

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting
July 12, 2019

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:05 A.M., Friday, July 12, 2019 at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members: Jeff Wright, Chair
Ken Geis, Vice Chair
Jeremy Evans, Secretary-Treasurer
Jeff Lykins, Member
Sukie Scheetz, Member
John Becker, Ex-Officio Member

Other Guests:

Brad Ackel, Carpenter Marty	Bob Koehler, OKI
Walid Antonios, TranSystems	Carl Lamping, CC Bldg. Inspection
Wayne Bastin, Bastin & Company	Steve Mary, Terracon
Howard Bowen, IBI Group	Dennis Nichols, Village of Batavia
Greg Brown, DLZ	Ralph Norman, LJB
Jon Brunot, B&N	David Painter, CCBC
Mark Burgess, CEC	Duane Phelps, WSP
Paul Butt, O.R. Colan Associates	Charlie Rowe, ODOT D-8
Scott Campbell, CT Consultants	Chris Rowland, CCWRD
Kristy Cannady, S&ME, Inc.	Doug Royer, CCEO
Joe Dills, DPF Alternatives	Chad Rundle, DLZ
Terry Dull, KZF Design	Rusty Schuermann, Legal Counsel
Jeremy Evans, CCEO	Karl Schultz, Miami Twp.
Kelly Everett, American Structurepoint	Tim Schwoeppe, Berding Surveying
Scott Green, Strand Associates	Nick Selhorst, Choice One Engineering
Jay Hamilton, Mead Hunt	Mike Sturdevant, Stantec Consulting
Jason Haus, ODOT D-8	Jeff Wallace, Barge Design
Betty Hull, Rasor Marketing	Sandy West, CCEO
Ed Humphrey, CCBC	Ed Williams, TEC Engineering
Tracy Jones, O.R. Colan Associates	

B. Approval of Minutes

Motion by Mr. Lykins, seconded by Ms. Scheetz, to approve the minutes of the June 14, 2019 Regular Meeting of the Clermont County Transportation Improvement District, as submitted, and upon roll call vote, carried with each member present voting aye. Mr. Evans abstains.

LET THE RECORD SHOW: Mr. Wright addressed the Board and announced the resignation of Patrick Manger, effective June 30, 2019. Mr. Wright recognized Mr. Manger's service and expressed the Board's appreciation. Mr. Wright stated that the Clermont County Transportation Improvement District has been one of the most successful in the state of Ohio for the past 15 plus years and that it is a result of a lot of cooperation with many jurisdictions, leadership from staff and other county offices.

Election of Secretary-Treasurer

Mr. Wright introduced Mr. Jeremy Evans, Acting Clermont County Engineer. Mr. Wright advised that the Board of Clermont County Commissioners appointed Mr. Evans to serve on the Clermont County Transportation Improvement District Board of Trustees on July 10, 2019.

Mr. Wright entertained a motion to nominate and elect Jeremy Evans to serve in the position of Secretary-Treasurer on the Clermont County Transportation Improvement District Board of Trustees, motion by Ms. Scheetz, seconded by Mr. Lykins, and upon roll call vote, carried with each member present voting aye.

