

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting
October 12, 2018

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:05 A.M., Friday, October 12, 2018, at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members: Jeff Wright, Chair
Ken Geis, Vice Chair
Pat Manger, Secretary-Treasurer
Jeff Lykins, Member
Sukie Scheetz, Member
John Becker, Ex-Officio Member

Other Guests:

Walid Antonios, TranSystems
Frank Aransky, ASI
Kendall Bales, JMT
Wayne Bastin, Bastin & Company
Steve Bergman, Mannik Smith Group
Lyle Bloom, CCWRD
Edward Boll, CC Resident
Greg Brown, DLZ
Jon Brunot, B&N
Kristy Cannady, S&ME, Inc.
Katie Dillenburg, Bayer Becker
Jeremy Evans, CCEO
Kelly Everett, ASI
Jay Hamilton, Mead Hunt
Andrea Harth, TEC Engineering
Jason Haus, ODOT D-8
Chris Howard, Heritage Land Service
Betty Hull, Rasor

Ed Humphrey, BCC
Bob Koehler, OKI
Emily McAfee, BCC
Amy O'Connell, KZF Design
Duane Phelps, WSP
Jeff Pietch, Carpenter Marty
Sandy Roark, TEC Engineering
Charlie Rowe, ODOT D-8
Doug Royer, CCEO
Rusty Schuermann, Legal Counsel
Karl Schultz, Miami Twp.
Nick Selhorst, Choice One Engineering
Steve Shadix, Stantec Consulting
Craig Stephenson, CCEO
Bill Strachan, ATC Group
Jake Stremmel, HDR Engineering
Jeff Wallace, Barge Design
Sandy West, CCEO

B. Approval of Minutes

Motion by Ms. Scheetz, seconded by Mr. Geis to approve the minutes of the September 14, 2018 Regular Meeting of the Clermont County Transportation Improvement District, as submitted, and upon roll call vote, carried with members present voting aye.

C. Transportation Improvement Projects Progress Updates

1. **OKI/ICC Update** – Bob Koehler, OKI, advised that the OKI Board announced the award of more than \$41 million dollars to be distributed to 24 transportation projects in the region. The funds were allocated to Ohio and Kentucky projects through two federal programs: the Surface Transportation Block Grant (STBG) program and the Transportation Alternatives (TA) program. Mr. Koehler also advised that the OKI Regional Council of Governments annual luncheon will be held on Tuesday, October 16, 2018 at the Holiday Inn on Muhlhauser Road in West Chester, Ohio.
2. **Eastern Corridor – Segments I, II-III, IVa**, – Charlie Rowe, ODOT, advised that there is no update this month for Segment I. On Segments II-III, the advisory meetings are complete. Meeting notes are available online for review and comment until November 12th. Public open house meetings are scheduled for October 17th (Red Bank Corridor), October 24th and 25th at various locations. On Segment IVa, they are proceeding with design and beginning ROW acquisition for Phase 5. The remaining phases are proceeding with design.
3. **Old SR 74 Widening – Phase I** – Craig Stephenson, CCEO, advised that items 3 and 4 are part of Segment IVa. Mr. Stephenson advised that they are still in the process of acquiring ROW. There is a utility relocation meeting scheduled for next week. Mr. Stephenson anticipates that the project will go out for bid in March or April of 2019 and will be under construction by July of 2019.
4. **Clepper Lane Extension** – Craig Stephenson, CCEO, advised that they are finishing the ROW acquisition for the project. There is a new business item on the agenda concerning doing modifications to the ROW plans that will affect the appraisals on the Kennedy's Landing and Wyler parcels. Once complete the consultant will finish negotiations and settlements on the project. The utility meeting for Clepper will be held next week at the same time as the Old SR 74 Widening project.
5. **Eastgate Area Community Outreach** – Betty Hull, Rasor Marketing, advised that they continue website monitoring and updates, community outreach, public feedback and media relations work.
6. **Branch Hill Guinea Pike at Jer-Les Drive** – Doug Royer, CCEO, advised that the road has reopened to traffic and all lanes are open. Over the next couple of weeks the contractor will finish sidewalk, driveway and seeding/strawing work. The final surface course will go down and the northbound and southbound turn lanes onto Weber Road will be completed. Traffic signals will be completed in January or February of 2019.
7. **Wards Corner Road Corridor Improvements** – Craig Stephenson, CCEO, advised that he and Pat Manger met with IBI Group on September 19th to review plans and discuss the next steps. IBI will make a couple of revisions and send back for review.
8. **Loveland-Miamiville Road Corridor** – Greg Brown, DLZ, advised that they are waiting on authorization to move forward.
9. **Buckwheat Road Improvement Project** – Jeremy Evans, CCEO, advised that the Library Board asked that we re-evaluate the need for a turn lane. Traffic counts are finished and Mr. Evans is working on completing his evaluation.
10. **Aicholtz Road Roundabouts** – Frank Aransky, American Structurepoint, advised that they have finished the ecological field work.
11. **South Afton Industrial Park, Phase I** – Jeremy Evans, CCEO, advised that work on the project is complete. There is a new business item on the agenda relative to the project.
12. **SR 32 Improvements at Bell's Lane** – Doug Royer, CCEO, advised that the contractor continues work on Old SR 74. All the intermittent asphalt is down; they are working on driveways, sidewalks and getting everything cleaned up before putting the final surface course down. The contractor will begin work on SR 32 and will add a left turn lane over the next couple of months. Remaining work on the project will wrap up next spring.

