

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting
November 3, 2017

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:10 A.M., Friday, November 3, 2017, at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members: Jeff Wright, Chair
Ken Geis, Vice Chair
Pat Manger, Secretary-Treasurer
Andy Kuchta, Member (Not in attendance)
Jeff Lykins, Member
John Becker, Ex-Officio Member

Other Guests:

Brad Ackel, Carpenter Marty	Charlie Rowe, ODOT D-8
Wayne Bastin, Bastin & Company	Chris Rowland, CCWRD
Ed Boll, CC Resident	Chad Rundle, DLZ
Andy Brossart, Bradley Payne	Rusty Schuermann, Legal Counsel
Shawn Campbell, JWCI	Karl Schultz, Miami Twp.
Katie Dillenburger, Bayer Becker	Steve Shadix, Stantec Consulting
Jay Hamilton, Mead Hunt	Andy Shahan, LJB
Betty Hull, Rasor	Craig Stephenson, CCEO
Carl Lamping, CC Bldg. Inspection	Bil Strachau, ATC Group
Dan Lindsay, Shrewsberry	Dennis Taus, CC Resident
Duane Phelps, WSP	Sandy West, CCEO
Jeff Pietch, Carpenter Marty	Ed Williams, TEC Engineering
Jane Roberts, Heritage	

B. Approval of Minutes

Motion by Mr. Geis, seconded by Mr. Lykins, to approve the minutes of the October 6, 2017 Regular meeting of the Clermont County Transportation Improvement District, as submitted, and upon roll call vote, carried with members present voting aye.

C. **Transportation Improvement Projects Progress Updates**

1. **OKI/ICC Update** – Jeff Wright advised that the OKI luncheon was held on October 26, 2017 and was well attended.
2. **Eastern Corridor – Segments I, II-III, IVa**, – Charles Rowe, ODOT, advised that the Duck Creek Connector, a part of Segment I, is on track to be completed in the next two weeks. Segment II-III, a consultant has been authorized for the first task. On Segment IVa, Stage 3 plans for the eastbound 3rd lane (Glen Este Withamsville to Amelia Olive Branch) have been reviewed and sent back to the TranSystems to be filed for the 3rd lane widening and the resurfacing of SR 32. The ramp clear project on SB 275 and SR 32 dual exit lanes has begun and paving will be down by Thanksgiving.
3. **Old SR 74 Widening – Phase I** – Craig Stephenson, CCEO, advised that items 3 and 4 are part of Segment IVa. Mr. Stephenson advised that the ROW plans have been completed, but they are looking at a few potential modifications on the detention requirements for the project that have been requested by the EPA.
4. **Clepper Lane Extension** – Craig Stephenson, CCEO, advised that O.R. Colan has been authorized for appraisal acquisition services. Beck Consultants has been authorized to do the appraisal reviews.
5. **Aicholtz Connector** – Craig Stephenson, CCEO, advised that the project is complete.
6. **Eastgate Area Community Outreach** – Betty Hull, Rasor Marketing, advised that they are working on outreach for project work that has been completed this year. Rasor will coordinate with Pat Manger and Craig Stephenson on 2018 project work and on updating the newsletter. Rasor continues website monitoring and updates, community outreach, public feedback and media relations work.
7. **Old SR 74 Widening – Olive Branch-Stonelick to Armstrong Blvd.** – Craig Stephenson, CCEO, advised that the project is complete.
8. **Wolfpen/Pleasant Hill Road Safety Improvements** – Craig Stephenson, CCEO, advised that the project is complete.
9. **Branch Hill Guinea Pike at Jer-Les Drive** – Craig Stephenson, CCEO, advised that the utility work has been completed and they are wrapping up the ROW acquisition. Mr. Stephenson anticipates the start of construction in the spring of 2018.
10. **Wards Corner Road Corridor Improvements** – Craig Stephenson, CCEO, advised that they are working on the conceptual plans for the corridor.
11. **Loveland-Miamiville Road Corridor** – Chad Rundle, DLZ, advised that they have submitted a revised preliminary engineering report to add some cost savings to the project.
12. **Buckwheat Road Improvement Project** – Craig Stephenson, CCEO, advised that the project is on schedule for 2018 spring construction.
13. **Aicholtz Road Roundabouts** – Craig Stephenson, CCEO, advised that storm water work has been completed ahead of the project. They are waiting to hear from OKI on funding.
14. **South Afton Commerce Park** – Craig Stephenson, CCEO, advised that they will conduct testing of the lift station as soon as Duke provides power.

