

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Annual Meeting
January 18, 2019

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:07 A.M., Friday, January 18, 2019 at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members: Jeff Wright, Chair
Ken Geis, Vice Chair
Pat Manger, Secretary-Treasurer
Jeff Lykins, Member (not in attendance)
Sukie Scheetz, Member
John Becker, Ex-Officio Member

Other Guests:

Walid Antonios, TranSystems	Bob Koehler, OKI
Frank Aransky, ASI	Tim Martin, National Gunit
Lindsey Aranyos, CCBC	Shaun Mason, Prime Engineering
Kendall Bales, JMT	David Painter, CCBC
Wayne Bastin, Bastin & Company	Ashley Patrick, DLZ
Greg Brown, DLZ	David Pommert, Glen Mary Partners
Shawn Campbell, JWCI	Jeff Pietch, Carpenter Marty
Claire Corcoran, CCBC	Charlie Rowe, ODOT D-8
Katie Dillenburger, Bayer Becker	Chris Rowland, CCWRD
Anna Lee Durastanti, O.R. Colan	Doug Royer, CCEO
Ben Dusina, SME, Inc.	Rusty Schuermann, Legal Counsel
Joe Espelage, Ct Consultants	Steve Shadix, Stantec Consulting
Scott Green, Strand Associates	Andy Shahan, LJB
Jay Hamilton, Mead Hunt	Jeff Sinnard, CEC
Jason Haus, ODOT D-8	Jake Stremmel, HDR Engineering
Chris Howard, Heritage Land Service	Jeff Wallace, Barge Design
Betty Hull, Rasor	Jon Wiley, Woolpert
Tracy Jones, O.R. Colan	Ed Williams, TEC Engineering

B. Approval of Minutes

Motion by Mr. Geis, seconded by Ms. Scheetz, to approve the minutes of the December 14 2018 Regular Meeting of the Clermont County Transportation Improvement District, as submitted, and upon roll call vote, carried with each member present voting aye.

C. 2019 Reorganization

Election of Officers

Upon call for nomination of officers of the Clermont County Transportation Improvement District, Mr. Wright nominated the current slate of officers to continue to serve in 2019: Jeff Wright to serve in the position of Chair, Ken Geis to serve in the position of Vice Chairman and Pat Manger to serve in the position of Secretary-Treasurer. Mr. Wright entertained a motion to accept and close nominations, motion by Ms. Scheetz, seconded by Mr. Geis, and upon roll call vote carried with all members present voting aye.

Upon call for election of the nominated officers of the Clermont County Transportation Improvement District, Mr. Wright entertained a motion to elect the 2019 officers: Jeff Wright to serve in the position of Chair, Ken Geis to serve in the position of Vice Chair and Pat Manger to serve in the position of Secretary-Treasurer, motion by Ms. Scheetz, seconded by Mr. Geis, and upon roll call vote, carried with all members present voting aye.

Committee Appointments by Chairman

Mr. Wright made the following appointments as provided by the Clermont County Transportation Improvement District By-Laws:

Finance Committee

Ken Geis
Pat Manger
Sukie Scheetz
Jeff Wright, Ex-Officio Member

Operations Committee

Pat Manger
Jeff Lykins
Sukie Scheetz
Jeff Wright, Ex-Officio Member

Designation of ICC Representative

Jeff Wright

D. Transportation Improvement Projects Progress Updates

1. **OKI/ICC Update** – Bob Koehler, OKI, advised that ODOT announced at the ICC meeting that safety funds are available for Safe Routes to School. Application window will be open online January 7, 2019 and will close March 5, 2019 at 5:00 P.M. Mr. Koehler also advised that there are extra FY19 funds to reallocate to an existing project.
2. **Eastern Corridor – Segments I, II-III, IVa,** – Charlie Rowe, ODOT, advised that there is no new update this month for Segment I and Segments II-III. On Segment IVa, ODOT is currently going through ROW for Phase 5 (new interchange on SR 32 east of Bach Buxton/Elick Lane). Final tracings will be finished in February and the project will be ready for sale, as funding is available for construction. ODOT is in the process of completing Stage 3 comments for Phases 4, 6 and 7. Phase 8 is in Stage 2 design and they are also moving forward with Stage 2 design on Phase 9. Mr. Rowe advised that ODOT began a safety study last August at westbound SR 32 and 275. Mr. Rowe advised that to find a solution to current issues there, ODOT will apply for safety funds in April of this year.
3. **Old SR 74 Widening – Phase I** – Doug Royer, CCEO, advised that the PSE (plans, specs and estimates) have been submitted to ODOT. Final ROW certifications are due February 15, 2019.

ODOT anticipates that the project will go out for bid in March and construction will begin in the summer of 2019. There is a new business item on the agenda relative to the project.

