

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting
August 11, 2017

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:00 A.M., Friday, August 11, 2017, at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members: Jeff Wright, Chair
Ken Geis, Vice Chair
Pat Manger, Secretary-Treasurer
Andy Kuchta, Member
Jeff Lykins, Member (Not in attendance)
John Becker, Ex-Officio Member

Other Guests:

Greg Brown, DLZ	Duane Phelps, WSP
Jon Brunot, Burgess & Niple	Jane Roberts, Heritage Land Services
Jon Carroll, FTCH	Steve Profitt, Geotechnology
Katie Dillenburger, Bayer Becker	Charlie Rowe, ODOT D-8
Anna Lee Durastanti, O.R. Colon	Doug Royer, CCEO
Jeremy Evans, CCEO	Joe Schmeltzer, ASI
Kelly Everett, KZF Design	Rusty Schuermann, TID Legal Counsel
Jerry Fraley, CC Resident	Karl Schultz, Miami Twp.
Michael Goetterseller, Choice One	Steve Shadix, Stantec Consulting
Scott Green, Strand Associates	Craig Stephenson, CCEO
Hollie Hinton, DLZ	Bill Strachau, ATC Group Services
Ed Humphrey, BCC	Dennis Taus, CC Resident
Bob Koehler, OKI	David Uible, BCC
Steve Mary, Stantec	Sandy West, CCEO
Dennis Nichols, Village of Batavia	Ed Williams, TEC Engineering
David Painter, BCC	

B. Approval of Minutes

Motion by Mr. Kuchta, seconded by Mr. Geis, to approve the minutes of the July 14, 2017, Regular meeting of the Clermont County Transportation Improvement District, as submitted, and upon roll call vote, carried with members present voting aye.

C. **Transportation Improvement Projects Progress Updates**

1. **OKI/ICC Update** – Bob Koehler, OKI/ICC, advised that they have been evaluating the Ohio CMAQ applications. Fourteen applications were received and thirteen are eligible and have been recommended to ICC for advancement. All applications look good, that includes the Aicholtz Roundabouts Project and the Owensville SR 132 at US Route 50 Intersection Improvements Project.
2. **Eastern Corridor – Segments I, II-III, IVa**, – Charles Rowe, ODOT, advised that on Segment I, work continues on the Duck Creek Connector, with construction anticipated to be completed by the end of the year. On Segment II/III, public involvement responses from the March meeting are complete and have been posted on the ODOT website. ODOT and the consultant are in fee negotiations to continue work for the next steps. On Segment IVa, they are in the detail design process for the eastbound 3rd lane (Glen Este Withamsville to Amelia Olive Branch). The environmental document has been approved. ODOT has submitted a TRAC application for ROW funds for phases 4, 5, and 6. ODOT is also working on a fee proposal for phases 7, 8 and 9. Construction work will begin soon on Phase 1 of the 275 southbound to 32 dual exit lane project. They are waiting on Duke to relocate the gas line on the northern tip of the project.
3. **Old SR 74 Widening – Phase I** – Craig Stephenson, CCEO, advised that items 3 and 4 are part of Segment IVa. Mr. Stephenson advised that the ROW has been completed and will be submitted to the County. The ROW acquisition phase will begin soon.
4. **Clepper Lane Extension** – Craig Stephenson, CCEO, advised that the report is the same as item number 3.
5. **Aicholtz Connector** – Doug Royer, CCEO, advised that the contractor is currently working on finishing sidewalk and driveway work. Mr. Royer anticipates that the project will be complete in 3 to 4 weeks.
6. **Eastgate Area Community Outreach** – Pat Manger, advised that Betty Hull could not attend the meeting this morning. Razor continues website monitoring and updates, community outreach, public feedback and media relations work.
7. **Old SR 74 Widening – Olive Branch-Stonelick to Armstrong Blvd.** – Doug Royer, CCEO, advised that the contractor is working at the intersection of Armstrong Blvd and Old SR 74. The intersection is currently closed and will reopen the first of next week. The contractor will then focus on sidewalk and driveway work between Amelia Olive Branch and Armstrong Blvd. The entire stretch of road will be completely open by the second week of September.
8. **Wolfpen/Pleasant Hill Road Safety Improvements** – Doug Royer, CCEO, advised that the contractor is putting asphalt down today from the top of the hill to the bottom of the hill. There is 2 to 3 weeks of work left to do at the top of the hill. Due to some weather delays, Mr. Royer anticipates that the project will be complete by the first or second week of September.
9. **Branch Hill Guinea Pike at Jer-Les Drive** – Craig Stephenson, CCEO, advised that they are in the ROW and utility acquisition phase of the project. Mr. Stephenson is meeting with Duke and Cincinnati Bell today to look at clearing that is needed for pole relocations.
10. **Wards Corner Road Corridor Improvements** – Craig Stephenson, CCEO, advised that they are currently looking at preliminary alternatives for the project.
11. **Loveland-Miamiville Road Corridor** – Craig Stephenson, CCEO, advised that the consultant is finalizing the preliminary engineering report and narrowing down the preferred alternative. The project will be broken into 2 phases. Greg Brown, DLZ, advised that they will submit plans this week and a meeting is scheduled with the CCEO on August 31st.

