

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting
June 10, 2016

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:02 A.M., Friday, June 10, 2016 at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members: Jeff Wright, Chair
Ken Geis, Vice Chair
Pat Manger, Secretary-Treasurer (Not in attendance)
Matt VanSant, Member
Andy Kuchta, Member
John Becker, Ex-Officio Member

LET THE RECORD SHOW: Mr Wright addressed the Board and advised that Mr. VanSant would be resigning from the CCTID Board, effective June 20, 2016. The Board recognized Mr. VanSant's service and expressed its appreciation.

LET THE RECORD SHOW: Mr. Kuchta was designated to serve as Secretary-Treasurer for the June 10th meeting with Mr. Manger's excused absence this date.

Other Guests:

Frank Aransky, American Structurepoint
Amanda Baer, RA Consultants
Wayne Bastin, Bastin & Company, LLC
Lyle Bloom, CCWRD
Jon Brunot, Burgess & Niple
C. Cooper, Ellis Watts
Katie Dillenburger, Bayer Becker
Kaity Dunn, Rasor Marketing
Adele Evans, CED
Jeremy Evans, CCEO
Jay Hamilton, Mead Hunt
Jason Haus, ODOT D-8
Hollie Hinton, DLZ
Allison Hodson, CED
Matt Hoying, Choice One
Betty Hull, Rasor Marketing
Ed Humphrey, BCC
Bob Koehler, OKI
Carl Lamping, CC Bldg. Inspection
Mike Mantel, National Gunite
Steve Mary, Stantec
David Wormald, AECOM
Nick Yeretzian, Kleingers

Shaun Mason, Prime Engineering
Andrew McAlfee, Rep Wenstrups Office
Dennis Nichols, Village of Batavia
Ralph O'Quinn, PSI
Nathan Pera, TranSystems
Duane Phelps, PB
Jeff Pietch, Carpenter Marty
Mark Pohlman, Mannik Smith Group
Chris Rowland, CCWRD
Glenn Rudolph, Attorney/resident
Rusty Schuermann, TID Legal Counsel
Dave Seagraves, IBI Group
Stefan Spinosa, ODOT D-8
Craig Stephenson, CCEO
Dennis Taus, CC Resident
Josh Turton, Redi-Rock
David Uible, BCC
Joe Vogel, FT&CH
Cindy Wallace, TranSystems
Jeff Wallace, Parsons Brinckerhoff
Sandy West, CCEO
Ed Williams, TEC Engineering
Mark Zara, AECOM

B. Approval of Minutes

Motion by Mr. Geis, seconded by Mr. Kuchta, to approve the minutes of the May 13, 2016, Regular meeting of the Clermont County Transportation Improvement District, as submitted, upon roll call vote, carried with members present voting aye. Mr. VanSant abstains.

C. Transportation Improvement Projects Progress Updates

1. **OKI/ICC Update** – Bob Koehler, OKI, advised that the OKI Board adopted the 2040 plan update, which includes several projects in Clermont County.
2. **Eastern Corridor – Segments I, II-III, IVa, and Oasis Line** – Stefan Spinosa, ODOT D-8, advised that on Segment I (Red Bank Area), the Duck Creek Connector project was awarded to Sunesis Construction in the amount of \$7.4 million dollars. The project is a design build project and will be under design in the next couple of months. Three out of the other four phases are in fee negotiations. The Red Bank Expressway/Erie/Brotherton component is on hold pending additional funding and prioritization from the City. On Segment II/III (Red Bank to the east toward I-275) ODOT continues conducting the online survey that is available to the public through June 15th. Over the summer ODOT will be processing all of the data feedback in hopes of having public meetings in the fall so that they can update the purpose and need. On Segment IVa, ODOT continues to advance the Old SR 74 and Clepper Lane portions of the project in coordination with the CCTID. ODOT is working with the CCEO to develop a phasing plan which will lead into a TRAC application that they will be putting together and will submit by June 30. On the Oasis Line ODOT is completing their current efforts and compiling information from HDR to get a list of final deliverables that will be available to the partners as the project moves forward. ODOT and HDR will give a presentation to the SORTA Board on June 14th to wrap up the effort with that agency.
3. **Old SR 74 Widening – Phase I** – Craig Stephenson, CCEO, advised that the project is part of Segment IVa. Mr. Stephenson reported that they are reviewing the Stage 1 plans.
4. **Clepper Lane Extension** – Craig Stephenson, CCEO, advised that the project is part of Segment IVa. The CCEO did their plan review and sent comments back to ODOT and the Consultant. The revised plans are under review by the TID and ODOT. Once the review is completed and the contract modification worked out with ODOT, the consultant will begin the final design.
5. **Aicholtz Connector** – Craig Stephenson, CCEO, advised that the contractor is ready to start the water line installation on Monday. Over the next couple of months the contractor will work on the water main, sanitary sewer main and the storm sewer installation with the intent to construct from Eastgate Blvd to the bridge under Aicholtz. The contractor will come back in the spring and work up to Old SR 74.
6. **Eastgate Area Community Outreach** – Betty Hull, RMC, advised that continue website monitoring and updates, community outreach, public feedback and media relations work.
7. **US50/SR450/Eastman Drive Improvements** – Jeremy Evans, CCEO, advised that they have sent revised plans to ODOT for final review.
8. **Old SR 74 Widening – Olive Branch-Stonelick to Armstrong Blvd.** – Craig Stephenson, CCEO, advised that they are now in a position to get authorization from the FHWA to bid the project.
9. **Eastgate South at Clepper Lane Roundabout** – Craig Stephenson, CCEO, advised that the project is complete except for a few clean-up items.
10. **Eastgate South Drive Extension** – Craig Stephenson, CCEO, advised that there is a new business item on the agenda to award the contract to John R. Jurgensen Company. Construction will begin on the project in the next few weeks.

11. **Ivy Pointe Extension** – Craig Stephenson, CCEO, advised that Capital Electric will begin work to relocate the existing service to the cell phone tower.
12. **Wolfpen/Pleasant Hill Road Safety Improvements** – Craig Stephenson, CCEO, advised that public bidding on the project began on June 9. The bid opening date is June 30, 2016.
13. **SR 131 Improvements at Seiplet Elementary** – Jeremy Evans, CCEO, advised that construction on the project will be completed in the next couple of weeks.
14. **Woodville Pike Rehabilitation Phase I** – Craig Stephenson, CCEO, advised that the contractor will complete the surface course of asphalt today or tomorrow, weather permitting. The road will be open next week.
15. **Branch Hill Guinea Pike Drainage Improvements** – Jeremy Evans, CCEO advised that the project is complete. The contractor has some minor clean-up work to do.
16. **Branch Hill Guinea Pike at Jer-Les Drive** – Craig Stephenson, CCEO, advised that the design includes improvements to the Cook/Weber/Branch Hill Guinea intersection. They are finalizing the ROW needs and relocation of utilities. Construction is anticipated to begin in 2017.
17. **Aicholtz Road Widening** – Craig Stephenson, CCEO, advised that they met yesterday and are studying potential alignments beginning at the entrance to the existing Glen Este High School property and moving west, coordinating with potential development that may be occurring along the corridor.
18. **Clermont County Airport** – Craig Stephenson, CCEO, advised that they are going over the scope and fee proposal submitted by PB. There was a meeting last week with PB to better understand the scope and the CCEO has provided comments back to the consultant. There is an 18 month process to get approval from the FAA. Once everything is in order, the resolution previously passed allows for the TID Secretary-Treasurer to sign the contract.
19. **Clermont Lane Improvement Project** – Craig Stephenson, CCEO, advised that there are outstanding property owner agreements to finalize.
20. **South Afton Commerce Park** – Craig Stephenson, CCEO, advised that they met last week in a project update meeting. The field survey work is being done on potential alignment and they are coordinating environmental along with that effort. They will also begin to look at how to handle the sanitary sewer in the next week to ten days.
21. **SR 32 Improvements at Bell's Lane** – Craig Stephenson, CCEO, advised that they had a LPA scoping meeting last week with ODOT. A schedule has been finalized and ODOT is putting together the LPA. Mr. Stephenson anticipates bringing the LPA to the TID Board in July for ratification.
22. **West Clermont Area Improvements** – Craig Stephenson, CCEO, advised that the consultant for the project approved by the CCTID Board has been authorized to proceed. The TID is working on an IGA with West Clermont and is currently waiting for the school district to give a date for the contribution to the TID.

E. Financial Items

1. Monthly Financial Report –

Mr. Bastin gave an overview on the 10 year fiscal history of CCTID. Mr. Bastin reviewed the financial report and checks written.

Motion by Mr. Geis, seconded by Mr. VanSant, to accept the monthly financial report as submitted, and upon roll call vote, carried with members present voting aye.

F. New Business –

- 1. Resolution 2016-27, a resolution approving and authorizing award of construction contract for the Eastgate South Drive Improvements Project (CCTID Project No. 82559), and project related expenses.**

Motion by Mr. Geis, seconded by Mr. VanSant to adopt Resolution 2016-27, a resolution approving and authorizing award of construction contract for the Eastgate South Drive Improvements Project (CCTID Project No. 82559), and project related expenses, as submitted, and upon roll call vote, carried with members present voting aye.

- 2. Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 04 to Contract No. 2012-06 with Razor Marketing Communications, Inc. for Community Outreach Services, increasing the contract amount by \$85,390.00, making a new not-to-exceed amount under the contract of \$392,296.00 and the contract time increased to May 31, 2017.**

Motion by Mr. VanSant, seconded by Mr. Geis, to authorize the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 04 to Contract No. 2012-06 with Razor Marketing Communications, Inc. for Community Outreach Services, increasing the contract amount by \$85,390.00, making a new not-to-exceed amount under the contract of \$392,296.00 and the contract time increased to May 31, 2017, as submitted, and upon roll call vote, carried with members present voting aye.

- G. Public Comments –** Representative John Becker advised that he attended an Owensville Village Council meeting earlier in the week and had a question on any potential intersection work planned, which Stefan Spinoso with ODOT addressed.

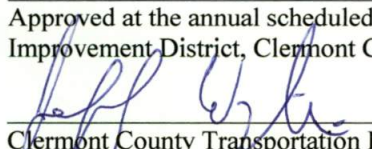
H. Upcoming Meeting Schedule

Regular Meeting July 15, 2016
Clermont County Engineer's Office
2381 Clermont Center Drive
Batavia, Ohio 45103

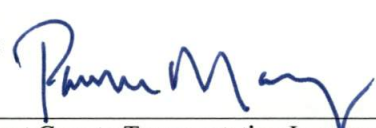
I. Adjournment

Motion by Mr. Kuchta, seconded by Mr. VanSant, to adjourn the meeting of the Clermont County TID, upon roll call vote carried with all members present voting aye.

Approved at the annual scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 15th day of July 2016.


Clermont County Transportation Improvement District
Chairman

Attest:


Clermont County Transportation Improvement District
Secretary-Treasurer

Motion to Approve: Mr. Geis

Seconded by: Mr. Manger

Mr. Lykins Abstains