4. **Clepper Lane Extension** – Doug Royer, CCEO, advised that the report for this project is the same as item 3.
5. **Eastgate Area Community Outreach** – Betty Hull, Rasor Marketing, advised that the current updated newsletter is now available. Rasor continues website monitoring and updates, community outreach, public feedback and media relations work.
6. **Branch Hill Guinea Pike at Jer-Les Drive** – Doug Royer, CCEO, advised that the project is complete except for installation of traffic signals. The traffic signals will be installed in March or April of 2019. There is a new business item on the agenda relative to the project.
7. **Wards Corner Road Corridor Improvements** – Pat Manger advised that IBI Group has submitted revised plans to the CCEO for review.
8. **Loveland-Miamiville Road Corridor** – Pat Manger advised that the CCEO and DLZ have looked at the different alignments and options for the project. Mr. Manger advised that they are looking for construction funding for the project.
9. **Buckwheat Road Improvement Project** – Jeremy Evans, CCEO, advised that the project is currently on hold.
10. **Aicholtz Road Roundabouts** – Frank Aransky, American Structurepoint, advised that they submitted a draft LPA scope of services to CCEO for review. They are awaiting authorization to proceed with roadway design.
11. **SR 32 Improvements at Bell's Lane** – Doug Royer, CCEO, advised that there is no new update this month on the project.
12. **ITS Phase 3** – Jeremy Evans, CCEO, advised that there is no new update this month on the project.
13. **Amelia West Main Intersection Improvements** – Jeremy Evans, CCEO, advised that Choice One Engineering is wrapping up plans and quantities on the project. Mr. Evans anticipates that the project will advertise on January 31, 2019 and bids will be opened on February 14, 2019.
14. **Round Bottom Road Bridge Replacement** – Pat Manger advised that the project is in the final design phase and is moving forward. There is one outstanding issue that entails getting access to the creek to get final soil borings that are needed to do analysis on the pier.
15. **Bristol Road Bridge Replacement** – Pat Manger advised that work on the project is complete except for a few punch list items.
16. **Ninemile Road Bridge Replacement** – Pat Manger advised that final design is complete. ROW acquisition is finished and utilities will be relocated by the end of the year.
17. **Clermontville-Laurel Road Bridge Replacement** – Pat Manger advised that the project is on hold pending funding.
18. **2016 Landslide Repair Project** – Jeremy Evans, CCEO, advised that work on the Dry Run landslide project is complete and a final payment is being processed.
19. **2017 Landslide Program** – Doug Royer, CCEO, advised that work on all 3 landslide projects is complete. We are processing final payments and beginning the close-out process. There is a new business item on the agenda relative to the project.
20. **2018 Emergency Landslide Projects** – Doug Royer, CCEO, advised that there is no new update on the project this month.

E. Financial Items

1. Monthly Financial Report –

Mr. Bastin reviewed the financial report and checks written.

Motion by Mr. Geis, seconded by Ms. Scheetz, to accept the monthly financial report as submitted, and upon roll call vote, carried with members present voting aye.

F. New Business

- 1. Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 01 to Contract 2018-02 with John R. Jurgensen Company, for the Branch Hill Guinea Pike, Phase I Improvements at Jer Les Drive Project (PID 90350), increasing the contract amount by \$27,727.70, making a new not-to-exceed amount under the contract of \$2,459,559.70 and no attendant increase to contract time.**

Motion by Ms. Scheetz, seconded by Mr. Geis, to authorize the Chairperson, in consultation with CCTID Legal Counsel to execute Change Order 01 to Contract 2018-02, with John R. Jurgensen Company, for the Branch Hill Guinea Pike, Phase I Improvements at Jer Les Drive Project (PID 90350), increasing the contract amount by \$27,727.70, making a new not-to-exceed amount under the contract of \$2,459,559.70 and no attendant increase to contract time, as submitted, and upon roll call vote, carried with each member present voting aye.

- 2. Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 01 to Contract 2018-07 with Ford Development Corp., for the 2017 Landslide Repair, Phase II Project (PID 90550), increasing the contract amount by \$6,174.24, making a new not-to-exceed amount under the contract of \$375,424.24 and no attendant increase to contract time.**

Motion by Mr. Geis, seconded by Ms. Scheetz, to authorize the Chairperson, in consultation with CCTID Legal Counsel to execute Change Order 01 to Contract 2018-07 with Ford Development Corp., for the 2017 Landslide Repair Phase II Project (PID 90550), increasing the contract amount by \$6,174.24, making a new not-to-exceed amount under the contract of \$375,424.24 and no attendant increase to contract time, as submitted, and upon roll call vote, carried with each member present voting aye.

- 3. Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 08 to Contract 2018-01 with TranSystems Corporation of Ohio for the Old SR 74 Improvements (Phase 1-PID 82557), Clepper Lane Extension (Phase 2-PID 82552) and CLE-CR171-Old 74 (Phase 6-PID 103955), increasing the contract amount by \$19,509.00, making a new not-to-exceed amount under the contract of \$209,744.00 and no attendant increase to contract time.**

Motion by Ms. Scheetz, seconded by Mr. Geis, to authorize the Chairperson, in consultation with CCTID Legal Counsel to execute Change Order 08 to Contract 2018-01 with TranSystems Corporation of Ohio for the Old SR 74 Improvements (Phase 1-PID 82557), Clepper Lane Extension (Phase 2-PID 82552) and CLE-CR171-Old 74 (Phase 6-PID 103955), increasing the contract amount by \$19,509.00, making a new not-to-exceed amount under the contract of \$209,744.00 and no attendant increase to contract time, as submitted, and upon roll call vote, carried with each member present voting aye.

G. Public Comments – Representative John Becker asked if someone would look into a safety issue at westbound SR 32 and 275 due to two recent accidents. Charlie Rowe with ODOT responded to Mr. Becker's question.


H. Upcoming Meeting Schedule

February 15, 2019
Clermont County Engineer's Office
2381 Clermont Center Drive
Batavia, Ohio 45103

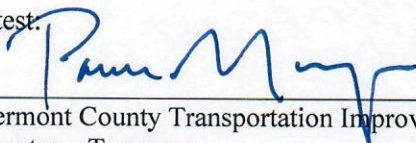
I. Adjournment

Motion by Mr. Wright, seconded by Ms. Scheetz, to adjourn the regular meeting of the CCTID and upon roll call vote carried with all members present voting aye.

Approved at the regular scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 15th day of February, 2019.



Clermont County Transportation Improvement District
Presiding Trustee

Attest. 

Clermont County Transportation Improvement District
Secretary- Treasurer

Motion to Approve: Mr. Geis

Seconded by: Ms. Scheetz

Mr. Lykins abstains