

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting
December 14, 2018

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:10 A.M., Friday, December 14, 2018 at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members: Jeff Wright, Chair
Ken Geis, Vice Chair
Pat Manger, Secretary-Treasurer
Jeff Lykins, Member
Sukie Scheetz, Member

Other Guests:

Frank Aransky, ASI
Kendall Bales, JMT
Wayne Bastin, Bastin & Company
Edward Boll, CC Resident
Kristy Cannady, S&ME, Inc.
Terry Dull, KZF Design
Jeremy Evans, CCEO
Kelly Everett, ASI
Jeff Glowka, IBI Group
Scott Green, Strand Associates
Jay Hamilton, Mead Hunt
Todd Hart, Amelia Village
Jason Haus, ODOT D-8
James Howard, Heritage Land Service
Betty Hull, Rasor
Shaun Mason, Prime Engineering
Emily McAfee, BCC
Dennis Nichols, Village of Batavia

Amy O'Connell, KZF Design
David Painter BCC
Duane Phelps, WSP
Jeff Pietch, Carpenter Marty
Sandy Roark, TEC Engineering
Charlie Rowe, ODOT D-8
Chris Rowland, CCWRD
Doug Royer, CCEO
Lyle Rupp, Snowie
Rusty Schuermann, Legal Counsel
Nick Selhorst, Choice One Engineering
Steve Shadix, Stantec Consulting
Andy Shahan, LJB
Craig Stephenson, CCEO
Jeff Wallace, Barge Design
Sandy West, CCEO
Ed Williams, TEC Engineering

B. Approval of Minutes

Motion by Mr. Geis, seconded by Ms. Scheetz, to approve the minutes of the November 9, 2018 Regular Meeting of the Clermont County Transportation Improvement District, as submitted, and upon roll call vote, carried with each member present voting aye. Mr. Lykins abstains.

C. **Transportation Improvement Projects Progress Updates**

1. **OKI/ICC Update** – Jeff Wright advised that there is no new project update this month.
2. **Eastern Corridor – Segments I, II-III, IVa**, – Charlie Rowe, ODOT, advised that there is no new update this month for Segment I. On Segments II-III, ODOT finished the last round of focus group meetings. They continue to evaluate some of the options that the public would like to see. On Segment IVa, ODOT is proceeding with design for Phases 4 through 7. Design for Phase 8 will begin this year and wrap up in 2019. ROW for Phase 5 is underway (new interchange on SR 32 east of Bach Buxton/Elick Lane).
3. **Old SR 74 Widening – Phase I** – Craig Stephenson, CCEO, advised that items 3 and 4 are Phase 1 and 2 of Segment IVa. Mr. Stephenson advised that they are in the process of finalizing ROW for the project, with certifications by the end of January. Mr. Stephenson advised that the PSE (plans, specs and estimates) will be completed soon. The project is anticipated to go out for bid in March or April of 2019. Construction will begin in the summer of 2019.
4. **Clepper Lane Extension** – Craig Stephenson, CCEO, advised that the report for this project is the same as item 3.
5. **Eastgate Area Community Outreach** – Betty Hull, Rasor Marketing, advised that the newsletter is at the printer. Rasor continues website monitoring and updates, community outreach, public feedback and media relations work.
6. **Branch Hill Guinea Pike at Jer-Les Drive** – Doug Royer, CCEO, advised that the traffic signals will be installed in February or March of 2019. All other work on the project is complete and all lanes of traffic are open.
7. **Wards Corner Road Corridor Improvements** – Jeff Glowka, IBI, advised that they have submitted revised plans on the project.
8. **Loveland-Miamiville Road Corridor** – Ashley Patrick, DLZ, advised that they are awaiting further input to close out the study. Mr. Stephenson advised that currently we are looking toward future funding options.
9. **Buckwheat Road Improvement Project** – Jeremy Evans, CCEO, advised that the project is currently on hold.
10. **Aicholtz Road Roundabouts** – Craig Stephenson, CCEO, advised that they are coordinating with ODOT to close out the LPA. There are federal CMAQ funds from OKI for the project for FY2023. Frank Aransky, American Structurepoint, advised that they are awaiting authorization to proceed with roadway design. There is a new business item on the agenda relative to the project.
11. **South Afton Industrial Park, Phase I** – Jeremy Evans, CCEO, advised that the close-out paperwork is being processed. There is a new business item on the agenda relative to the project.
12. **SR 32 Improvements at Bell's Lane** – Doug Royer, CCEO, advised that the contractor has completed work north of SR 32 at the intersection of Old SR 74 and Summerside Road. The left turn lane on SR 32 southbound on Mt. Carmel Tobasco Road at Bells Lane is complete. The contractor has started widening work on Bell's Lane. Due to weather conditions work on the project will stop throughout the winter months.
13. **ITS Phase 3** – Jeremy Evans, CCEO, advised that Stage 3 plans are due in October of 2019.
14. **Amelia West Main Intersection Improvements** – Nick Selhorst, Choice One Engineering, advised that have been working with ODOT on a signal permit. They are waiting to receive the official signed permit. Utility poles have been set and the utility companies are moving the lines. Plans have been submitted to the County and Choice One is awaiting final review.

15. **Round Bottom Road Bridge Replacement** – Craig Stephenson, CCEO, advised that Burgess & Niple are moving forward with Stage 2 plans. Construction is anticipated to begin in July of 2020.
16. **Bristol Road Bridge Replacement** – Craig Stephenson, CCEO, advised that the road is open and the project is complete except for a few punch list items.
17. **Ninemile Road Bridge Replacement** – Craig Stephenson, CCEO, advised that design is complete, ROW acquisition is finished and utilities will be relocated by the end of the year.
18. **Clermontville-Laurel Road Bridge Replacement** – Craig Stephenson, CCEO, advised that the project is on hold pending funding.
19. **2016 Landslide Repair Project** – Jeremy Evans, CCEO, advised that work is complete and we are in the close out process.
20. **2017 Landslide Program** – Doug Royer, CCEO, advised that work on all 3 landslide projects is complete. We are processing final payments and beginning the close-out process.
21. **2018 Emergency Landslide Projects** – Doug Royer, CCEO, advised that there is no new update on the project this month.

D. Financial Items

1. Monthly Financial Report –

Mr. Bastin reviewed the financial report and checks written.

Motion by Mr. Lykins, seconded by Ms. Scheetz, to accept the monthly financial report as submitted, and upon roll call vote, carried with members present voting aye.

E. New Business

1. **Authorization for the Chairperson, in consultation with CCTID Legal Counsel, to execute appropriate change orders adjusting, in all instances, the contract time to December 31, 2019 and with no attendant increase to the contract price, for all of the following consultant agreements:**

Consultant/Contractor	Project	Contract Expires
Carpenter Marty	Ninemile Road Bridge 90530	06-30-18
MS Consultants	Clermontville Laurel Road Bridge 90540	06-30-18
TranSystems	Old SR 74 82557 Clepper 82552 Old 74 Phase 6 103955	12-30-18

Motion by Mr. Geis, seconded by Ms. Scheetz, to authorize the Chairperson, in consultation with CCTID Legal Counsel to execute appropriate change orders adjusting, in all instances, the contract time to December 31, 2019 and with no attendant increase to the contract price, for all of the following consultant agreements, as submitted, and upon roll call vote, carried with each member present voting aye.

2. **Authorization for the Chairperson, in consultation with CCTID Legal Counsel, to execute Change Order 02 to Contract 2015-10 with American Structurepoint, Inc., for the Aicholtz Road Roundabouts Project (PID 82554), increasing the contract amount by \$487,513.00, making a new not-to-exceed amount under the contract of \$897,240.00, and contract time increased to December 31, 2022.**

Motion by Mr. Lykins, seconded by Mr. Geis, to authorize the Chairperson, in consultation with CCTID Legal Counsel to execute Change Order 02 to Contract 2015-10 with American Structurepoint, Inc., for the Aicholtz Road Roundabouts Project (PID 82554), increasing the contract amount by \$487,513.00, making a new not-to-exceed amount under the contract of \$897,240.00, and contract time increased to December 31, 2022, as submitted, and upon roll call vote, carried with each member present voting aye.

3. **Authorization for the Chairperson, in consultation with CCTID Legal Counsel to execute the final payment and release of retainage in the principal amount of \$100,217.14, plus all accrued interest earned to Barrett Paving Materials, Inc., 3751 Commerce Drive, Middletown, Ohio 45005 for the South Afton Commerce Park Project (PID 90420), and upon certification of completion by the Clermont County Engineer's Office.**

Motion by Ms. Scheetz, seconded by Mr. Lykins, to authorize the Chairperson, in consultation with CCTID Legal Counsel to execute the final payment and release of retainage in the principal amount of \$100,217.14, plus all accrued interest earned to Barrett Paving Materials, Inc., 3751 Commerce Drive, Middletown, Ohio 45005 for the South Afton Commerce Park Project (PID 90420), and upon certification of completion by the Clermont County Engineer's Office, as submitted, and upon roll call vote, carried with each member present voting aye.

F. Public Comments –

Commissioner Painter advised that it is good to see projects moving forward and projects coming to a close.

G. Upcoming Meeting Schedule


January 18, 2019
Clermont County Engineer's Office
2381 Clermont Center Drive
Batavia, Ohio 45103

H. Adjournment

Motion by Mr. Wright, seconded by Ms. Scheetz, to adjourn the regular meeting of the CCTID and upon roll call vote carried with all members present voting aye.

Approved at the regular scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 18th day of January, 2019.


Clermont County Transportation Improvement District
Presiding Trustee

Attest:

Clermont County Transportation Improvement District
Secretary- Treasurer

Motion to Approve: Mr. Geis

Seconded by: Ms. Scheetz