

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting
December 9, 2016

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:05 A.M., Friday, December 9, 2016, at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members: Jeff Wright, Chair
Ken Geis, Vice Chair
Pat Manger, Secretary-Treasurer
Andy Kuchta, Member
Jeff Lykins, Member
John Becker, Ex-Officio Member

Other Guests:

Megan Alley, Clermont Sun	Duane Phelps, PB
Nathan Alley, Sierra Club	Jeff Pietch, Carpenter Marty
Frank Aransky, American Structurepoint	Jeff Reid, Terracon
Wayne Bastin, Bastin & Company	Jane Roberts, Heritage Land Services
Gerry Berding, Berding Surveying	Charlie Rowe, ODOT D-8
Lyle Bloom, CCWRD	Doug Royer, CCEO
Greg Brown, DLZ	Glenn Rudolph, Attorney/Resident
Jon Brunot, Burgess & Niple	Lyle Rupp, Snowie
Katie Dillenburger, Bayer Becker	Rusty Schuermann, TID Legal Counsel
Kaity Dunn, Rasor Marketing	Karl Schultz, Miami Twp.
Joe Espelage, CT Consultants	Nick Selhorst, Choice One
Jeremy Evans, CCEO	Steve Shadix, Stantec Consulting
Kelly Everett, KZF Design	Andy Shahan, LJB
Jerry Fraley, CC Resident	Craig Stephenson, CCEO
Jayson Gardner, O.R. Colan	Dennis Taus, Resident
Vanessa Glotfelter, BWSCs	David Uible, BCC
Jay Hamilton, TEC Engineering	Joe Vogel, FT&CH
Hollie Hinton, DLZ	Jeff Wallace, TranSystems
Betty Hull, Rasor Marketing	Sandy West, CCEO
Bob Koehler, OKI	Ed Williams, TEC Engineering
Steve Mary, Stantec	Dave Wormald, AECOM
Dennis Nichols, Village of Batavia	Nick Yeretjian, Kleingers
Ralph O'Quinn, PSI	Mark Zara, AECOM

B. Approval of Minutes

Motion by Mr. Kuchta, seconded by Mr. Lykins, to approve the minutes of the October 14, 2016, Regular meeting of the Clermont County Transportation Improvement District, as submitted, upon roll call vote, carried with members present voting aye.

C. Transportation Improvement Projects Progress Updates

1. **OKI/ICC Update** – Bob Koehler, OKI, advised that they are preparing for their federal certification review on Tuesday and Wednesday and that there are no other new updates.
2. **Eastern Corridor – Segments I, II-III, IVa, and Oasis Line** – Charles Rowe, ODOT, advised that on Segment I, the Duck Creek Connector project site was cleared and permits were updated to reflect MSD requirements. On the Red Bank/Madison, Babson/Hetzel Connector, AECOM is revising traffic studies to reflect comments from ODOT and the City and a meeting to discuss the information will be held in mid-January. The Red Bank/Erie/Brotherton project is still on hold pending additional funding and prioritization by the City. On Segment II/III, Stantec submitted draft needs analysis documents on December 7th. ODOT is in the process of reviewing the materials and will be transmitting the information to Partners this month. They will be setting up meetings to go over any comments that they may have. A public involvement meeting will be scheduled in early 2017. On Segment IVa, the design for the eastbound 3rd lane is continuing. Fee negotiations for Old SR 74 Phase 2, the proposed interchange and Bach Buxton relocation is on-going. ODOT hopes to have a consultant authorized in early 2017. ODOT received safety funds to make improvement to southbound 275 and 32 interchange. They plan to extend the exit ramp up 2000 feet and make it a dual exit.
3. **Old SR 74 Widening – Phase I** – Craig Stephenson, CCEO, advised that items 3 and 4 are part of Segment IVa. Mr. Stephenson advised that plans were submitted to ODOT for review of ROW.
4. **Clepper Lane Extension** – Craig Stephenson, CCEO, advised that they are still in ROW plan development.
5. **Aicholtz Connector** – Doug Royer, CCEO, advised that the contractor is making good progress.
6. **Eastgate Area Community Outreach** – Betty Hull, RMC, advised that the newsletter is under review. There has been increased social media regarding Old SR 74 and South Afton. Rasor continues website monitoring and updates, community outreach, public feedback and media relations work.
7. **Old SR 74 Widening – Olive Branch-Stonelick to Armstrong Blvd.** – Doug Royer, CCEO, advised that a section of AOB and Olive Branch Stonelick is closed. The contractor has completed the water main and sanitary sewer work and will begin construction on the bridge and retaining wall work.
8. **Eastgate South Drive Extension** – Jeremy Evans, CCEO, advised that the project is complete. There is a new business item on the agenda relative to the final costs on the project. We are in the process of finalizing paperwork for the close-out.
9. **Wolfpen/Pleasant Hill Road Safety Improvements** – Doug Royer, CCEO, advised that the contractor has completed much of the wall work and will continue the work over the winter months. Mr. Royer advised that there has been lots of progress on the project.
10. **Branch Hill Guinea Pike at Jer-Les Drive** – Nick Yeretian, Kleingers, advised that they have submitted the final construction and ROW documents to the County.
11. **Aicholtz Road Widening** – Frank Aransky, American Structurepoint, advised that they continue Stage 1 plan development. Mr. Aransky anticipates that in December they will finalize horizontal and vertical geometry work, preliminary pavement design, preliminary storm water design and finalize storm water plans for Echelon development outlet.