13. **ITS Phase 3** – Andrea Harth, TEC Engineering, advised that they are moving toward final tracings and plan to meet with Jeremy Evans in the next few weeks.
14. **Amelia West Main Intersection Improvements** – Nick Selhorst, Choice One Engineering, advised that ROW issues on the north side have been resolved. Duke and Cincinnati Bell utility relocation has been finalized. Plans have been submitted to the CCEO and CCWRD for review.
15. **Round Bottom Road Bridge Replacement** – Jon Brunot, Burgess & Niple, advised that they received Stage I comments last month and have been approved. They are progressing with Stage 2 design for the roadway and bridge and they are also working on ROW plans that will be submitted in December. Mr. Brunot advised that the project is on schedule.
16. **Bristol Road Bridge Replacement** – Craig Stephenson, CCEO, advised that the project is currently under construction. Temporary traffic signals have been installed on SR 749 east and west of Bristol Road to allow for two way travel through the limits of the work zone. The contractor plans to set beams on October 9th. Mr. Stephenson anticipates that the road will be open before Thanksgiving.
17. **Ninemile Road Bridge Replacement** – Craig Stephenson, CCEO, advised that the ROW acquisition is complete. Utilities will be relocated this year and the intent is for construction to begin in 2019. The project is funded by OPWC and the County Engineer's Office.
18. **Clermontville-Laurel Road Bridge Replacement** – Craig Stephenson, CCEO, advised that they are working on Stage 1 plans for the bridge replacement. They are looking for future year funding to finish construction on the project.
19. **2016 Landslide Repair Project** – Jeremy Evans, CCEO, advised that the contractor, W.E. Smith Construction is also the contractor on the 2017 Landslide Phase I project (Beechwood/Miamiview Trails). The contractor plans to do the work on the 2017 landslide project first and then move to the Dry Run Road landslide.
20. **2017 Landslide Program** – Doug Royer, CCEO, advised that Ford Development has completed the work on the lower landslide on Terrace Ridge. W.E. Smith will begin work on the Beechwood landslide and the contractor anticipates that the work will take about 3 weeks to complete. They will then begin work on the Dry Run Road landslide.
21. **2018 Emergency Landslide Projects** – Doug Royer, CCEO, advised that there is no new update this month.

D. Financial Items

1. Monthly Financial Report –

Mr. Bastin reviewed the financial report and checks written.

Motion by Mr. Lykins, seconded by Ms. Scheetz, to accept the monthly financial report as submitted, and upon roll call vote, carried with each member present voting aye.

E. New Business

1. **Authorization for the Chairperson, in consultation with CCTID Legal Counsel, to execute Change Order 06 to Contract 2018-01 with TranSystems Corporation of Ohio, for Old SR 74 Improvements (Phase I-PID 82577), Clepper Lane Extension (Phase 2-PID 82582) and CLE-CR171-Old74 (Phase 6-PID 103955), increasing the contract amount by \$4,498.00, making a new not-to-exceed amount under the contract of \$190,235.00 and no attendant increase to contract time.**

Motion by Mr. Geis, seconded by Mr. Lykins, to authorize the Chairperson, in consultation with CCTID Legal Counsel, to execute Change Order 06 to Contract 2018-01 with TranSystems Corporation of Ohio for Old SR 74 Improvements (Phase I-PID 82577) and Clepper Lane Extension (Phase 2-PID 82582) and CLE-CR171-Old74 (Phase 6-PID 103955), increasing the contract amount by \$4,498.00, making a new not-to-exceed amount under the contract of \$190,235.00 and no attendant increase to contract time, as submitted, and upon roll call vote, carried with each member present voting aye.

- 2. Authorization for the Chairperson, in consultation with CCTID Legal Counsel, to execute Change Order 01 to Contract 2016-19 with Barrett Paving Materials, Inc., for the South Afton Commerce Park Project (PID 90420), increasing the contract amount by \$42,192.50, making a new not-to-exceed amount under the contract of \$2,547,620.96 and contract time increased to December 1, 2018.**

Motion by Mr. Manger, seconded by Mr. Lykins, to authorize the Chairperson, in consultation with CCTID Legal Counsel, to execute Change Order 01 to Contract 2016-19 with Barrett Paving Materials, Inc., for the South Afton Commerce Park Project (PID 90420), increasing the contract amount by \$42,192.50, making a new not-to-exceed amount under the contract of \$2,547,620.96 and contract time increased to December 1, 2018, as submitted, and upon roll call vote, carried with each member present voting aye.

- F. Public Comments** – Representative John Becker urged everyone to get out and vote on Election Day.

Commissioner Ed Humphrey introduced Emily McAfee, a newly hired administrative assistant that will support Commissioner Humphrey at the Clermont County Board of County Commissioners.

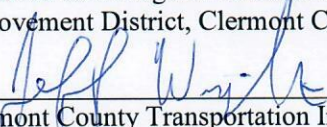
- G. Upcoming Meeting Schedule**

November 9, 2018
Clermont County Engineer's Office
2381 Clermont Center Drive
Batavia, Ohio 45103


- H. Adjournment**

Motion by Mr. Wright, seconded by Mr. Manger, to adjourn the regular meeting of the CCTID and upon roll call vote carried with all members present voting aye.

Approved at the regular scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 9th day of November, 2018.


Clermont County Transportation Improvement District
Presiding Trustee

Attest:


Clermont County Transportation Improvement District
Acting Secretary

Motion to Approve:

Seconded by:

