

**Clermont County  
Transportation Improvement District  
Board of Trustees Meeting**

Minutes of the Regular Meeting  
August 10, 2018

**A. Call to Order**

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:05 A.M., Friday, August 10, 2018, at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

**Attendees:**

**Board Members:** Jeff Wright, Chair  
Ken Geis, Vice Chair  
Pat Manger, Secretary-Treasurer  
Jeff Lykins, Member (not in attendance)  
Sukie Scheetz, Member

**Other Guests:**

Wayne Bastin, Bastin & Company  
Edward Boll, CC Resident  
Greg Brown, DLZ  
Jon Brunot, B&N  
Paul Butt, O.R. Colan  
Tammy Campbell, ODOT D-8  
Kristy Cannady, S&ME, Inc.  
James Howard, Heritage Land Service  
Betty Hull, Rasor  
Amy O'Connell, KZF Design  
Duane Phelps, WSP  
Jeff Pietch, Carpenter Marty

Charlie Rowe, ODOT D-8  
Chris Rowland, CCWRD  
Doug Royer, CCEO  
Chad Rundle, DLZ  
Joe Schmeltzer, ASI  
Rusty Schuermann, Legal Counsel  
Tim Schwoeppe, Berding Surveying  
Steve Shadix, Stantec Consulting  
Craig Stephenson, CCEO  
Bill Strachan, ATC Group  
Michelle Terrell, TranSystems

**B. Approval of Minutes**

*Motion by Mr. Geis, seconded by Ms. Scheetz, to approve the minutes of the July 13, 2018 Regular Meeting of the Clermont County Transportation Improvement District, as submitted, and upon roll call vote, carried with members present voting aye.*

*Motion by Ms. Scheetz, seconded by Mr. Geis, to approve the minutes of the August 8, 2018 Finance Committee Meeting of the Clermont County Transportation Improvement District, as submitted, and upon roll call vote, carried with members present voting aye.*

**C. Transportation Improvement Projects Progress Updates**

1. **OKI/ICC Update** – Jeff Wright advised that there was no ICC meeting in July. OKI staff is evaluating applications for STP and TA projects.

2. **Eastern Corridor – Segments I, II-III, IVa,** – Charles Rowe, ODOT, advised that there is no update this month for Segment I. On Segments II-III, the next round of advisory committee meetings will be scheduled for the end of August or early September. On Segment IVa, they are progressing through design for Phase 5 (new interchange for Bach Buxton relocation). Stage 3 plans came in this week and ROW has been scoped and the acquisition process will begin soon. The road is open on the dual exit project at SR32/ 275. A pre-con meeting was held earlier this week on the Eastbound 3<sup>rd</sup> Lane project. Construction will begin the week of August 20<sup>th</sup>.
3. **Old SR 74 Widening – Phase I** – Craig Stephenson, CCEO, advised that items 3 and 4 are part of Segment IVa. Heritage Land Services and the TID have taken on the task of acquiring 77 parcels of ROW. The project is anticipated to go out for bid in March of 2019. There is a new business item on the agenda relative to the project.
4. **Clepper Lane Extension** – Craig Stephenson, CCEO, advised that the ROW acquisition for the project is almost complete. The project is anticipated to go out for bid in March of 2019. There is a new business item on the agenda relative to the project.
5. **Eastgate Area Community Outreach** – Betty Hull, Rasor Marketing, advised that they continue website monitoring and updates, community outreach, public feedback and media relations work.
6. **Branch Hill Guinea Pike at Jer-Les Drive** – Doug Royer, CCEO, advised that the road was scheduled to reopen to traffic on August 15, 2018. Due to weather delays on the project and issues with underground utility work, the road opening date has been delayed to September 15, 2018. Schools and other agencies have been notified.
7. **Wards Corner Road Corridor Improvements** – Craig Stephenson, CCEO, advised that the TID had a meeting with the consultant and the team made recommendations to revise the alignment profile. The changes on the alignment have been completed.
8. **Loveland-Miamiville Road Corridor** – Chad Rundle, DLZ, advised that they recently sent information on a new wall design product that will reduce wall costs on the project. The consultant would like to schedule a meeting with TID to discuss what is needed to finalize the project.
9. **Buckwheat Road Improvement Project** – Doug Royer, CCEO, advised the project is on hold until they receive information from traffic studies.
10. **Aicholtz Road Roundabouts** – Craig Stephenson, CCEO, advised that they had an internal meeting with Union Township and the consultant on how to proceed with ODOT. Next step is to schedule meeting with ODOT to discuss alternatives, public meetings and the project scope that will primarily deal with the environmental document.
11. **South Afton Industrial Park, Phase I** – Doug Royer, CCEO, advised that the Subcontractor is finalizing work on the lift station and will then proceed with final testing.
12. **SR 32 Improvements at Bell's Lane** – Doug Royer, CCEO, advised that the contractor is working north of SR 32 on Old SR 74. The contractor plans on working on that phase of the project until mid-fall. The contractor will then move to the 32 widening portion of the project that turns south into Mt. Carmel Tobasco Road and Bell's Lane. Work is completed on the water main at Old 74 north of 32 at Summerside. The contractor will continue stormwater work over the next couple of weeks.
13. **ITS Phase 3** – Doug Royer, CCEO, advised that TEC Engineering submitted Stage 3 plans to ODOT on July 15, 2018.
14. **Amelia West Main Intersection Improvements** – Craig Stephenson, CCEO, advised that they are waiting on the consultant to provide the plans for the project
15. **Round Bottom Road Bridge Replacement** – Craig Stephenson, CCEO, advised that they are working on fine tuning some of the design elements on the project. They are working with CCWRD on preferred detail for digging a water line under the bridge. They are coordinating on work with the County's Geotechnical consultant.



