPWC grant in July. The project is a county project that will be funded with a combination of OPWC and CCEO funds.
23. **Ninemile Road Bridge Replacement** – Craig Stephenson, CCEO, advised that the project is in final design. The project will be under construction in the summer of 2018.
24. **Clermontville-Laurel Road Bridge Replacement** – Craig Stephenson, CCEO, advised that they have done the conceptual design on the project. They are looking at doing the final design in 2020.
25. **2016 Landslide Repair Project** – Doug Royer, CCEO, advised that there are 3 landslide repair projects. The contractor has completed 2 of the landslide projects. The third project, Dry Run Road, has a few ROW issues to resolve before they begin construction.
26. **2017 Landslide Program** – Doug Royer, CCEO, advised that the project will begin in the summer of 2018.

E. Financial Items

1. Monthly Financial Report –

Mr. Bastin reviewed the financial report and checks written. Mr. Manger advised that they are looking to schedule a finance committee meeting in February.

Motion by Mr. Lykins, seconded by Mr. Kuchta, to accept the monthly financial report as submitted, and upon roll call vote, carried with members present voting aye.

F. New Business

1. Resolution 2018-01, a resolution authorizing LPA Federal Local-Let Project Agreement (CLE-VAR ITS Phase 3: PID 104712).

Motion by Mr. Kuchta, seconded by Mr. Geis, to adopt Resolution 2018-01, a resolution authorizing LPA Federal Local-Let Project Agreement (CLE-VAR ITS Phase 3: PID 104712), as submitted, and upon roll call vote, carried with members present voting aye.

2. Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 01 to Contract 2017-02 with John R. Jurgensen Company for the West Clermont Area Improvements Project (PID 90430), increasing the contract amount by \$30,360.93, making a new not-to-exceed amount under the contract of \$2,142,715.18 and no attendant increase to contract time.

Motion by Mr. Geis, seconded by Mr. Lykins, to execute Change Order 01 to Contract 2017-02 with John R. Jurgensen Company for the West Clermont Area Improvements Project (PID 90430), increasing the contract amount by \$30,360.93, making a new not-to-exceed amount under the contract of \$2,142,715.18 and no attendant increase to contract time, as submitted, and upon roll call vote, carried with members present voting aye.

3. Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 01-Final to Contract 2016-05 with Rack & Ballauer Excavating for the Old SR 74 Widening Project (PID 82582), increasing the contract amount by \$276,743.69, making a new not-to-exceed amount under the contract of \$5,295,986.95 and no attendant increase to contract time.

Motion by Mr. Kuchta, seconded by Mr. Geis, to execute Change Order 01-Final to Contract 2016-05 with Rack & Ballauer Excavating for the Old SR 74 Widening Project (PID 82582), increasing the contract amount by \$276,743.69, making a new not-to-exceed amount under the contract of \$5,295,986.95 and no attendant increase to contract time, as submitted, and upon roll call vote, carried with members present voting aye.

4. Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 01 to Contract 2017-04 with Burgess & Niple, Inc. for the Round Bottom Road Bridge Replacement Project (PID 106463), increasing the contract amount by \$376,186.00, making a new not-to-exceed amount under the contract of \$465,631.00 and no attendant increase to contract time.

Motion by Mr. Kuchta, seconded by Mr. Manger to execute Change Order 01 to Contract 2017-04 with Burgess & Niple, Inc., for the Round Bottom Road Bridge Replacement Project (PID 106463), increasing the contract amount by \$376,186.00, making a new not-to-exceed amount under the contract of \$465,631.00 and no attendant increase to contract time, as submitted, and upon roll call vote, carried with members present voting aye.

5. **Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Agreement 2018-01 with TranSystems, Inc. in an amount not-to-exceed \$32,998.00 for the CLE-CR171-Old 74 Project (PID 82557).**

Motion by Mr. Lykins, seconded by Mr. Geis, to execute Agreement 2018-01 with TranSystems, Inc. in an amount not-to-exceed \$32,998.00 for the CLE-CR171 Old 74 Project (PID 82557), as submitted, and upon roll call vote, carried with members present voting aye.

6. **Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute the final payment and release of retainage in the principal amount of \$121,430.50, plus all accrued interest earned to Sunesis Construction Company, 2610 Cresentville Road, West Chester, Ohio 45069 for the Wolfpen Pleasant Hill Safety Improvements Project (PID 90210), and upon certification of completion by the Clermont County Engineer's Office,**

Motion by Mr. Kuchta, seconded by Mr. Lykins, to execute the final payment and release of retainage in the principal amount of \$121,430.50, plus all accrued interest earned to Sunesis Construction Company, 2610 Cresentville Road, Westchester, Ohio 45069 for the Wolfpen Pleasant Hill Safety Improvements Project (PID 90210), and upon certification of completion by the Clermont County Engineer's Office, as submitted, and upon roll call vote, carried with members present voting aye.

7. **Authorization for the Chairman, in consultation with CCTID Legal Counsel to execute the final payment and release of retainage in the principal amount of \$262,396.33, plus all accrued interest earned to Ford Development Corp., 11148 Woodward Lane, Sharonville, Ohio 45241, for the Aicholtz Road Connector Project (PID 82553), and upon certification completion by the Clermont County Engineer's Office.**

Motion by Mr. Lykins, seconded by Mr. Kuchta to execute the final payment and release of retainage in the principal amount of \$262,396.33, plus all accrued interest earned to Ford Development Corp., 11148 Woodward Lane, Sharonville, Ohio 45241, for the Aicholtz Road Connector Project (PID 82553), and upon certification of completion by the Clermont County Engineer's Office, as submitted, and upon roll call vote, carried with members present voting aye.

8. **Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute the final payment and release of retainage in the principal amount of \$13,436.55, plus all accrued interest earned to John R. Jurgensen Company for the Half Acre Road at SR 276 Improvements Project (PID 90230), and upon certification of completion by the Clermont County Engineer's Office.**

Motion by Mr. Geis, seconded by Mr. Kuchta, to execute the final payment and release of retainage in the principal amount of \$13,436.55, plus all accrued interest earned to John R. Jurgensen Company for the Half Acre Road at SR 276 Improvements Project, PID 90230), as submitted, and upon roll call vote, carried with members present voting aye.

9. Amendment, Restatement and Ratification of the CCTID Regional Transportation Improvement Program (RTIP), dated January, 2018 identifying and updating the projects established, coordinated, managed and constructed by the CCTID.

Motion by Mr. Geis, seconded by Mr. Lykins, amendment, restatement, and ratification of the CCTID Regional Transportation Improvement Program (RTIP), dated January, 2018 identifying and updating the projects established, coordinated, managed and constructed by the CCTID, as submitted, and upon roll call vote, carried with all members present voting aye.

G. Public Comments –

Representative Becker stated that this is his sixth year as an Ex-Officio Member of the TID Board and looking back over the past five years he would like to express his appreciation to the Board for doing a great job.


H. Upcoming Meeting Schedule

March 9, 2018
Clermont County Engineer's Office
2381 Clermont Center Drive
Batavia, Ohio 45103

I. Adjournment


Motion by Mr. Manger, seconded by Mr. Kuchta, to adjourn the meeting of the Clermont County TID, upon roll call vote carried with all members present voting aye.

Approved at the regular scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 9th day of March, 2018.



Clermont County Transportation Improvement District
Presiding Trustee

Attest:



Clermont County Transportation Improvement District
Secretary-Treasurer

Motion to Approve: Mr. Lykins

Seconded by: Mr. Kuchta