

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting
July 15, 2016

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:03 A.M., Friday, July 15, 2016 at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members: Jeff Wright, Chair
Ken Geis, Vice Chair
Pat Manger, Secretary-Treasurer
Andy Kuchta, Member (Not in attendance)
Jeff Lykins, Member

LET THE RECORD SHOW: Mr Wright introduced and welcomed Jeff Lykins, who was appointed to the CCTID Board by the Clermont County Commissioners, effective June 20, 2016.

Other Guests:

Wayne Bastin, Bastin & Company	Steve Profitt, Thelen Associates
Steve Bergman, Mannik Smith Group	Jane Roberts, Heritage Land Services
Lyle Bloom, CCWRD	Chris Rowland, CCWRD
Andy Brossart, William Blair	Doug Royer, CCEO
Susan Daniels, Lawhon & Associates	Glenn Rudolph, Attorney/resident
Katie Dillenburger, Bayer Becker	Chad Rundle, DLZ
Kaity Dunn, Rasor Marketing	Joe Schmeltzer, American Structurepoint
Jeremy Evans, CCEO	Rusty Schuermann, TID Legal Counsel
Jerry Fraley, Resident	Karl Schultz, Miami Twp.
Michael Goetterseller, Choice One	Dave Seagraves, IBI Group
Jay Hamilton, Mead Hunt	Craig Stephenson, CCEO
Andrea Harth, TEC Engineering	Jake Stremmel, HDR Engineering
Shaun Mason, Prime Engineering	Joe Vogel, FT&CH
Dennis Nichols, Village of Batavia	Jeff Wallace, Parsons Brinckerhoff
Ralph O'Quinn, PSI	Sandy West, CCEO
Duane Phelps, PB	Mark Zara, AECOM
Jeff Pietch, Carpenter Marty	

B. Approval of Minutes

Motion by Mr. Geis, seconded by Mr. Manger, to approve the minutes of the June 10, 2016, Regular meeting of the Clermont County Transportation Improvement District, as submitted, upon roll call vote, carried with members present voting aye. Mr. Lykins abstains.

C. Transportation Improvement Projects Progress Updates

1. **OKI/ICC Update** – Mr. Wright reported that there was no OKI/ICC meeting in July.
2. **Eastern Corridor – Segments I, II-III, IVa, and Oasis Line** – No report this month.
3. **Old SR 74 Widening – Phase I** – Craig Stephenson, CCEO, advised that items 3 and 4 are part of Segment IVa. ODOT has reviewed and sent comments back to the consultant. Mr. Stephenson is looking over the plans and once the review is complete and the contract modification worked out with ODOT, the consultant will begin the final design.
4. **Clepper Lane Extension** – Craig Stephenson, CCEO, advised that Clepper Lane plans were revised based on comments from Mr. Stephenson and Mr. Manger. \$6 million dollars is now the new number for construction, down from the previous \$11 million dollars.
5. **Aicholtz Connector** – Doug Royer, CCEO, advised that over the next couple of months the contractor will work on the water main, sanitary sewer main and the storm sewer installation. The contractor will move forward with road work in mid-August, with the primary focus this year being work on the east end of the project from the 275 bridge to Eastgate Blvd.
6. **Eastgate Area Community Outreach** – Kaity Dunn, RMC reported that the banner stands are up and on display at Jungle Jims. They are working with Mr. Evans on materials for the Clermont County fair. They continue website monitoring and updates, community outreach, public feedback and media relations work.
7. **US50/SR450/Eastman Drive Improvements** – Jeremy Evans, CCEO, advised that they are working through the final review of plans.
8. **Old SR 74 Widening – Olive Branch-Stonelick to Armstrong Blvd.** – Doug Royer, CCEO, advised that the bid opening was held on Thursday, July 14, 2016. Rack & Ballauer Excavating was the low bidder on the project with a bid of \$5,019,243.26.
9. **Eastgate South at Clepper Lane Roundabout** – Craig Stephenson, CCEO, advised that the project is complete except for a few clean-up items. There is a new business item on the agenda relative to the project.
10. **Eastgate South Drive Extension** – Jeremy Evans, CCEO, advised that most of the south side of the curb has been removed and under drains are in. Next week the contractor begins putting the curb back and switching to the other side of the road..
11. **Ivy Pointe Extension** – Doug Royer, CCEO, advised that the contractor is finishing the storm sewer work and will begin prep work for paving.
12. **Wolfpen/Pleasant Hill Road Safety Improvements** – Doug Royer, CCEO, advised that bids were opened on Thursday, June 30, 2016. Sunesis Construction Company was the low bidder with a bid of \$3,035,762.59. There is a new business item on the agenda relative to the project.
13. **SR 131 Improvements at Seipelt Elementary** – Jeremy Evans, CCEO, advised that everything is installed except the school flashers. On June 25th the contractor will begin the mill and overlay process. The project will be completed in the next couple of weeks.
14. **Woodville Pike Rehabilitation Phase I** – Doug Royer, CCEO, advised that the project is complete. There is a new business item on the agenda relative to the project.
15. **Branch Hill Guinea Pike Drainage Improvements** – Jeremy Evans, CCEO advised that the project is complete. The contractor has some minor clean-up work to do.
16. **Branch Hill Guinea Pike at Jer-Les Drive** – Jeremy Evans, CCEO, advised that they are working through the design and have had a few review meeting. Mr. Evans anticipates beginning the ROW acquisition process this summer.

17. **Aicholtz Road Widening** – Craig Stephenson, CCEO, advised alternatives are being considered by the CCEO. The project could be in two phases: Phase 1 in area of Glen Este High School going west of Eastgate Square Drive. Phase 2 in area of Eastgate Square Drive to Eastgate Blvd.
18. **Clermont County Airport** – Pat Manger, advised that there have been some preliminary meetings and they are getting started with the design and permitting necessary for the project. There is one piece of ROW to acquire. Coordination will be ongoing with the FAA. There is a new business item on the agenda relative to the project.
19. **Clermont Lane Improvement Project** – Doug Royer, CCEO, advised that the contractor started work on the project this week.
20. **South Afton Commerce Park** – Pat Manger, advised that there was a project update meeting yesterday. The project is moving forward and the plan is to be ready for Phase 1 of construction in October.
21. **SR 32 Improvements at Bell's Lane** – Craig Stephenson, CCEO, advised that they had a LPA scoping meeting with ODOT. The consultant is doing the traffic certification and environmental work. Mr. Stephenson anticipates a construction date of March 2019.
22. **West Clermont Area Improvements** – Jeremy Evans, CCEO, advised that they are on track to begin work in the fall. The bulk of the work will be completed next year.
23. **Clough Pike Culvert Replacement** – Craig Stephenson, CCEO, advised that the project was initiated by the CCEO and costs will be reimbursed by the Engineer's office to the CCTID. There is a new business item on the agenda relative to the project.
24. **Bethel-New Richmond Road Culvert Replacement** – Craig Stephenson, CCEO, advised that the report is the same as item 23.

E. Financial Items

1. Monthly Financial Report –

Mr. Bastin reviewed the financial report and checks written.

Motion by Mr. Geis, seconded by Mr. Lykins, to accept the monthly financial report as submitted, and upon roll call vote, carried with members present voting aye.

F. New Business –

1. **Resolution 2016-28, a resolution approving and authorizing award of construction contract for the Wolfpen-Pleasant Hill Safety Improvement Project (CCTID Project No. 90210), and project related actions.**

Motion by Mr. Lykins, seconded by Mr. Geis, to adopt Resolution 2016-28, a resolution approving and authorizing award of construction contract for the Wolfpen-Pleasant Hill Safety Improvement Project (CCTID Project No. 90210), and project related actions, as submitted, and upon roll call vote, carried with members present voting aye.

2. **Resolution 2016-29, a resolution authorizing and approving retention of consultant for advancement of the Clermont County Airport Transportation Improvement Project (CCTID Project No. 90400).**

Motion by Mr. Geis, seconded by Mr. Lykins, to adopt Resolution 2016-29, a resolution authorizing and approving retention of consultant for advancement of the Clermont County Airport

Transportation Improvement Project (CCTID Project No. 90400), as submitted, and upon roll call vote, carried with members present voting aye.