12. **Clermont County Airport** – Doug Royer, CCEO, advised that PB has the aerial work finished. Next week they will do the ground survey. The next phase will be to submit a letter and studies to the FAA. The FAA will then instruct what the next steps will be.
13. **South Afton Commerce Park** – Jeremy Evans, CCEO, advised that the contractor has the road built up to the subgrade level and they are waiting for the ground to freeze to put a gravel base down to have access to the site. The contractor will continue to work on the water and sanitary sewer as long as the weather permits.
14. **SR 32 Improvements at Bell's Lane** – Steve Shadix, Stantec, advised that Stage 1 plans have been submitted and they are waiting on comments back from ODOT and the County. They are also waiting on certified traffic back from ODOT.
15. **West Clermont Area Improvements** – Jeremy Evans, CCEO, advised that plans are complete and that the project will be under construction in early 2017.
16. **Shayler at Bach-Buxton Intersection Improvements** – Jeremy Evans, CCEO, advised that Choice One Engineering has submitted preliminary plans.
17. **Chapel Woods Drive Bridge** - Craig Stephenson, CCEO, advised that they have received OPWC emergency funds for the project. The project will be under construction in early 2017.
18. **Johnson Road Bridge Replacement** - Craig Stephenson, CCEO, advised that the contract for the project will be signed today. The contractor will begin work by tearing out the old bridge and the bulk of the work on the project will be completed in the spring and summer of 2017.

E. Financial Items

1. Monthly Financial Report –

Mr. Bastin reviewed the financial report and checks written.

Motion by Mr. Lykins, seconded by Mr. Geis, to accept the monthly financial report as submitted, and upon roll call vote, carried with members present voting aye.

F. New Business –

1. **Resolution 2016-41, designating, authorizing and approving inclusion in the RTIP of the Clermont County Roadway Traffic and Safety Device Maintenance Project (CCTID Project No. 90510) and related actions, including, but not limited to, approving and authorizing a Maintenance Agreement for said project.**

Motion by Mr. Geis, seconded by Mr. Kuchta, to adopt Resolution 2016-41, a resolution designating, authorizing and approving inclusion in the RTIP of the Clermont County Roadway Traffic and Safety Device Maintenance Project (CCTID Project No. 90510) and related actions, including, but not limited to, approving and authorizing a Maintenance Agreement for said project, as submitted, and upon roll call vote, carried with members present voting aye.

2. **Resolution 2016-42, a resolution authorizing and approving the acquisition or appropriation of real property interests in connection with the Half Acre Road/SR276 Improvement Project (CCTID Project No. 90230) and approving and authorizing notice to contractors and acceptance of bids for construction services for said project.**

Motion by Mr. Kuchta, seconded by Mr. Lykins, to adopt Resolution 2016-42, a resolution authorizing and approving the acquisition or appropriation of real property interests

in connection with the Half Acre Road/SR276 Improvement Project (CCTID Project No. 90230) and approving and authorizing notice to contractors and acceptance of bids for construction services for said project, as submitted, and upon roll call vote, carried with members present voting aye.