C. Transportation Improvement Projects Progress Updates

1. **OKI/ICC Update** – Bob Koehler, OKI/ICC, advised that he reported last month that they received over 40 STP/CMAQ applications. They are in the process of scoring the projects and will have results at the September TID meeting.
2. **Eastern Corridor – Segments I, II-III, IVa**, – Charlie Rowe, ODOT D-8, advised that there is no new update for Segments I, II-III. On Segment IVa, ODOT is continuing the design process for the latter phases. Mr. Rowe anticipates that they will hear back from INFRA in July. ODOT has submitted a TRAC application. The TRAC presentation will be held in August and the project list will be out before Thanksgiving. ODOT has requested Tier one status to finish up Segment IVa, everything except Old SR 74. They are actively working with a designer on the improvements at SR 28 and Romar Drive. They selected WSP for the work at SR 32 and Bauer Road. ODOT submitted a build grant application for the smart lane from Loveland Maderia Road up to US 42 on I-275.
3. **Old SR 74 Widening – Phase I** – Doug Royer, CCEO, advised that a pre-construction meeting was held with Rack & Ballauer. The TID has received approval from ODOT for the bat tree removal. Contractor is waiting on utilities on the west end of the project. Work on Paul Drive across from Tealtown Road should begin in the next 2 – 3 weeks. Old SR 74 is Phase 1 and Clepper Lane Extension is Phase 2 of the Infra Grant applied for.
4. **Clepper Lane Extension** – Doug Royer, CCEO, advised that the project is the same scenario as Item 3. Mr. Royer advised that the contractor Ford Development will finish work on the SR 32 at Bells Lane project in the next few weeks and will then move to the Clepper Lane project to begin work there.
5. **Eastgate Area Community Outreach** – Betty Hull, Rasor Marketing, advised that Rasor continues website monitoring and updates, community outreach, public feedback and media relations work. There is a new business item on the agenda relative to the project.
6. **Branch Hill Guinea Pike at Jer-Les Drive** – Doug Royer, CCEO, advised that the project is complete except for a few punch list items. A close-out package has been sent to the contractor.
7. **Wards Corner Road Corridor Improvements** – Craig Stephenson, CCEO, advised that the preliminary plans are complete. A cost analysis has been finalized.
8. **Loveland-Miamiville Road Corridor** – Craig Stephenson, CCEO, advised that they have completed the planning study and are looking at different sources of funding. Phase 1 may be funded through CEAO.

9. **Buckwheat Road Improvement Project** – Jeremy Evans, CCEO, advised that there is nothing new to report.
10. **Aicholtz Road Roundabouts** – Jeremy Evans, CCEO, advised that there was a LPA meeting this week with ODOT. The next step is to begin the design phase.
11. **SR 32 Improvements at Bell's Lane** – Doug Royer, CCEO, advised that the contractor is working on completing the project. The project is anticipated to be completed by the end of July.
12. **ITS Phase 3** – Ed Williams, TEC, advised that they are meeting with the county next week to finalize the plans for the October submission.
13. **Amelia West Main Intersection Improvements** – Jeremy Evans, CCEO, advised that the water and sewer work has been completed. Next week the contractor will do the underground utility work. The week after the contractor will focus on the SR 125 portion of the road work.
14. **Round Bottom Road Bridge Replacement** – Jon Brunot, Burgess & Niple, advised that they will submit Stage 2 and ROW plans in 2 weeks. There is a new business item on the agenda relative to the project.
15. **Ninemile Road Bridge Replacement** – Craig Stephenson, CCEO, advised that there is a pre-con meeting scheduled for next week. The contractor has been authorized to order the beams for the project. Mr. Stephenson anticipates that the project will be completed by the end of the year. There is a new business item on the agenda relative to the project.
16. **Clermontville-Laurel Road Bridge Replacement** – Craig Stephenson, CCEO, advised that the project is on hold pending funding.
17. **2016 Landslide Repair Projects** – Jeremy Evans, CCEO, advised that the project is in the closeout process.
18. **2017 Landslide Program** – Jeremy Evans, CCEO, advised that the project is in the closeout process.
19. **Elick Lane/Bach-Buxton Road Way Improvements** – Craig Stephenson, CCEO, advised that the Board of County Commissioners approved the IGA for the project. Mr. Evans reported that the project started bidding yesterday. Mr. Royer advised that bids will be opened on July 25, 2019.

D. Financial Items

LET THE RECORD SHOW: Mr. Wright presented an award to the Board and Mr. Bastin this morning. Mr. Wright advised that the Ohio Auditor of State hand delivered the award to the Clermont County Transportation Improvement District for excellence in financial reporting in accordance with generally accepted accounting principles and compliance with applicable laws for the fiscal year ended 2018. The award states that the citizens represented are well-served by effective and accountable financial practices.

1. Monthly Financial Report –

Mr. Bastin reviewed the financial report and checks written.

Motion by Mr. Geis, seconded by Ms. Scheetz, to accept the monthly financial report as submitted, and upon roll call vote, carried with members present voting aye.

