

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting
November 9, 2018

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:05 A.M., Friday, November 9, 2018, at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

LET THE RECORD SHOW - Mr. Wright appointed Ms. Scheetz as acting Secretary in Mr. Manger's absence.

Attendees:

Board Members: Jeff Wright, Chair
Ken Geis, Vice Chair
Pat Manger, Secretary-Treasurer (not in attendance)
Jeff Lykins, Member (not in attendance)
Sukie Scheetz, Member
John Becker, Ex-Officio Member

Other Guests:

Walid Antonios, TranSystems
Frank Aransky, ASI
Kendall Bales, JMT
Edward Boll, CC Resident
Greg Brown, DLZ
Jon Brunot, B&N
Paull Butt, O.R. Colan
Terry Dull, KZF Design
Jeremy Evans, CCEO
Kelly Everett, ASI
Jeff Glowka, IBI Group
Jay Hamilton, Mead Hunt
Andrea Harth, TEC Engineering
Jason Haus, ODOT D-8
Chris Howard, Heritage Land Service
Betty Hull, Rasor
Ed Humphrey, BCC
Bob Koehler, OKI

Carl Lamping, CC Bldg. Dept
Steve Mary, Terracon
Shaun Mason, Prime Engineering
Dennis Nichols, Village of Batavia
Amy O'Connell, KZF Design
David Painter BCC
Duane Phelps, WSP
Jeff Pietch, Carpenter Marty
Sandy Roark, TEC Engineering
Charlie Rowe, ODOT D-8
Chris Rowland, CCWRD
Rusty Schuermann, Legal Counsel
Nick Selhorst, Choice One Engineering
Steve Shadix, Stantec Consulting
Andy Shahan, LJB
Craig Stephenson, CCEO
Jeff Wallace, Barge Design
Sandy West, CCEO

B. Approval of Minutes

Motion by Mr. Geis, seconded by Ms. Scheetz, to approve the minutes of the October 12, 2018 Regular Meeting of the Clermont County Transportation Improvement District, as submitted, and upon roll call vote, carried with each member present voting aye.

Motion by Ms. Scheetz, seconded by Mr. Geis to approve the minutes of the October 12, 2018 Finance Committee Meeting of the Clermont County Transportation Improvement District, as submitted, and upon roll call vote, carried with each member present voting aye.

C. Transportation Improvement Projects Progress Updates

1. **OKI/ICC Update** – Bob Koehler, OKI, advised that there is no new update this month.
2. **Eastern Corridor – Segments I, II-III, IVa,** – Charlie Rowe, ODOT, advised that there is no new update this month for Segment I. On Segments II-III, ODOT had 2 public meetings at the end of October. On Segment IVa, ODOT is continuing with design. The ROW was authorized for Phase 5 (new interchange on SR 32 east of Bach Buxton/Elick Lane). Funding authorized through Phase 8 on design.
3. **Old SR 74 Widening – Phase I** – Craig Stephenson, CCEO, advised that items 3 and 4 are Phase 1 and 2 of Segment IVa. Mr. Stephenson advised that they are in the process of finalizing ROW. There was a utility relocation meeting on both projects last month. The projects are tentatively scheduled to go out for bid in March of 2019 and be under construction by July of 2019.
4. **Clepper Lane Extension** – Craig Stephenson, CCEO, advised that the report for this project is the same as item 3.
5. **Eastgate Area Community Outreach** – Betty Hull, Rasor Marketing, advised that they are finalizing updates on the newsletter. Rasor continues website monitoring and updates, community outreach, public feedback and media relations work.
6. **Branch Hill Guinea Pike at Jer-Les Drive** – Craig Stephenson, CCEO, advised that the final asphalt paving is complete along with the striping. The only remaining work is the traffic signal installation which will be completed in early 2019 when the materials have been delivered. The traffic signal material has been significantly delayed due to the main manufacturer going out of business.
7. **Wards Corner Road Corridor Improvements** – Jeff Glowka, IBI, advised that they have submitted revised plans and are waiting for comments from the CCEO. They are looking for ways to minimize cost on the wall associated with the project.
8. **Loveland-Miamiville Road Corridor** – Greg Brown, DLZ, advised that they completed revisions to plans.
9. **Buckwheat Road Improvement Project** – Jeremy Evans, CCEO, advised that the project is currently on hold.
10. **Aicholtz Road Roundabouts** – Frank Aransky, American Structurepoint, advised that they are working on the environmental documents. They plan to schedule a LPA scope meeting with ODOT.
11. **South Afton Industrial Park, Phase I** – Jeremy Evans, CCEO, advised that work on the project is complete and we are processing the close-out paperwork.
12. **SR 32 Improvements at Bell's Lane** – Craig Stephenson, CCEO, advised that the work on Old SR 74 is complete with exception of the traffic signal, which will be installed in early 2019. Work is underway on the lane addition for SR 32 and is expected to be completed by the end of November. Work will continue throughout the winter months on the Bell's Lane, Aicholtz Road, Mt. Carmel Road intersection.
13. **ITS Phase 3** – Jeremy Evans, CCEO, advised that the final plans are due by October of 2019. There is a new business item on the agenda relative to the project.
14. **Amelia West Main Intersection Improvements** – Nick Selhorst, Choice One Engineering, advised that they submitted plans and are waiting for the final review by the County. The project is funded by the Village of Amelia and managed by the CCTID.

