

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting
July 14, 2017

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:00 A.M., Friday, July 14, 2017, at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members: Jeff Wright, Chair
Ken Geis, Vice Chair
Pat Manger, Secretary-Treasurer
Andy Kuchta, Member
Jeff Lykins, Member
John Becker, Ex-Officio Member

Other Guests:

Wayne Bastin, Bastin & Company	Charles Polster, Ohio Twp.
Steve Bergman, Mannik Smith Group	Steve Profitt, Geotechnology
Lyle Bloom, CCWRD	Charlie Rowe, ODOT D-8
Andy Brossart, Bradley Payne Advisors	Chris Rowland, CCWRD
Jon Brunot, Burgess & Niple	Doug Royer, CCEO
Katie Dillenburger, Bayer Becker	Glenn Rudolph, Attorney/CC Resident
Anna Lee Durastanti, O.R. Colon	Lyle Rupp, Snowie
Adele Evans, CED	Joe Schmeltzer, ASI
Tim Foley, ME Consultants	Rusty Schuermann, TID Legal Counsel
Jerry Fraley, CC Resident	Karl Schultz, Miami Twp.
Ben Hall, Viox & Viox	Dave Seagraves, IBI Group
Jay Hamilton, Mead Hunt	Steve Shadix, Stantec Consulting
Andrea Harth, TEC Engineering	Andy Shahan, LJB
Betty Hull, Rasor Marketing	Stefan Spinosa, ODOT D-8
Ed Humphrey, BCC	Craig Stephenson, CCEO
Craig Litmer, ASI	Dennis Taus, CC Resident
Nina Meyer, AECOM	Joe Vogel, WSP
Dennis Nichols, Village of Batavia	Jeff Wallace, TranSystems
Duane Phelps, WSP	Sandy West, CCEO
Jeff Pietch, Carpenter Marty	Nick Yeretian, Kleingers

B. Approval of Minutes

Motion by Mr. Kuchta, seconded by Mr. Lykins, to approve the minutes of the June 9, 2017, Regular meeting of the Clermont County Transportation Improvement District, as submitted, and upon roll call vote, carried with members present voting aye.

C. Transportation Improvement Projects Progress Updates

1. **OKI/ICC Update** – Jeff Wright advised that OKI/ICC received a total number of 14 applications for Ohio CMAQ funds. Applications from Clermont County include the Aicholtz Roundabouts Project and the Owensville SR 132 at US Route 50 Intersection Improvements Project. Applications will be presented to the prioritization subcommittee on August 8th.
2. **Eastern Corridor – Segments I, II-III, IVa**, – Charles Rowe, ODOT, advised that on Segment I, construction is continuing on the Duck Creek Connector, with completion on the project in November of 2017. The City will apply for funds (FY2020) this fall for the Redbank, Madison and Babson Hetzel phase of the project. There is no action on the Redbank, Erie, Brotherton section. On Segment II /III, public involvement responses from the March meeting are complete. They are working on fee negotiations for the next steps later this summer. On Segment IVa, the environmental document has been approved. Stage 2 plans are finished for the eastbound 3rd lane (Glen Este Withamsville to Amelia Olive Branch). They are in design authorization for the final design. Phases 4, 5, and 6 Stage 2 plans are due in July and August for review. ODOT is working on a fee proposal for phases 7, 8 and 9. Construction work will begin in the next week on the 275 southbound to 32 dual exit lane project.
3. **Old SR 74 Widening – Phase I** – Craig Stephenson, CCEO, advised that items 3 and 4 are part of Segment IVa. Mr. Stephenson advised that he recently met with ODOT, Clermont County Sanitary Engineer Lyle Bloom and the consultant team regarding some issues on the water main relocation. The ROW is being finalized. The consultant is working on finalizing Stage 3 plans. The ROW acquisition phase will begin soon.
4. **Clepper Lane Extension** – Craig Stephenson, CCEO, advised that the ROW is being finalized and the project is on the same track as the Old SR 74 Widening project.
5. **Aicholtz Connector** – Doug Royer, CCEO, advised that the contractor has the asphalt down. The contractor is currently working on driveway, sidewalk and completing curb work. The section of road between 275 and Old SR 74 is still closed. Mr. Royer anticipates that the project will be complete by the end of August.
6. **Eastgate Area Community Outreach** – Betty Hull, RMC, advised that they continue website monitoring and updates, community outreach, public feedback and media relations work.
7. **Old SR 74 Widening – Olive Branch-Stonelick to Armstrong Blvd.** – Doug Royer, CCEO, advised that work west of Amelia Olive Branch is complete. The contractor is currently working on Amelia Olive Branch to Armstrong Blvd. The intersection at Armstrong Blvd will be closed for 2 weeks. Mr. Royer anticipates that the project will be complete by the end of August.
8. **Wolfpen/Pleasant Hill Road Safety Improvements** – Doug Royer, CCEO, advised that the contractor is working on the dirt work at the lower section of the project and grading work on the top section of the hill. Mr. Royer anticipates that the project will be complete by mid-September.
9. **Branch Hill Guinea Pike at Jer-Les Drive** – Craig Stephenson, CCEO, advised that the report is the same as last month. They are in the ROW acquisition phase. Utilities on the project are being relocated. Mr. Stephenson anticipates that bidding will be in January or February of 2018.