3. **Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute appropriate change orders adjusting, in all instances, the contract time to December 31, 2017 and with no attendant increase to the contract price, for all of the following consultant agreements:**

Consultant/Contractor	Project	Contract Number	Contract Expires
American Structurepoint	Old SR74 Widening Improvements 82582	2009-17	12-31-16
Beck	Real Estate Task Order Services 82579	2009-11	12-31-16
CT Consultants	Wolfpen-Pleasant Hill Safety Improvements 90210	2014-01	12-31-16
Choice One	West Clermont Area Improvements 92016	2016-07	12-31-16
LJB	Aicholtz 82553	2013-02	12-31-16
O.R. Colan	Real Estate Task Order Services	2010-09	12-31-16
Roberts	US50/SR450/Eastman Drive 90080	2010-01	12-31-16
Stantec	Environmental Services Task Order 82577	2009-16	12-31-16

Motion by Mr. Lykins, seconded by Mr. Geis, to execute appropriate change orders adjusting, in all instances, the contract time to December 31, 2017 and with no attendant increase to the contract price, for all of the following consultant agreements, as submitted, and upon roll call vote, carried with members present voting aye..

4. **Authorization for the Chairman, in consultation with CCTID Legal Counsel to execute Change Order No. 01 and Final to Contract No. 2016-08 with John R. Jurgensen Company for Eastgate South Drive Rehabilitation Project (PID 82559), increasing the contract amount by \$206,250.46 and making a new not-to-exceed amount under the contract of \$837,511.96, and no attendant increase to contract time.**

Motion by Mr. Geis, seconded by Mr. Kuchta, to execute Change Order No. 01 and Final to Contract No. 2016-08 with John R. Jurgensen Company for Eastgate South Drive Rehabilitation Project (PID 82559), increasing the contract amount by \$206,250.46 and making a new not-to-exceed amount under the contract of \$837,511.96, and no attendant increase to contract time, as submitted, and upon roll call vote, carried with members present voting aye.

5. **Authorization for the Chairman, in consultation with CCTID Legal counsel to execute Change Order No. 04 to Consultant Agreement 2012-01 with Heritage Land Services, Inc., for Real Estate Task Order Services (PID 82579), increasing the contract amount by \$200,000.00 and making a new not-to-exceed amount under the contract of \$900,000.00, and contract time is increased to December 31, 2018.**

Motion by Mr. Kuchta, seconded by Mr. Lykins, to execute Change Order No. 04 to Consultant Agreement 2012-01 with Heritage Land Services, Inc., for Real Estate Task Order Services (PID 82579), increasing the contract amount by \$200,000.00 and making a new not-to-exceed amount under the contract of \$900,000.00, and contract time is increased to December 31, 2018, as submitted, and upon roll call vote, carried with members present voting aye.

6. **Authorization for the Chairman, in consultation with CCTID Legal Counsel to execute the final payment and release of retainage in the principal amount of \$90,454.45, plus all accrued interest earned to Sunesis Construction Company, 2610 Crescentville Road, West Chester, Ohio 45069, for the Eastgate South at Clepper Lane Roundabout Project (PID 90170), and upon certification of completion by the Clermont County Engineer's Office.**

Motion by Mr. Geis, seconded by Mr. Kuchta, to execute the final payment and release of retainage in the principal amount of \$90,454.45, plus all accrued interest earned to Sunesis

Construction Company, 2610 Cresentville Road, West Chester, Ohio 45069, for the Eastgate South at Clepper Lane Roundabout Project (PID 90170), and upon certification of completion by the Clermont County Engineer's Office, as submitted, and upon roll call vote, carried with members present voting aye.