E. New Business

1. **Resolution 2019-07, a resolution approving and authorizing the award of construction contract for the Ninemile-Tobasco Road Bridge Replacement Project (CCTID No. 90530).**

Motion by Mr. Lykins, seconded by Mr. Evans to adopt Resolution 2019-07, a resolution approving and authorizing the award of construction contract for the Ninemile-Tobasco Road Bridge Replacement Project (CCTID No. 90530), as submitted, and upon roll call vote, carried with each member present voting aye.

- 2. Resolution 2019-08, a resolution designating the Price Road Bridge C76-2.08 Replacement Project (CCTID No. 90640) and approving inclusion in RTIP and authorizing retention of consultant for engineering services.**

Motion by Mr. Geis, seconded by Ms. Scheetz to adopt Resolution 2019-08, a resolution designating the Price Road Bridge C76-2.08 Replacement Project (CCTID No. 90640), and approving inclusion in RTIP and authorizing retention of consultant for engineering services, as submitted, and upon roll call vote, carried with each member present voting aye.

- 3. Resolution 2019-09, a resolution designating and approving inclusion in the RTIP of O'Bannonville Road Landslide Project (CCTID No. 90630) and related actions.**

Motion by Ms. Scheetz, seconded by Mr. Lykins to adopt Resolution 2019-09, a resolution designating and approving inclusion in the RTIP of O'Bannonville Road Landslide Project (CCTID No. 90630), and related actions, as submitted, and upon roll call vote, carried with each member present voting aye.

- 4. Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 02 to Contract 2017-04, with Burgess & Niple, Inc. for the Round Bottom Road Bridge Project, increasing the contract price to \$48,365.00, and with no attendant increase to contract time.**

Motion by Mr. Geis, seconded by Ms. Scheetz to execute Change Order 02 to Contract 2017-04, with Burgess & Niple, Inc., for the Round Bottom Road Bridge Project, increasing the contract price to \$48,365.00, and with no attendant increase to contract time, as submitted, and upon roll call vote, carried with each member present voting aye. Mr. Lykins abstains.

- 5. Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 08 to Contract 2012-06 with Razor Marketing Communications, Inc., for Community Outreach Services, adjusting the contract time to May 31, 2020 and with no attendant increase to the contract price.**

Motion by Mr. Lykins, seconded by Mr. Evans to execute Change Order 08 to Contract 2012-06 with Razor Marketing Communications, Inc., for Community Outreach Services, adjusting the contract time to May 31, 2020 and no attendant increase to the contract price, as submitted, and upon roll call vote, carried with each member present voting aye.

- 6. Amendment, Restatement and Ratification of the CCTID Regional Transportation Improvement Program (RTIP), dated July, 2019 identifying and updating the projects established, coordinated, managed and constructed by the CCTID.**

Motion by Mr. Evans, seconded by Ms. Scheetz amendment, restatement and ratification of the CCTID Regional Transportation Improvement Program (RTIP), dated July, 2019 identifying and updating the projects established, coordinated, managed and constructed by the CCTID, as submitted, and upon roll call vote, carried with each member present voting aye.

F. Public Comments –

Representative John Becker stated that regarding Mr. Manger, he has always had a great deal of admiration and respect for him and his leadership. Mr. Becker welcomed Mr. Evans and stated that Mr. Evans has his full support. Mr. Becker stated that he has a concern about a large hole on the corner of Eastgate Square Drive and Aicholtz Road. He also asked about the status of the Price Road Bridge project. Mr. Stephenson addressed both issues.

Commissioner David Painter, suggested that the TID have a schedule of the projects with the next steps and sequence of projects and what the restraints might look like so that they could be mitigated to help move the projects along.

G. Upcoming Meeting Schedule

Friday, August 9, 2019
Clermont County Engineer's Office
2381 Clermont Center Drive
Batavia, Ohio 45103

H. Adjournment


Motion by Mr. Lykins, seconded by Ms. Scheetz, to adjourn the regular meeting of the CCTID and upon roll call vote carried with all members present voting aye.

Approved at the regular scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 9th day of August, 2019.



Clermont County Transportation Improvement District
Presiding Trustee

Attest:



Clermont County Transportation Improvement District
Presiding Secretary- Treasurer

Motion to Approve: Mr. Lykins

Seconded by: Mr. Geis