

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting
March 13, 2020

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:05 A.M., Friday, March 13, 2020 at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members: Jeff Wright, Chair
Ken Geis, Vice Chair
Jeremy Evans, Secretary-Treasurer
Jeff Lykins, Member (not in attendance)
Lyle Bloom, Member
John Becker, Ex-Officio Member
Terry Johnson, Ex-Officio Member (not in attendance)

Other Guests:

Wayne Bastin, Bastin & Company	David Painter, CCBC
Amanda Beiting, CCEO	Ashley Patrick, DLZ
Greg Bickford, CCBC	Duane Phelps, WSP
Edward Boll, CC Resident	Chris Rowland, CCWRD
Mark Burgess, CEC	Doug Royer, CCEO
Kristy Cannady, S&ME, Inc.	Sukie Scheetz, CCEO
Jay Hamilton, Mead Hunt	Joe Schmeltzer, American Structurepoint
Andrea Harth, TEC Engineering	Rusty Schuermann, Legal Counsel
James Howard, Heritage Land Services	Karl Schultz, Miami Twp.
Betty Hull, Rasor Marketing	Nick Selhorst, Choice One Engineering
Steve Mary, Terracon	Michelle Terrell, TranSystems
Shaun Mason, Prime Engineering	Jeff Wallace, Barge Design
Dennis Nichols, Village of Batavia	Sandy West, CCEO

B. Administrative Items

Motion by Mr. Bloom, seconded by Mr. Evans, to approve the minutes of the February 14, 2020 Regular Meeting of the Clermont County Transportation Improvement District, as submitted, and upon roll call vote, carried with each member present voting aye.

C. Transportation Improvement Projects Progress Updates

General:

1. **OKI/ICC Update** – Jeff Wright advised that there was an ICC Executive Committee meeting earlier this week to discuss a call for projects. A funding workshop was held on Tuesday. Applications are due June 5, 2020. Mr. Wright advised that a public hearing on the next round list of projects will be held on April 6 at OKI. The 2050 plan is in the second draft phase and is available for viewing on the OKI website. Comments are due March 20, 2020.
2. **Eastgate Area Community Outreach** – Betty Hull, Razor Marketing, advised that Razor continues website monitoring, updates, community outreach, public feedback and media relations work.
3. **Eastern Corridor – Segments I, II-III, IVa, –** No update this month.

Active:

4. **Old SR 74 Widening – Phase I** – Doug Royer, CCEO, advised that the contractor is working with utility companies on gas main issues along Old SR 74 and Tealtown Road. Mr. Evans advised that there is a new Duke project manager and the project will move along more efficiently going forward relative to Duke's relocation of utilities.
5. **Clepper Lane Extension** – Doug Royer, CCEO, advised that the contractor is currently working on the old Clepper Lane section between Glen Este Withamsville Road and Jeff Wyler.
6. **Aicholtz Road Roundabouts** – Jeremy Evans advised that American Structurepoint is working through the environmental work. They received an official determination that Veteran's Park will not be disturbed so they will not need any environmental analysis there. They are currently working through noise analysis, archeological, air analysis and history architecture. They reduced the scope required for bat mitigation, but there is still some work to be done. Geometry updated some of the concepts and updated details and quantities so they are moving through the roadway design process. The public meeting scheduled on April 7, 2020 has been postponed until further notice.
7. **ITS Phase 3** – Jeremy Evans, advised that they are working with OKI to make changes on the scope to bring the costs down. There is a new business item on the agenda relative to the project.
8. **Elick Lane/Bach-Buxton Roadway Improvements** – Doug Royer, CCEO, advised that work on the project is complete. The contractor is doing some clean-up work.
9. **Round Bottom Road Bridge Replacement** – James Howard, Heritage Land Services, advised that all appraisals are done. This is a four parcel project and they have made 2 offers. They anticipate completion by June 1, 2020. Mr. Evans advised that Stage 3 plans have been submitted and will be reviewed when they come back.
10. **Price Road Bridge Replacement** – Doug Royer, CCEO, advised that the bridge is up and the deck is on. They are waiting on waterproofing, asphalt and guardrail. They will have guardrail by the end of the month. Asphalt and waterproofing will be scheduled as soon as weather permits.

Pending:

11. **Wards Corner Road Corridor Improvements** – Jeremy Evans advised that they have completed the preliminary planning stages and are waiting on a funding source.
12. **Clermontville-Laurel Road Bridge Replacement** – Jeremy Evans advised that there is no new update.
13. **Loveland-Miamiville Road Corridor** – Jeremy Evans advised that there is no new update.
14. **Buckwheat Road Improvement Project** – Jeremy Evans advised that there is no new update.

D. Financial Items

1. Monthly Financial Report –

Mr. Bastin reviewed the financial report and checks written.

Motion by Mr. Geis, seconded by Mr. Bloom, to accept the monthly financial report as submitted, and upon roll call vote, carried with each member present voting aye.

E. New Business

- 1. Resolution 2020-03, a resolution approving and authorizing the disposition to the County of certain real property interests acquired to provide for project roadway right of way in connection with the Bristol Road Bridge Replacement Project (PID 90520).**

Motion by Mr. Geis, seconded by Mr. Evans, to adopt Resolution 2020-03, a resolution approving and authorizing the disposition to the County of certain real property interests acquired to provide for project roadway right of way in connection with the Bristol Road Bridge Replacement Project (PID 90520), as submitted, and upon roll call vote, carried with each member present voting aye.

- 2. Resolution 2020-04, a resolution approving and authorizing the disposition to the County of certain real property interests acquired to provide for project roadway right of way in connection with the Deerfield Road Sight Distance Project.**

Motion by Mr. Bloom, seconded by Mr. Evans, to adopt Resolution 2020-04, a resolution approving and authorizing the disposition to the County of certain real property interests acquired to provide for project roadway right of way in connection with the Deerfield Road Sight Distance Project, as submitted and upon roll call vote, carried with each member present voting aye.

- 3. Authorization for the Chairperson, in consultation with CCTID Legal Counsel, to execute Change Order 04 to Consultant Agreement 2015-14 with TEC Engineering, Inc., for updates to the Final Tracings for CCTID ITS Phase 3 Project (PID 104712), increasing the agreement price by \$12,390.00 making a new not-to-exceed amount under the Agreement of \$210,538.00 and with no attendant increase to contract time.**

Motion by Mr. Bloom, seconded by Mr. Geis, to execute Change Order 04 to Consultant Agreement 2015-14 with TEC Engineering, Inc., for updates to the Final Tracings for CCTID ITS Phase 3 Project (PID 104712), increasing the agreement price by \$12,390.00 making a new not-to-exceed amount under the Agreement of \$210,538.00 and with no attendant increase to contract time, as submitted, and upon roll call vote carried with each member present voting aye.

- 4. Authorization for the Chairperson or the Secretary/Treasurer, in consultation with CCTID Legal Counsel, to execute Change Order #1 (Final) to Contract 2019-07 with W.E. Smith Construction, 2030 Bauer Road, Blanchester, Ohio 45107 for the O'Bannonville Road Landslide Project (PID 90630), decreasing the amount by \$873.75 to a final amount of \$97,162.50 and to authorize the release of retainage in the amount of \$3,921.45, upon completion by the Clermont County Engineer's Office.**

Motion by Mr. Evans, seconded by Mr. Bloom, to execute Change Order #1 (Final) to Contract 2019-07 with W.E. Smith Construction, 2030 Bauer Road, Blanchester, Ohio 45107 for the

O'Bannonville Road Landslide Project (PID 90630), decreasing the amount by \$873.75 to a final amount of \$97,162.50 and to authorize the release of retainage in the amount of \$3,921.45, upon completion by the Clermont County Engineer's Office, as submitted, and upon roll call vote carried with each member present voting aye.

5. **Authorization for the Chairperson or the Secretary/Treasurer, in consultation with CCTID Legal Counsel, to execute the release of retainage in the amount of \$73,426.50, plus all accrued interest earned to Fillmore Construction LLC., 11741 State Route 72, Leesburg, Ohio 45135 for the Amelia Village West Main Intersection Improvements Project (PID 90600), upon completion by the Clermont County Engineer's Office.**

Motion by Mr. Bloom, seconded by Mr. Evans, to execute the release of retainage in the amount of \$73,426.50, plus all accrued interest earned to Fillmore Construction LLC., 11741 State Route 72, Leesburg, Ohio 45135 for the Amelia Village West Main Intersection Improvements Project (PID 90600), upon completion by the Clermont County Engineer's Office, as submitted, and upon roll call vote, carried with each member present voting aye. Mr. Geis abstains.

6. **Amendment, Restatement and Ratification of the CCTID Regional Transportation Improvement Program (RTIP), dated March, 2020 identifying and updating the projects established, coordinated, managed and constructed by the CCTID.**

Motion by Mr. Geis, seconded by Mr. Evans, to authorize amendment, restatement and ratification of the CCTID regional Transportation Improvement Program (RTIP), dated March, 2020 identifying and updating the projects established, coordinated, managed and constructed by the CCTID, as submitted, and upon roll call vote, carried with each member present voting aye.

F. Public Comments –

Mr. Wright recognized and welcomed Greg Bickford in his new position as Assistant County Administrator, Clermont County Board of Commissioners.

Representative Becker asked everyone to vote between now and next Tuesday.

Commissioner David Painter encouraged everyone to take a look at the OKI 2050 plan.

Mr. Evans recognized and welcomed Michael Logue, Union Township Trustee.


G. Upcoming Meeting Schedule

Friday, April 10, 2020
Clermont County Engineer's Office
2381 Clermont Center Drive
Batavia, Ohio 45103

H. Adjournment

Motion by Mr. Evans, seconded by Mr. Bloom, to adjourn the regular meeting of the CCTID and upon roll call vote carried with all members present voting aye.

Approved at the regular scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 8th day of May, 2020.


Clermont County Transportation Improvement District
Presiding Trustee
Attest:


Clermont County Transportation Improvement District
Presiding Secretary- Treasurer

Motion to Approve: Mr. Lykens

Seconded by: Mr. Bloom