- 3. Resolution 2016-30, a resolution designating the Roundbottom Road Bridge Replacement Project (CCTID Project No. 90440), and approving inclusion in RTIP and authorizing retention of consultant for engineering services.**

Motion by Mr. Manger, seconded by Mr. Geis, to adopt Resolution 2016-30, a resolution designating the Roundbottom Road Bridge Replacement Project (CCTID Project No. 90440), and approving inclusion in RTIP and authorizing retention of consultant for engineering services, as submitted, and upon roll call vote, carried with members present voting aye. Mr. Lykins abstained from discussion and vote..

- 4. Resolution 2016-31, a resolution approving and authorizing construction services for the Clough Pike Culvert Replacement Project (CCTID Project No. 90460).**

Motion by Mr. Lykins, seconded by Mr. Geis, to adopt Resolution 2016-31, a resolution approving and authorizing construction services for the Clough Pike Culvert Replacement Project (CCTID Project No. 90460), as submitted, and upon roll call vote, carried with members present voting aye.

- 5. Resolution 2016-32, a resolution approving and authorizing construction services for the Bethel-New Richmond Culvert Replacement Project (CCTID Project No. 90460).**

Motion by Mr. Geis, seconded by Mr. Lykins, to adopt Resolution 2016-32, a resolution approving and authorizing construction services for the Bethel-New Richmond Culvert Replacement Project (CCTID Project No. 90460), as submitted, and upon roll call vote, carried with members present voting aye.

- 6. Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 01 to Contract No. 2015-07 with Sunesis Construction Company for the Eastgate South at Clepper Lane Roundabout Project (PID 90170), increasing the contract amount by \$395,994.87 making a new not-to-exceed amount under the contract of \$2,657,356.05 and no attendant increase to the contract time.**

Motion by Mr. Lykins, seconded by Mr. Manger, to authorize the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 01 to Contract No. 2015-07 with Sunesis Construction Company for the Eastgate South at Clepper Lane Roundabout Project (PID 90170), increasing the contract amount by \$395,994.87 making a new not-to-exceed amount under the contract of \$2,657,356.05 and no attendant increase to contract time, as submitted, and upon roll call vote, carried with members present voting aye.

- 7. Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 02 to Contract No. 2015-13 with John R. Jurgensen Company for the Woodville Pike Roadway Improvements Project (PID 90360), increasing the contract amount by \$218,929.30, making a new not-to exceed amount under the contract of \$1,032,827.30 and no attendant increase to the contract time.**

Motion by Mr. Manger, seconded by Mr. Lykins, to authorize the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 02 to Contract No. 2015-13 with John R. Jurgensen Company for the Woodville Pike Roadway Improvements Project (PID 90360), increasing the contract amount by \$218,929.30, making a new not-to-exceed amount under the contract of

\$1,032,827.30 and no attendant increase to the contract time, as submitted, and upon roll call vote, carried with members present voting aye.

8. Amendment, Restatement and Ratification of the CCTID Regional Transportation Improvement Program (RTIP), dated July 2016, identifying and updating the projects established, coordinated, managed and constructed by the CCTID.

Motion by Mr. Geis, seconded by Mr. Lykins, amendment, restatement and ratification of the CCTID Regional Transportation Improvement Program (RTIP), dated July 2016, identifying and updating the projects established, coordinated, managed and constructed by the CCTID, as submitted, and upon roll call vote, carried with members voting aye.

G. Public Comments – None

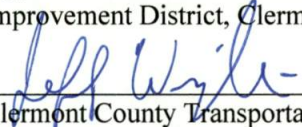
H. Upcoming Meeting Schedule

Regular Meeting August 19, 2016
Clermont County Engineer's Office
2381 Clermont Center Drive
Batavia, Ohio 45103

I. Adjournment


Motion by Mr. Lykins, seconded by Manger, to adjourn the meeting of the Clermont County TID, upon roll call vote carried with all members present voting aye.

Approved at the annual scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 19th day of August 2016.



Clermont County Transportation Improvement District
Chairman

Attest:



Clermont County Transportation Improvement District
Secretary-Treasurer

Motion to Approve: Mr. Geis

Seconded by: Mr. Manger

Mr. Kuchta Abstains