

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting
September 15, 2016

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:06 A.M., Thursday, September 15, 2016, at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members: Jeff Wright, Chair
Ken Geis, Vice Chair
Pat Manger, Secretary-Treasurer
Andy Kuchta, Member (Not in attendance)
Jeff Lykins, Member (Not in attendance)
John Becker, Ex-Officio Member

Other Guests:

Megan Alley, Clermont Sun	Shaun Mason, Prime Engineering
Frank Aransky, American Structurepoint	Dennis Nichols, Village of Batavia
Wayne Bastin, Bastin & Company	Jeff Pietch, Carpenter Marty
Steve Bergman, Mannik Smith Group	Steve Proffitt, Geotechnology/Thelen
Andy Brossart, William Blair	Charlie Rowe, ODOT D-8
Jon Brunot, Burgess & Niple	Doug Royer, CCEO
Katie Dillenburger, Bayer Becker	Chad Rundle, DLZ
Kaity Dunn, Rasor Marketing	Rusty Schuermann, TID Legal Counsel
Anna Durastanti, O.R. Colan	Karl Schultz, Miami Twp.
Joe Espelage, CT Consultants	Steve Shadix, Stantec Consulting
Kelly Everett, KZF Design	Craig Stephenson, CCEO
Alison Gwynn, WSP/PB	David Uible, BCC
Jay Hamilton, TEC Engineering	Joe Vogel, FT&CH
Andrea Harth, TEC Engineering	Warren Walker, Duke Energy
Mark Henderson, LJB	Jeff Wallace, TranSystems
Betty Hull, Rasor	Sandy West, CCEO
Ed Humphrey, BCC	Brad White, Hull
Carl Lamping, CC Bldg. Inspection	Dave Wormald, AECOM
Tim Martin, National Gunitite	

B. Approval of Minutes

Motion by Mr. Geis, seconded by Mr. Manger, to approve the minutes of the August 19, 2016, Regular meeting of the Clermont County Transportation Improvement District, as submitted, upon roll call vote, carried with members present voting aye.

C. **Transportation Improvement Projects Progress Updates**

1. **OKI/ICC Update** – Jeff Wright advised that he attended the ICC meeting last Tuesday. There were staff presentations on air quality and environmental issues. Following those presentations, staff gave presentations on the rankings of dozens of project applications that they received.
2. **Eastern Corridor – Segments I, II-III, IVa, and Oasis Line** – Charles Rowe, ODOT, advised that on Segment I, the Duck Creek Connector project was awarded to Sunesis Construction at \$7,387,762.74. Construction is scheduled to start at the beginning of October. On the Red Bank/Madison, Babson/Hetzel Connector, there was a kick off meeting at the end of August. Results of studies and preliminary plans will be given to the City to further the projects and determine funding. Public involvement activities are anticipated for the spring of 2017 and they anticipate completion of tasks by late summer of 2017. The Red Bank/Erie/Brotherton project is on hold pending additional funding and prioritization by the City. On Segment II/III, minutes from six area focus workshops held in April and May are on the Eastern Corridor.org website. The online survey closed on June 15, 2016 and they received more than 1100 responses. Their consultant team is working on preparing a draft of the needs analysis and they anticipate having a public involvement meeting in the fall to present the results of the needs analysis. On Segment IVa, ODOT secured \$5 million in safety funds to widen eastbound SR 32 to create a 3rd lane from Glen Este to east of Old 74 in 2018. The original PID has been broken into nine sub phases. Fee negotiations for phases 4, 5 and 6 are underway and ODOT hopes to have the fees resolved and the consultant authorized by the end of October. On the Oasis Line, the consultant is preparing a final invoice and an electronic master file of all of the documents that will be posted on the Eastern Corridor website. Once ODOT receives this, they will distribute it to the Partners for their use in future project development of the Oasis Rail project.
3. **Old SR 74 Widening – Phase I** – Craig Stephenson, CCEO, advised that items 3 and 4 are part of Segment IVa. Mr. Stephenson advised that Stage 1 review is complete and they have moved into final design. Construction is scheduled for 2019.
4. **Clepper Lane Extension** – Craig Stephenson, CCEO, advised that Clepper Lane has also been reviewed by ODOT, CCEO and the CCTID. The fee for final design has been negotiated. ROW acquisition will begin in the spring of 2017.
5. **Aicholtz Connector** – Doug Royer, CCEO, advised that the contractor is working on finishing the water line and storm and sanitary sewer work on the east end of the project. Mr. Royer anticipates that completion of the project will be the fall of 2017.
6. **Eastgate Area Community Outreach** – Betty Hull, RMC, reported that they are providing information on the one year closure on Wolfpen Pleasant Hill Road. They are working on updating the fall newsletters. Rasor continues website monitoring and updates, community outreach, public feedback and media relations work.
7. **US50/SR450/Eastman Drive Improvements** – Craig Stephenson, CCEO, advised that ODOT is looking at plans for final approval and there is review of ROW.
8. **Old SR 74 Widening – Olive Branch-Stonelick to Armstrong Blvd.** – Doug Royer, CCEO, advised that a pre-con meeting was held a couple of weeks ago. There is some utility work to finish. The contractor will begin construction mid-October on the water, sanitary and bridge work.
9. **Eastgate South at Clepper Lane Roundabout** – Craig Stephenson, CCEO, advised that the project is complete. There is a new business item on the agenda relative to the project.