- 7. Authorization for the Chairman, in consultation with CCTID Legal Counsel to execute the final payment and release of retainage in the principal amount of \$8,747.24, plus all accrued interest earned to Brown Construction & Paving Corp., 4755 Stubs Mill Road, Morrow, Ohio 45152, for the SR 131 Improvements at Seipelt Elementary Project (PID 90290), and upon certification of completion by the Clermont County Engineer's Office.**

Motion by Mr. Lykins, seconded by Mr. Kuchta, to execute the final payment and release of retainage in the principal amount of \$8,747.24, plus all accrued interest earned to Brown Construction & Paving Corp., 4755 Stubs Mill Road, Morrow, Ohio 45152, for the SR 131 Improvements at Seipelt Elementary Project (PID 90290), and upon certification of completion by the Clermont County Engineer's office, as submitted, and upon roll call vote, carried with members voting aye.

- 8. Authorization for the Chairman in consultation with CCTID Legal Counsel to execute the final payment and release of retainage in the principal amount of \$9,582.56, plus all accrued interest earned to DDK Construction, 7259 Dog Trot Road, Cincinnati, Ohio 45248, for the No. 9 Road Bridge Replacement Project (PID 90480), and upon certification of completion by the Clermont County Engineer's Office.**

Motion by Mr. Kuchta, seconded by Mr. Geis, to execute the final payment and release of retainage in the principal amount of \$9,582.56, plus all accrued interest earned to DDK Construction, 7259 Dog Trot Road, Cincinnati, Ohio 45248, for the No. 9 Road Bridge Replacement Project (PID 90480), and upon certification of completion by the Clermont County Engineer's Office, as submitted, and upon roll call vote, carried with members present voting aye.

- 9. Authorization for the Chairman in consultation with CCTID Legal Counsel to execute the final payment and release of retainage in the principal amount of \$29,500.38, plus all accrued interest earned to Smith & Brown Contractors, 9570 State Route 128, Harrison, Ohio 45030, for the Branch Hill Guinea Pike Drainage Improvements Project (PID 90340), and upon certification of completion by the Clermont County Engineer's Office.**

Motion by Mr. Kuchta, seconded by Mr. Manger, seconded by Mr. Kuchta, to execute the final payment and release of retainage in the principal amount of \$29,500.38, plus all accrued interest earned to Smith & Brown Contractors, 9570 State Route 128, Harrison, Ohio 45030, for the Branch Hill Guinea Pike Drainage Improvements Project (PID 90340), and upon certification of completion by the Clermont County Engineer's Office, as submitted, and upon roll call vote, carried with members present voting aye.

- 10. Amendment, Restatement and Ratification of the CCTID Regional Transportation Improvement Program (RTIP), dated December 2016, identifying and updating the projects established, coordinated, managed and constructed by the CCTID.**

Motion by Mr. Geis, seconded by Mr. Lykins, amendment, restatement, and ratification of the CCTID Regional Transportation Improvement Program (RTIP), dated December, 2016, identifying and updating the projects established, coordinated, managed and constructed by the CCTID, as submitted, and upon roll call vote, carried with members present voting a

G. Public Comments –

Representative John Becker wished everyone a Merry Christmas. Mr. Becker advised that the General Assembly has adjourned for the year. Mr. Becker also advised that he will be working on a priority piece of legislation to expand I-275 crossing the river at Little Miami, which he has named the "Milford-Montgomery Expansion". Mr. Becker has a meeting scheduled with ODOT next month to discuss the effort.

Jeff Wright advised that Commissioner Ed Humphrey was sworn in Monday night as President of the Ohio County Commissioners Association.

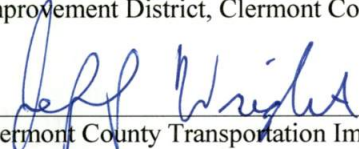
H. Upcoming Meeting Schedule

Annual Meeting January 13, 2017
Clermont County Engineer's Office
2381 Clermont Center Drive
Batavia, Ohio 45103

I. Adjournment


Motion by Mr. Wright, seconded by Mr. Manger, to adjourn the meeting of the Clermont County TID, upon roll call vote carried with all members present voting aye.

Approved at the regular scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 13th day of January 2017.



Clermont County Transportation Improvement District
Chairman

Attest:



Clermont County Transportation Improvement District
Secretary-Treasurer

Motion to Approve: Mr. Geis

Seconded by: Mr. Kuchta