15. **Round Bottom Road Bridge Replacement** – Jon Brunot, Burgess & Niple, advised that they are moving forward with Stage 2 plans and preliminary ROW plans. Preliminary ROW plans will be submitted next month. The project is on schedule.
16. **Bristol Road Bridge Replacement** – Craig Stephenson, CCEO, advised that the deck was recently poured. Mr. Stephenson anticipates that the road will be open before Thanksgiving.
17. **Ninemile Road Bridge Replacement** – Craig Stephenson, CCEO, advised that design is complete and ROW acquisition is finished. Utilities will be relocated by the end of the year.
18. **Clermontville-Laurel Road Bridge Replacement** – Craig Stephenson, CCEO, advised that the project is on hold pending funding.
19. **2016 Landslide Repair Project** – Jeremy Evans, CCEO, advised that work is complete. There is a small amount of guardrail and cleanup work on the project.
20. **2017 Landslide Program** – Craig Stephenson, CCEO, advised that the work on all 3 landslide projects is complete. Final pavement repairs at the entrance in Terrace Ridge will be completed over the next couple of weeks.
21. **2018 Emergency Landslide Projects** – Craig Stephenson, CCEO, advised that there is no new update this month.

D. Financial Items

1. **Monthly Financial Report** – No report in November.

E. New Business

1. **Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 01 to Contract 2016-20 with Capital Electric Line Builders, Inc., for the Traffic and Safety Device Management Project (PID 90510), increasing the contract amount by \$50,000.00 making a new not-to-exceed amount under the contract of \$150,000.00 and contract time increased to December 1, 2019.**

Motion by Ms. Scheetz, seconded by Mr. Geis, to authorize the Chairperson, in consultation with CCTID Legal Counsel to execute Change Order 01 to Contract 2016-20 with Capital Electric Line Builders, Inc., for the Traffic and Safety Device Management Project (PID 90510), increasing the contract amount by \$50,000.00 making a new not-to-exceed amount under the contract of \$150,000.00 and contract time increased to December 1, 2019, as submitted, and upon roll call vote, carried with each member present voting aye.

2. **Resolution 2018-14, a resolution to provide for the issuance and sale of not to exceed \$5,000,000.00 of Clermont County Transportation Improvement District Roadway Improvement Revenue Bonds, Series 2018, for the purpose of financing a portion of the costs of the Clermont County Transportation Improvement District's Regional Transportation Improvement Program projects and paying costs of issuance; to authorize the execution of a fifth supplemental trust agreement in order to secure such bonds to be so issued; to authorize the execution and delivery of all other necessary and appropriate agreements and instruments; and to authorize other actions necessary in connection with the foregoing.**

Motion by Mr. Geis, seconded by Ms. Scheetz, to authorize the Chairperson, in consultation with CCTID Legal Counsel to adopt Resolution 2018-14, a resolution to provide for the issuance and sale of not to exceed \$5,000,000.00 of Clermont County Transportation Improvement District Roadway Improvement Revenue Bonds, Series 2018, for the purpose of financing a portion of the costs of the Clermont County Regional Transportation Improvement

District's Regional Transportation Improvement Program projects and paying costs of issuance: to authorize the execution of a fifth supplemental trust agreement in order to secure such bonds to be so issued; to authorize the execution and delivery of all other necessary and appropriate agreements and instruments; and to authorize other actions necessary in connection with the foregoing, as submitted, and upon roll call vote, carried with each member present voting aye.

3. Resolution 2018-15, declaration of official intent with respect to reimbursement of temporary advances made for capital expenditures to be made from subsequent borrowings with respect to the Clermont County Transportation Improvement District Regional Transportation Improvement Program.

Motion by Mr. Geis, seconded by Ms. Scheetz, to authorize the Chairperson, in consultation with CCTID Legal Counsel, to adopt Resolution 2018-15, a resolution declaration of official intent with respect to reimbursement of temporary advances made for capital expenditures to be made from subsequent borrowings with respect to the Clermont County Transportation Improvement District Regional Transportation Improvement Program, as submitted, and upon roll call vote, carried with each member present voting aye.

F. Public Comments – Representative John Becker stated that he would like to thank everyone that supported him on November 6th. Mr. Becker advised that he has driven hundreds of miles in the last couple of weeks and reported that the roads in Clermont County are in very good shape.

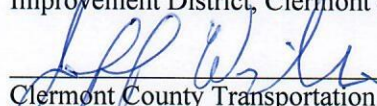
G. Upcoming Meeting Schedule


December 14, 2018
Clermont County Engineer's Office
2381 Clermont Center Drive
Batavia, Ohio 45103

H. Adjournment

Motion by Mr. Wright, seconded by Mr. Geis, to adjourn the regular meeting of the CCTID and upon roll call vote carried with all members present voting aye.

Approved at the regular scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 14th day of December, 2018.


Clermont County Transportation Improvement District
Presiding Trustee

Attest: 
Clermont County Transportation Improvement District
Secretary- Treasurer

Motion to Approve: Mr. Geis

Seconded by: Ms. Scheetz

Mr. Lykins Abstains