10. **Eastgate South Drive Extension** – Craig Stephenson, CCEO, advised that the contractor has completed the surface course and is working on putting the pavement markings down.
11. **Ivy Pointe Extension** – Doug Royer, CCEO, advised that the contractor has tree planting and irrigation work to finish and the project will be complete. There is a new business item on the agenda relative to the project.
12. **Wolfpen/Pleasant Hill Road Safety Improvements** – Doug Royer, CCEO, advised that the contractor will begin work at the top of the hill on the water main and will also work on the retaining wall over the winter months. The road closed on Monday, September 12th and will remain closed until the end of next summer.
13. **SR 131 Improvements at Seipelt Elementary** – Jeff Wright, advised that the project is complete and that there was a ribbon cutting on Tuesday evening.
14. **Branch Hill Guinea Pike at Jer-Les Drive** – Craig Stephenson, CCEO, advised that plans are 95 percent complete. Mr. Wright said that he would like to have a set of plans available at Miami Township for the public to view. Mr. Stephenson advised that they will determine ROW needs and coordinate with utility companies. Duke is finalizing their pole layout plan for the project.
15. **Aicholtz Road Widening** – Craig Stephenson, CCEO, advised that they have been working on a scope and fee with the consultant and also working with the township on what the next phase of work will be. There are a few tweaks needed on the preferred alternative that has been selected for the project. There is a new business item on the agenda relative to the project.
16. **Clermont County Airport** – Alison Gwynn, PB, advised that they are investigating lengthening of the runway for larger aircraft. They met with Chuck Gallagher at the airport to get a list of aircraft that will land there in the future. PB plans on meeting with the FAA in mid-October.
17. **Clermont Lane Improvement Project** – Doug Royer, CCEO, advised that the project is complete. There is a new business item on the agenda relative to the project.
18. **South Afton Commerce Park** – Craig Stephenson, CCEO, advised that plans and bid specs have been submitted for review and approval. There is a new business item on the agenda relative to the project that will authorize Phase 1 work.
19. **SR 32 Improvements at Bell's Lane** – Craig Stephenson, CCEO, reported that the LPA agreement has been completed. Mr. Stephenson advised that there would be a meeting today to go over Stage 1 plans. Construction is anticipated to begin in September or October of 2018.
20. **West Clermont Area Improvements** – Craig Stephenson, CCEO, advised that the consultant is currently working on final plans. The goal is to go out for bid on the project in October.
21. **Clough Pike Culvert Replacement** – Tim Martin, National Gunite, advised that construction is underway and the project should be complete in about two weeks.
22. **Bethel-New Richmond Road Culvert Replacement** – Tim Martin, National Gunite, advised that the project is complete.
23. **No. 9 Road Bridge Replacement** – Craig Stephenson, CCEO, advised that construction is underway. Mr. Stephenson anticipates that work on the project will be complete by December 1.

E. Financial Items

1. Monthly Financial Report –

Mr. Bastin reviewed the financial report and checks written.

Motion by Mr. Geis, seconded by Mr. Manger, to accept the monthly financial report as submitted, and upon roll call vote, carried with members present voting aye.

F. New Business –

- 1. Resolution 2016-36, a resolution approving and authorizing Phase I work for South Afton Commerce Park (CCTID Project No. 90420) and related actions.**

Motion by Mr. Manger, seconded by Mr. Geis, to adopt Resolution 2016-36, a resolution approving and authorizing Phase I work for South Afton Commerce Park (CCTID Project No. 90420) and related actions, as submitted, and upon roll call vote, carried with members present voting aye.

- 2. Resolution 2016-37, a resolution designating and approving inclusion in the RTIP of the Shayler/Bach Buxton Intersection Improvements Project (CCTID Project No. 90490) and related actions.**

Motion by Mr. Geis, seconded by Mr. Manger, to adopt Resolution 2016-37, a resolution designating and approving inclusion in the RTIP of the Shayler/Bach Buxton Intersection Improvements Project (CCTID Project No. 90490), as submitted, with members present voting aye.

- 3. Resolution 2016-38, amended and restated resolution authorizing LPA Federal Local-Let Project Agreement (CLE-CR 32-0.63 Bells Lane/Old SR-74 PID 99839).**

Motion by Mr. Geis, seconded by Mr. Manger, to adopt Resolution 2016-38, an amended and restated resolution authorizing LPA Federal Local-Let Project Agreement (CLE-CR 32-0.63 Bells Lane/Old SR-74 PID 99839), as submitted, and upon roll call vote, carried with members present voting aye.

- 4. Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 01 to Contract No. 2014-05 with Smith & Brown Contractors, Inc. for the Ivy Pointe Boulevard Extension Project (PID 95295), increasing the contract amount by \$156,207.96, making a new not-to-exceed amount under the contract of \$2,583,685.86 and no attendant increase to contract time.**

Motion by Mr. Manger, seconded by Mr. Geis, to execute Change Order 01 to Contract No. 2014-05 with Smith & Brown Contractors, Inc. for the Ivy Pointe Boulevard Extension Project (PID 95295), increasing the contract amount by \$156,207.96, making a new not-to-exceed amount under the contract of \$2,583,685.86 and no attendant increase to contract time, as submitted, and upon roll call vote, carried with members present voting aye.

- 5. Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 01 to Contract No. 2016-06 with Evans Landscaping, Inc., for the Clermont Lane Drainage Improvement Project (PID 90410), increasing the contract amount by \$29,922.50, making a new not-to-exceed amount under the contract of \$125,134.81 and no attendant increase to contract time.**

Motion by Geis, seconded by Mr. Manger, to execute Change Order 01 to Contract No. 2016-06 with Evans Landscaping, Inc., for the Clermont Lane Drainage Improvement Project (PID 90410), increasing the contract amount by \$29,922.50, making a new not-to-exceed

amount under the contract of \$125,134.81 and no attendant increase to contract time, as submitted, and upon roll call vote, carried with members present voting aye.

