

**Clermont County  
Transportation Improvement District  
Board of Trustees Meeting**

Minutes of the Regular Meeting  
May 13, 2016

**A. Call to Order**

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:01 A.M., Friday, May 13, 2016 at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

**Attendees:**

**Board Members:** Jeff Wright, Chair  
Ken Geis, Vice Chair  
Pat Manger, Secretary-Treasurer  
Andy Kuchta, Member  
John Becker, Ex-Officio Member

**LET THE RECORD SHOW:** Matt VanSant was not in attendance at today's meeting.

**Other Guests:**

Frank Aransky, American Structurepoint	Nathan Pera, TranSystems
Wayne Bastin, Bastin & Company, LLC	Jeff Pietch, Carpenter Marty
Lyle Bloom, CCWRD	Ron Roberts, Roberts Engineering
Greg Brown, DLZ	Chris Rowland, CCWRD
Jon Brunot, Burgess & Niple	Doug Royer, CCEO
Terry Dull, S&ME, Inc.	Glenn Rudolph, Attorney/resident
Kaity Dunn, Rasor Marketing	Rusty Schuermann, TID Legal Counsel
Anna Lee Durastanti, O.R. Colan	Karl Schultz, Miami Twp.
Joe Espelage, CT Consultants	Dave Seagraves, IBI Group
Jerry Fraley, CC Resident	Steve Shadix, Stantec
Jay Hamilton, Mead Hunt	Andy Shahan, LJB, Inc.
Jason Haus, ODOT D-8	Craig Stephenson, CCEO
Frank Helfen	Dennis Taus, CC Resident
Matt Hoying, Choice One	David Uible, BCC
Betty Hull, Rasor Marketing	Nick Voisard, American Structurepoint
Ed Humphrey, BCC	Cindy Wallace, TranSystems
Sam Khorshidi, Resource International	Jeff Wallace, Parsons Brinckerhoff
Bob Koehler, OKI	Ed Williams, TEC Engineering
Shaun Mason, Prime Engineering	Sandy West, CCEO
Dennis Nichols, Village of Batavia	David Wormald, AECOM
	Nick Yeretian, Kleingers

**B. Approval of Minutes**

*Motion by Mr. Geis, seconded by Mr. Kuchta, to approve the minutes of the April 8, 2016, Regular meeting of the Clermont County Transportation Improvement District, as submitted, upon roll call vote, carried with members present voting aye.*

**C. Transportation Improvement Projects Progress Updates**

- 1. OKI/ICC Update** – Bob Koehler, OKI, advised that project applications for Ohio STP/TA project funding are due to OKI by May 31, 2016. The OKI Board will take action in June.
- 2. Eastern Corridor – Segments I, II-III, IVa, and Oasis Line** – Stefan Spinosa, ODOT D-8, advised that on Segment I (Red Bank Area), the Duck Creek Connector bid opening is scheduled for Thursday of next week. ODOT is currently working with their consultant on a fee proposal to finalize plan development and move forward on the environmental document for the Red Bank, Madison, Hetzel and Old Red Bank area. The Red Bank Expressway/Erie/Brotherton component is on hold pending additional funding and prioritization from the City. On Segment II/III (Red Bank to the east toward I-275) there were a series of focus area workshops with good attendance and feedback. There is an online survey available to the public through June 15<sup>th</sup>. Moving forward ODOT plans on reaching out to larger businesses in the area and the Chambers to get additional feedback. Over the summer ODOT will be processing all of the data feedback in hopes of having public meetings in the fall so that they can update the purpose and need. By the end of the year they anticipate that they will be in development of alternatives. On Segment IVa, Stage 1 plans for the Clepper Lane area are due back to ODOT's office by the end of May. Modifications for Old SR 74 have been sent back to the consultant for final fee proposal and are expected back next week. ODOT will begin working on a future design modification for Old SR 74 and mainline projects and will move forward with Stage 2 design once Stage 1 plans are approved in June. On the Oasis Line ODOT is working with HDR consultants to get a list of final deliverables and information will be available to the partners as the project moves forward. Andy Fluegemann and Doug Moore will give a presentation to the SORTA Board on June 14<sup>th</sup> to wrap up the effort with that agency.
- 3. Old SR 74 Widening – Phase I** – Craig Stephenson, CCEO, advised that projects 3. and 4. on the agenda are part of Segment IVa. This project is currently under review by the CCEO, with comments due back to ODOT next week. The project is on the same timeframe as the Clepper Lane project. Construction with STP funding is slated for July 2018.
- 4. Clepper Lane Extension** – Craig Stephenson, CCEO, advised that the CCEO did their review and have sent comments back to ODOT and the consultant. They are working on revising the plan alignment and a making a few additional tweaks that will reduce project costs.
- 5. Aicholtz Connector** – Doug Royer, CCEO, advised that they held a pre-construction meeting with Ford Development. The contractor will not begin work until the end of the month due to weather delays. There is a new business item on the agenda relative to the project.
- 6. Eastgate Area Community Outreach** – Betty Hull, RMC, advised that they provided instructional information on the Eastgate roundabout. Rasor continues website monitoring and updates, community outreach, public feedback and media relations work.
- 7. US50/SR450/Eastman Drive Improvements** – Ron Roberts, Roberts Engineering, advised that plans have been re-submitted to the County.

8. **Old SR 74 Widening – Olive Branch-Stonelick to Armstrong Blvd.** – Craig Stephenson, CCEO, advised that they will submit the ROW clear certification to ODOT after Memorial Day. Mr. Stephenson advised that they anticipate being under construction by August 1, 2016.
9. **Eastgate South at Clepper Lane Roundabout** – Craig Stephenson, CCEO, advised that the project is complete except for a few clean-up items the contractor has to do.
10. **Eastgate South Drive Extension** – Doug Royer, CCEO, advised that the project is currently out for bid. The bid opening date is May 19, 2016.
11. **Ivy Pointe Extension** – Doug Royer, CCEO, reported that they had a meeting with the cell phone tower company. Capital Electric submitted a proposal to relocate the existing service to the cell phone tower. Once the cell phone tower service has been relocated the contractor will finish the remaining part of the roadwork.
12. **Wolfpen/Pleasant Hill Road Safety Improvements** – Craig Stephenson, CCEO, advised that they are trying to wrap up one piece of ROW and once completed, they will advertise for bids and anticipate being under construction by August 1, 2016. There is a new business item on the agenda on the agenda relative to the project.
13. **SR 131 Improvements at Seiplet Elementary** – Doug Royer, CCEO, advised that the start of construction has been delayed because of weather. The contractor has moved onto the project site.
14. **Woodville Pike Rehabilitation Phase I** – Doug Royer, CCEO, advised that the contractor is completing the bridge replacement work on the project.
15. **Branch Hill Guinea Pike Drainage Improvements** – Doug Royer, CCEO, advised that the major part of the work has been completed. There are a couple of culverts to be replaced. Mr. Royer anticipates that the work will be completed and the road re-opened to traffic by Memorial Day.
16. **Branch Hill Guinea Pike at Jer-Les Drive** – Craig Stephenson, CCEO, advised that they are including modifications to the intersection. Once they have the final design they will proceed with ROW acquisition and utility phase work, which they hope to have completed by the end of this year. Mr. Stephenson anticipates that they will be under construction next year.
17. **Aicholtz Road Widening** – Frank Aransky, American Structurepoint, advised that they are progressing with the alternative analysis and will have preliminary cost estimates next week. They have uploaded the environmental screening for review and have submitted the traffic analysis document.
18. **Clermont County Airport** – Doug Royer, CCEO, advised that they working with PB on putting together a project scope. PB has been in contact with the FAA regarding the FAA requirements. Mr. Royer advised that because of the FAA requirements and timing construction will most likely be next year.
19. **Clermont Lane Improvement Project** – Doug Royer, CCEO, advised that they have a contractor under contract. They had a pre-construction meeting this week and materials have been ordered for the project.
20. **South Afton Commerce Park** – Craig Stephenson, advised that there was a meeting last week to review and rank Letters of Interests for the project. Pat Manger advised that upon review of eleven submittals the IBI Group was selected. There will be a kick-off meeting next week. There is a new business item on the agenda relative to the project.
21. **SR 32 Improvements at Bell's Lane** – Craig Stephenson, CCEO, advised that they submitted the scope of services to Scott Brown at ODOT.

**E. Financial Items**

**1. Monthly Financial Report –**

Mr. Manger advised that he would like to schedule a Finance Committee Meeting. Mr. Bastin reviewed the financial report and checks written.

*Motion by Mr. Kuchta, seconded by Mr. Geis, to accept the monthly financial report as submitted, and upon roll call vote, carried with members present voting aye.*

**F. New Business –**

- 1. Resolution 2016-22, a resolution authorizing application for Ohio Department of Transportation, Office of Jobs & Commerce funding for advancement of transportation improvement project, to wit: Aicholtz Road Connector Project (PID No. 82553).**

*Motion by Mr. Geis, seconded by Mr. Kuchta, to adopt Resolution 2016-22, a resolution authorizing application for Ohio Department of Transportation, Office of Jobs & Commerce funding for advancement of transportation improvement project, to wit: Aicholtz Road Connector Project (PID No. 82553), as submitted, and upon roll call vote, carried with members present voting aye.*

- 2. Resolution 2016-23, a resolution approving and authorizing an engineering services agreement for South Afton Commerce Park Project and related actions.**

*Motion by Mr. Kuchta, seconded by Mr. Geis, to adopt Resolution 2016-23, a resolution approving and authorizing an engineering services agreement for South Afton Commerce Park Project and related actions, as submitted, and upon roll call vote, carried with members present voting aye.*

- 3. Resolution 2016-24, a resolution designating and approving inclusion in the RTIP of the West Clermont Area Improvements Project (CCTID Project No. 90430), and related actions.**

*Motion by Mr. Kuchta, seconded by Mr. Geis, to adopt Resolution 2016-24, a resolution designating and approving inclusion in the RTIP of the West Clermont Area Improvements Project (CCTID Project No. 90430), and related actions, as submitted, and upon roll call vote, carried with members present voting aye.*

- 4. Resolution 2016-25, a resolution authorizing project application with OKI for transportation improvement project funding for designated CCTID RTIP Project: Segment IVa – SR 32 Eastgate to Batavia (PID No. 82370).**

*Motion by Mr. Kuchta, seconded by Mr. Geis, to adopt Resolution 2016-25, a resolution authorizing project application with OKI for transportation improvement project funding for designated CCTID RTIP Project: Segment IVa – SR 32 Eastgate to Batavia (PID No. 82370), as submitted with members present voting aye.*

- 5. Resolution 2016-26, a resolution approving and authorizing retention of consultant for advancement of the Aicholtz Connector Improvement Project (CCTID Project No. 82553).**

*Motion by Mr. Geis, seconded by Mr. Kuchta, to adopt Resolution 2016-26, a resolution approving and authorizing retention of consultant for advancement of the Aicholtz Connector Project (CCTID Project No. 82553), as submitted, and upon roll call vote, carried with members present voting aye.*

6. **Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 01 to Contract No. 2016-03 with Evans Landscaping, Inc. for the Wolfpen-Pleasant Hill Safety Improvements Project (PID 90210), increasing the contract amount by \$24,992.50, making a new not-to-exceed amount under the contract of \$109,192.50 and no attendant increase to the contract time.**

*Motion by Mr. Kuchta, seconded by Mr. Geis, to authorize the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 01 to Contract No. 2016-03 with Evans Landscaping, Inc. for the Wolfpen-Pleasant Hill Safety Improvements Project (PID 90210), increasing the contract amount by \$24,992.50, making a new not-to-exceed amount under the contract of \$109,192.50 and no attendant increase to the contract time, as submitted, and upon roll call vote, carried with members present voting aye.*

7. **Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute the final payment and release of retainage in the principal amount of \$7,369.80, plus all accrued interest earned to W.E. Smith Construction, 2030 Bauer Road, Blanchester, Ohio 45107, for the South Altman Landslide Project (PID 90370), and upon certification of completion by the Clermont County Engineer's Office.**

*Motion by Mr. Geis, seconded by Mr. Kuchta, to authorize the Chairman, in consultation with CCTID Legal Counsel, to execute the final payment and release of retainage in the principal amount of \$7,369.80, plus all accrued interest earned to W.E. Smith Construction, 2030 Bauer Road, Blanchester, Ohio 45107, for the South Altman Landslide Project (PID 90370), and upon certification of completion by the Clermont County Engineer's Office, as submitted, and upon roll call vote, carried with members present voting aye.*

8. **Amendment, Restatement and Ratification of the CCTID Regional Transportation Improvement Program (RTIP), dated May 2016, identifying and updating the projects established, coordinated, managed and constructed by the CCTID.**

*Motion Mr. Kuchta, seconded by Mr. Geis, amendment, restatement and ratification of the CCTID Regional Transportation Improvement Program (RTIP), dated May 2016, identifying and updating the projects established, coordinated, managed and constructed by the CCTID, as submitted, and upon roll call vote, carried with members present voting aye.*

#### **G. Public Comments –**

Representative John Becker advised that the House calendar will continue until the end of the month and they will then adjourn until November.

Commissioner David Uible asked what can a TID invest in, which Rusty Schuermann, TID Legal Counsel addressed. Commissioner Uible also asked about fire trucks inside/outside of the roundabout, which Betty Hull, Rasor Marketing addressed.

#### **H. Upcoming Meeting Schedule**

Regular Meeting	June 10, 2016
	Clermont County Engineer's Office
	2381 Clermont Center Drive
	Batavia, Ohio 45103

**I. Adjournment**

*Motion by Mr. Kuchta, seconded by Mr. Geis, to adjourn the meeting of the Clermont County TID, upon roll call vote carried with all members present voting aye.*

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Approved at the annual scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 10<sup>th</sup> day of June 2016.

  
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Clermont County Transportation Improvement District  
Chair

Attest:  
  
\_\_\_\_\_  
Clermont County Transportation Improvement District  
Secretary-Treasurer

*Motion to Approve:* Mr. Geis

*Seconded by:* Mr. Kuchta

Mr. VanSant Abstains