15. **Half Acre/SR 276 Improvements** – Craig Stephenson, CCEO, advised that the project is complete. Close-out on the project is in progress. There is a new business item on the agenda relative to the project.
16. **SR 32 Improvements at Bell's Lane** – Craig Stephenson, CCEO, advised that they are in the ROW acquisition process. The project will bid in spring of 2018.
17. **West Clermont Area Improvements** – Craig Stephenson, CCEO, advised that all signal work is complete except the Sparrowood intersection. They are waiting for Duke to shield power lines for signal pole installation.
18. **Shayler at Bach-Buxton Intersection Improvements** – Craig Stephenson, CCEO, advised that the pole delivery is expected any day. Signal work should move quickly once poles arrive.
19. **ITS Phase 3** – Craig Stephenson, CCEO, advised that ODOT will receive Stage 1 plan submittal soon. There is a new business item on the agenda relative to the project.
20. **Chapel Woods Drive Bridge** - Craig Stephenson, CCEO, advised that the project is under construction.
21. **Roundbottom Road Bridge Replacement** – Craig Stephenson, CCEO, advised that they did get authorization from FHWA to extend limits of work to correct site distance problems. The consultant, Burgess & Niple is in the process of putting together a proposal based on the scope of work.
22. **Bristol Road Bridge Replacement** – Craig Stephenson, CCEO, advised that the project is in final design.
23. **Ninemile Road Bridge Replacement** – Jeff Pietch, Carpenter Marty, advised that they are working through final design.
24. **Clermontville-Laurel Road Bridge Replacement** – Craig Stephenson, CCEO, advised that the project is on hold until next year. They will apply for OPWC funding at that time.
25. **2016 Landslide Repair Project** – Craig Stephenson, CCEO, advised that all acquisition is complete except for Dry Run Road.
26. **2017 Landslide Program** – Pat Manger, advised that this is a spring 2018 project.

E. Financial Items

1. Monthly Financial Report –

Mr. Bastin reviewed the financial report and checks written.

Motion by Mr. Lykins, seconded by Mr. Geis, to accept the monthly financial report as submitted, and upon roll call vote, carried with members present voting aye.

F. New Business

1. **Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 01 to Contract 2017-09, with John R. Jurgensen Company for the Half**

Acre Road at SR 276 Project (PID 90230), increasing the contract amount by \$58,670.30, making a new not-to-exceed amount under the contract of \$394,590.00 and no attendant increase to contract time.

Motion by Mr. Geis, seconded by Mr. Lykins, to execute Change Order 01 to Contract 2017-09, with John R. Jurgensen Company for the Half Acre Road at SR 276 Project (PID 90230), increasing the contract amount by \$58,670.30, making a new not-to-exceed amount under the contract of \$394,590.00 and no attendant increase to contract time, as submitted, and upon roll call vote, carried with members present voting aye.

- 2. Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 01 to Contract 2015-14, with TEC Engineering, Inc., for the Clermont County Phase 3 Intelligent Transportation System (ITS) (PID 90270), increasing the contract amount by \$10,000.00, making a new not-to-exceed amount under the contract of \$155,575.00 and no attendant increase to contract time.**

Motion by Mr. Lykins, seconded by Mr. Geis, to execute Change Order 01 to Contract 2015-14, with TEC Engineering, Inc., for the Clermont County Phase 3 Intelligent Transportation System (ITS) (PID 90270), increasing the contract amount by \$10,000.00, making a new not-to-exceed amount under the contract of \$155,575.00 and no attendant increase to contract time, as submitted, and upon roll call vote, carried with members present voting aye.

G. Public Comments –

Representative John Becker reminded everyone about early voting. Mr. Becker wished everyone a Happy Thanksgiving.

H. Upcoming Meeting Schedule

Regular Meeting December 8, 2017
Clermont County Engineer's Office
2381 Clermont Center Drive
Batavia, Ohio 45103

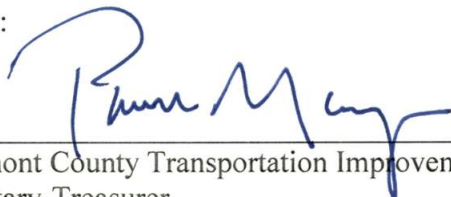
I. Adjournment

Motion by Mr. Wright, seconded by Mr. Manger, to adjourn the meeting of the Clermont County TID, upon roll call vote carried with all members present voting aye.

Approved at the regular scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 8th day of December 2017.


Clermont County Transportation Improvement District
Presiding Trustee

Attest:


Clermont County Transportation Improvement District
Secretary-Treasurer

Motion to Approve: Mr. Lykins

Seconded by: Mr. Kuchta