- 6. Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 02 to Contract No. 2015-07 with Sunesis Construction Company, for the Eastgate South at Clepper Lane Roundabout Project (PID 90170), increasing the contract amount by \$118,192.02, and making a new not-to-exceed under the contract of \$2,775,548.07 and no attendant increase to contract time.**

Motion by Mr. Manger, seconded by Mr. Geis, to execute Change Order 02 to Contract No. 2015-07 with Sunesis Construction Company, for the Eastgate South at Clepper Lane Roundabout Project (PID 90170), increasing the contract amount by \$118,192.02, making a new not-to-exceed amount under the contract of \$2,775,548.07 and no attendant increase to contract time, as submitted, and upon roll call vote, carried with members present voting aye.

- 7. Authorization for the Chairman, in consultation with CCTID Legal Counsel to execute Change Order 01 and Change Order 02 & Final to Contract No. 2015-09 with Smith & Brown Contractors, for the Branch Hill Guinea Drainage Improvements Project (PID 90340), increasing the contract amount by \$203,722.33, making a new not-to-exceed amount under the contract of \$941,231.83, and no attendant increase to contract time.**

Motion by Mr. Geis, seconded by Mr. Manger, to execute Change Order 01 and Change Order 02 & Final to Contract No. 2015-09 with Smith & Brown Contractors, for the Branch Hill Guinea Drainage Improvements Project (PID 90340), increasing the contract amount by \$203,722.33, making a new not-to-exceed amount under the contract of \$941,231.83, and no attendant increase to contract time, as submitted, and upon roll call vote, carried with members present voting aye.

- 8. Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute the final payment and release of retainage in the principal amount \$22,522.32, plus all accrued interest earned to John R. Jurgensen Company, 11641 Mosteller Road, Cincinnati, Ohio 45241, for the Woodville Pike Rehab-Phase I Project (PID 90360), and upon certification of completion by the Clermont County Engineer's Office.**

Motion by Mr. Manger, seconded by Mr. Geis, to execute the final payment and release of retainage in the principal amount of \$22,522.32, plus all accrued interest earned to John R. Jurgensen Company, 11641 Mosteller Road, Cincinnati, Ohio 45241, as submitted, and upon roll call vote, carried with members present voting aye.

- 9. Authorization of assignment of CCTID Consultant Agreement 2016-09 with Multivista for Professional Services to Hexagon AB, contingent upon approval of same by Multivista and Hexagon AB.**

Motion by Mr. Geis, seconded by Mr. Manger, to authorize assignment of CCTID Consultant Agreement 2016-09 with Multivista for Professional Services to Hexagon AB, contingent upon approval of same by Multivista and Hexagon AB, as submitted, and upon roll call vote, carried with members present voting

- 10. Amendment, Restatement and Ratification of the CCTID Regional Transportation Improvement Program (RTIP), dated September, 2016, identifying and updating the projects established, coordinated managed and construction by the CCTID.**

Motion by Mr. Geis, seconded by Mr. Manger, amendment, restatement, and ratification of the CCTID Regional Transportation Improvement Program (RTIP), dated September, 2016, identifying and updating the projects established, coordinated, managed and constructed by the CCTID, as submitted, and upon roll call vote, carried with members present voting aye.

G. Public Comments –

Representative Becker advised that the House would be back in session after the election.

Commissioner Uible asked about Segment IVa breaking into 9 sub phases, which Charles Rowe, ODOT, addressed.

H. Upcoming Meeting Schedule

Regular Meeting October 14, 2016
Clermont County Engineer's Office
2381 Clermont Center Drive
Batavia, Ohio 45103

I. Adjournment

Motion by Mr. Manger, seconded by Geis, to adjourn the meeting of the Clermont County TID, upon roll call vote carried with all members present voting aye.

Approved at the annual scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 14th day of October 2016.



Clermont County Transportation Improvement District
Chairman

Attest:


Clermont County Transportation Improvement District
Secretary-Treasurer

Motion to Approve: Mr. Manger

Seconded by: Mr. Geis

Mr. Lykins - abstain
Mr. Kuchta - abstain