12. **Buckwheat Road Improvement Project** - Jeremy Evans, CCEO, advised that the project will bid next spring.
13. **Aicholtz Road Roundabouts** – Craig Stephenson, CCEO, advised that they have submitted an application for CMAQ funding for the project (FY 2023). There is a new business item on the agenda relative to the project.
14. **South Afton Commerce Park** – Jeremy Evans, CCEO, advised that the project is substantially complete. The contractor is completing the lift station work.
15. **Half Acre/SR 276 Improvements** – Jeremy Evans, CCEO, advised that the road opened yesterday. The contractor will do the final striping on Monday. The project is complete except for the seed and straw work.
16. **SR 32 Improvements at Bell's Lane** – Craig Stephenson, CCEO, advised that the ROW acquisition is underway. The title work is finished and the appraisal work is currently being completed.
17. **West Clermont Area Improvements** – Jeremy Evans, CCEO, advised that the surface course is down and the striping work will be completed in the next couple of days. There are temporary signals in place and the signals will be operational for the start of school at the end of August.
18. **Shayler at Bach-Buxton Intersection Improvements** – Jeremy Evans, CCEO, advised that the contractor is working on storm and preparing for the road widening work. The road will be closed until August 29th. The signal work will carry over into the school year.
19. **Chapel Woods Drive Bridge** - Craig Stephenson, CCEO, advised that the project is currently out for bid. The bid opening is August 24th.
20. **Roundbottom Road Bridge Replacement** – Craig Stephenson, CCEO, advised that the LPA document has been submitted to ODOT.
21. **Bristol Road Bridge Replacement** – Craig Stephenson, CCEO, advised that they have completed OPWC applications for the Bristol Road Bridge and Ninemile Road Bridge projects.
22. **Ninemile Road Bridge Replacement** – Same report as item 21.
23. **Clermontville-Laurel Road Bridge Replacement** – Craig Stephenson, CCEO, advised that they had completed a preliminary engineer report, but will hold on the detail design until next year.
24. **2016 Landslide Repair Project** – Doug Royer, CCEO, advised that bids were opened yesterday. There is one piece of the project, Dry Run Landslide that will need to be bid out later due to a ROW issue.
25. **2017 Landslide Program** – Jeremy Evans, CCEO, advised that the Terrace Ridge and Beechwood Road survey work is complete. Geotechnology is finishing the final design and the project will be ready to bid soon.

E. Financial Items

1. Monthly Financial Report –

Mr. Manger reviewed the financial report and check written.

Motion by Mr. Geis, seconded by Mr. Kuchta, to accept the monthly financial report as submitted, and upon roll call vote, carried with members present voting aye.

F. New Business

- 1. Resolution 2017-19, a resolution approving and authorizing the disposition to Union Township of certain excess real property acquired in connection with the Aicholtz Roundabouts Project.**

Motion by Mr. Mr. Kuchta, seconded by Mr. Manger, to adopt Resolution 2017-19, a resolution approving and authorizing the disposition to Union Township of certain excess real property acquired in connection with the Aicholtz Roundabouts Project, as submitted, and upon roll call vote, carried with members present voting aye.

- 2. Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 05 to Contract No. 2012-01 with Heritage Land Services, for the Real Estate Task Order Services (PID 82579), increasing the contract amount by \$200,000.00, making a new not-to-exceed amount under the contract of \$1,100,000.00 and no attendant increase to contract time.**

Motion by Mr. Geis, seconded by Mr. Kuchta, authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 05 to Contract No. 2012-01 with Heritage Land Services, for the Real Estate Task Order Services (PID 82579), increasing the contract amount by \$200,000.00, making a new not-to-exceed amount under the contract of \$1,100,000.00 and no attendant increase to contract time, as submitted, and upon roll call vote, carried with members present voting aye.

- 3. Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 06 to Contract No. 2009-11 with Beck Consulting, Inc., for the Real Estate Task Order Services (PID 82579), increasing the contract amount by \$100,000.00, making a new not-to-exceed amount under the contract of \$500,000.00 and increasing the contract time to December 31, 2018.**

Motion by Mr. Kuchta, seconded by Mr. Geis, authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 06 to Contract 2009-11 with Beck Consulting, Inc., for the Real Estate Task Order Services (PID 82579), increasing the contract amount by \$100,000.00, making a new not-to-exceed amount under the contract of \$500,000.00 and increasing the contract time to December 31, 2018, as submitted, and upon roll call vote, carried with members present voting aye.

- 4. Amendment, Restatement and Ratification of the CCTID Regional Transportation Improvement Program (RTIP), dated August, 2017, identifying and updating the projects established, coordinated, managed and constructed by the CCTID.**

Motion by Mr. Kuchta, seconded by Mr. Geis, amendment, restatement and ratification of the CCTID Regional Transportation Improvement Program (RTIP), dated August, 2017, identifying and updating the projects established, coordinated, managed and constructed by the CCTID, as submitted, and upon roll call vote, carried with members present voting aye.

G. Public Comments –

Representative John Becker, advised that he will hold a meet and greet your legislator on Monday, August 14th at 10 AM at the Union Township Civic Center.

Jerry Fraley, Clermont County Resident, asked about the acreage on new business item number 1. Mr. Stephenson responded to Mr. Fraley's question.


H. Upcoming Meeting Schedule

Regular Meeting September 8, 2017
Clermont County Engineer's Office
2381 Clermont Center Drive
Batavia, Ohio 45103

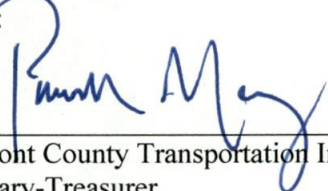
I. Adjournment

Motion by Mr. Wright, seconded by Mr. Manger, to adjourn the meeting of the Clermont County TID, upon roll call vote carried with all members present voting aye.

Approved at the regular scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 8th day of September, 2017.



Clermont County Transportation Improvement District
Chairman

Attest:


Clermont County Transportation Improvement District
Secretary-Treasurer

Motion to Approve: Mr. Geis

Seconded by: Mr. Kuchta