10. **Wards Corner Road Corridor Improvements** – Dave Seagraves, IBI, advised that they have completed work on the survey information that they received from Jeremy Evans and will have a base map in the next couple of weeks.
11. **Loveland-Miamiville Road Corridor** – Craig Stephenson, CCEO, advised that there is a meeting scheduled at the end of August with DLZ to go over the costs for different phases of the project.
12. **Buckwheat Road Improvement Project** – Craig Stephenson, CCEO, advised that this is a new project added to the agenda this month. The Clermont County Library Board has asked the CCTID to manage the project and the TID legal counsel is currently working on an agreement between the CCTID and the Library Board. Construction will begin next year in 2018, in order to obtain ROW for the project.
13. **Aicholtz Road Roundabouts** – Craig Stephenson, CCEO, advised that the application for CMAQ funds has been submitted. Storm sewer work associated with the project is being constructed.
14. **South Afton Commerce Park** – Craig Stephenson, CCEO, advised that the project is substantially complete. The contractor is completing lift station work and some final grading.
15. **Half Acre/SR 276 Improvements** – Craig Stephenson, CCEO, advised that bids were opened on June 22nd. John R. Jurgensen Company was the low bidder at \$335,919.70. Construction started on July 10th and construction will take approximately 4 weeks. Half acre is closed between SR 32 and SR 276 until August 1st.
16. **SR 32 Improvements at Bell's Lane** – Craig Stephenson, CCEO, advised that they are in the beginning stages of the ROW acquisition phase.
17. **West Clermont Area Improvements** – Craig Stephenson, CCEO, advised that sidewalk and signal work is currently taking place. Milling and final surface paving will take place over the next 2 weeks with final grading and seeding to follow. Mr. Stephenson anticipates that substantial completion on the project will be by the end of July, with signal work carrying through to mid-August.
18. **Shayler at Bach-Buxton Intersection Improvements** – Craig Stephenson, CCEO, advised that bids were opened on June 27th. John R. Jurgensen Company was the low bidder at \$614,548.15. Construction will begin July 31st. Shayler Road will be closed on both sides of Bach Buxton from July 31 thru August 29th. The road will be open for the first day of school on August 30th. Bach Buxton will remain open through the intersection at all times. Work will continue into early fall, but no road closures are anticipated after school opens. There is a new business item on the agenda relative to the project.
19. **Chapel Woods Drive Bridge** - Craig Stephenson, CCEO, advised that they are in the process of getting the easements needed for the project. Plans are finished and they are currently working on the bid package and anticipate bidding the project later this month. The project is scheduled to be completed before Thanksgiving this year.
20. **Roundbottom Road Bridge Replacement** – Craig Stephenson, CCEO, advised that the LPA has been submitted to ODOT. Jon Brunot, B&N, advised that the bridge type study and alignment study are complete.
21. **Bristol Road Bridge Replacement** – Craig Stephenson, CCEO, advised that he has been working on getting into ODOT's credit bridge program. Mr. Stephenson will submit paperwork for the Bristol Road Bridge, Ninemile Road Bridge and Clermontville-Laurel Road Bridge projects. Local money spent, including OPWC funds on these projects will result in a credit that

will be issued toward future projects. Line grade cost estimates will also be submitted to OPWC for the 3 projects.

22. Ninemile Road Bridge Replacement – Same report as item 21.

23. Clermontville-Laurel Road Bridge Replacement – Same report as item 21.

E. Financial Items

1. Monthly Financial Report –

Mr. Bastin reviewed the financial report and checks written.

Motion by Mr. Lykins, seconded by Mr. Geis, to accept the monthly financial report as submitted, and upon roll call vote, carried with members present voting aye.

F. New Business

1. Resolution 2017-15, a resolution approving and authorizing award of construction contract for the Shayler/Bach Buxton Intersection Improvements Project (CTID Project No. 90490).

Motion by Mr. Geis, seconded by Mr. Kuchta, to adopt Resolution 2017-15, a resolution approving and authorizing award of construction contract for the Shayler/Bach Buxton Intersection Improvements Project (CCTID Project No0 90490), as submitted, and upon roll call vote, carried with members present voting aye.

2. Resolution 2017-16, a resolution approving and authorizing construction services for the Heritage Glen Culvert Rehabilitation Project (CCTID No. 90580).

Motion by Mr. Kuchta, seconded by Mr. Lykins, to adopt Resolution 2017-16, a resolution approving and authorizing construction services for the Heritage Glen Culvert Rehabilitation Project (CCTID No. 90580), as submitted, and upon roll call vote, carried with members present voting aye.

3. Resolution 2017-17, a resolution approving and authorizing real property acquisition and notice to contractors, acceptance of bids and award of construction contract for Locust Corner Road Landslide; Dry Run Road Landslide; and Benton Road Landslide – 2016 Landslide Repair Project (CCTID 90590; OPWC DJT02).

Motion by Mr. Lykins, seconded by Mr. Geis, to adopt Resolution 2017-17, a resolution approving and authorizing real property acquisition and notice to contractors, acceptance of bids and award of construction contract for Locust Corner Road Landslide; Dry Run Road Landslide; and Benton Road Landslide – 2016 Landslide Repair Project (CCTID 90590; OPWC DJT02), as submitted, and upon roll call vote, carried with members present voting aye.

4. Resolution 2017-18, a resolution approving and authorizing real property acquisition and notice to contractors, acceptance of bids and award of construction services contract for Miami View Trails & Beechwood Road – 2017 Landslide Program (CCTID 90550; OPWC DJU03).

Motion by Mr. Lykins, seconded by Mr. Kuchta, to adopt Resolution 2017-18, a resolution approving and authorizing real property acquisition and notice to contractors, acceptance of bids and award of construction services contract for Miami View Trails & Beechwood Road – 2017 Landslide Program (CCTID 90550; OPWC DJU03), as submitted, and upon roll call vote, carried with members present voting aye.

- 5. Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute the final payment and release of retainage in the principal amount of \$7,536.00, plus all accrued interest earned to DDK Construction, 7259 Dog Trot Road, Cincinnati, Ohio 45248, for the Graves Road Bridge Replacement Project (PID 90560), and upon certification of completion by the Clermont County Engineer's Office.**

Motion by Mr. Kuchta, seconded by Mr. Geis, in consultation with CCTID Legal Counsel, to execute the final payment and release of retainage in the principal amount of \$7,536.00, plus all accrued interest earned to DDK Construction, 7259 Dog Trot Road, Cincinnati, Ohio 45248, for the Graves Road Bridge Replacement Project (PID 90560), and upon certification of completion by the Clermont County Engineer's Office, as submitted, and upon roll call vote, carried with members present voting aye.

- 6. Amendment, Restatement and Ratification of the CCTID Regional Transportation Improvement Program (RTIP), dated July, 2017, identifying and updating the projects established, coordinated, managed and constructed by the CCTID.**

Motion by Mr. Geis, seconded by Mr. Kuchta, amendment, restatement and ratification of the CCTID Regional Transportation Improvement Program (RTIP), dated July, 2017, identifying and updating the projects established, coordinated, managed and constructed by the CCTID, as submitted, and upon roll call vote, carried with members present voting aye.

G. Public Comments –

Representative Becker advised that a constituent has a concern with a closure on SR 126 and Miami Road. Mr. Wright responded to Representative Becker.

Jerry Fraley, Clermont County resident, advised that he had some questions about the Aicholtz Roundabouts project. Mr. Stephenson responded to Mr. Fraley.

H. Upcoming Meeting Schedule

Regular Meeting August 11, 2017
Clermont County Engineer's Office
2381 Clermont Center Drive
Batavia, Ohio 45103

I. Adjournment

Motion by Mr. Wright, seconded by Mr. Kuchta, to adjourn the meeting of the Clermont County TID, upon roll call vote carried with all members present voting aye.

Approved at the regular scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 11th day of August, 2017.



Clermont County Transportation Improvement District
Chairman

Attest:



Clermont County Transportation Improvement District
Secretary-Treasurer

Motion to Approve: Mr. Geis

Seconded by: Mr. Kuchta