16. **Bristol Road Bridge Replacement** – Craig Stephenson, CCEO, advised that construction on the project began on August 6<sup>th</sup>. Temporary traffic signals have been installed on SR 749 east and west of Bristol Road to allow for two way travel through the limits of the work zone.
17. **Ninemile Road Bridge Replacement** – James Howard, Heritage Land Services, advised that they are close to finishing the ROW acquisition. Craig Stephenson, CCEO, advised that he anticipates the utility relocation will be completed this year and the project will go out for bid in 2019.
18. **Clermontville-Laurel Road Bridge Replacement** – Craig Stephenson, CCEO, advised that the project is currently on hold.
19. **2016 Landslide Repair Project** – Doug Royer, CCEO, advised that this is 3 different projects within 2 different phases. Phase I consists of 2 projects that have been completed. There is a new business item on the agenda relative to Phase 1. Phase II involves the third project on Dry Run Road. Bids on Phase II were opened on August 2, 2018. Construction will begin in September. The project will be completed by the end of 2018.
20. **2017 Landslide Program** – Doug Royer, CCEO, advised that they will open bids next Thursday, August 16, 2018. There is one piece of ROW to obtain on lower Terrace Ridge. Mr. Royer advised that he and James Howard with Heritage Land Services will be meeting with the HOA next Thursday to discuss the ROW acquisition.
21. **2018 Emergency Landslide Projects** – Doug Royer, CCEO, advised that the geotech work is finished. Mr. Royer will schedule a meeting with ODOT to see what the next steps are to finalize a process to complete the landslide projects.

#### **D. Financial Items**

##### **1. Monthly Financial Report –**

Mr. Bastin reviewed the financial report and checks written.

*Motion by Ms. Scheetz, seconded by Mr. Geis, to accept the monthly financial report as submitted, and upon roll call vote, carried with members present voting aye.*

#### **E. New Business**

1. **Authorization for the Chairperson, in consultation with CCTID Legal Counsel, to execute Change Order 01 to Contract 2017-12 with W.E. Smith Construction, for the 2016 Landslide Repairs, Phase I (PID 90590), increasing the contract amount by \$22,901.95, making a new not-to-exceed amount under the contract of \$261,261.20 and no attendant increase to contract time.**

*Motion by Mr. Geis, seconded by Mr. Manger, to authorize the Chairperson, in consultation with CCTID Legal Counsel, to execute Change Order 01 to Contract 2017-12 with W.E. Smith Construction, for the 2016 Landslide Repairs, Phase I (PID 90590), increasing the contract amount by \$22,901.95, making a new not-to-exceed amount under the contract of \$261,261.20 and no attendant increase to contract time, as submitted, and upon roll call vote, carried with members present voting aye.*

2. **Authorization for the Chairperson, in consultation with CCTID Legal Counsel, to execute Change Order 04 to Contract 2018-01 with TranSystems Corporation of Ohio, for Old SR 74 Improvements (Phase I-PID 82577), Clepper Lane Extension (Phase 2-PID 82582) and CLE-CR171-Old74 (Phase 6-PID 103955), increasing the contract amount by \$25,000.00, making a**

**new not-to-exceed amount under the contract of \$150,946.00 and no attendant increase to contract time.**

*Motion by Ms. Scheetz, seconded by Mr. Geis, to authorize the Chairperson, in consultation with CCTID Legal Counsel, to execute Change Order 04 to Contract 2018-01 with TranSystems Corporation of Ohio for Old SR 74 Improvements (Phase I-PID 82577) and Clepper Lane Extension (Phase 2-PID 82582) and CLE-CR171-Old74 (Phase 6-PID 103955), increasing the contract amount by \$25,000.00, making a new not-to-exceed amount under the contract of \$150,946.00 and no attendant increase to contract time, as submitted, and upon roll call vote, carried with members present voting aye.*

**F. Public Comments –**

**G. Upcoming Meeting Schedule**

September 14, 2018  
Clermont County Engineer's Office  
2381 Clermont Center Drive  
Batavia, Ohio 45103

**H. Adjournment**


*Motion by Ms. Scheetz, seconded by Mr. Geis, to adjourn the regular meeting of the CCTID and upon roll call vote carried with all members present voting aye.*

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Approved at the regular scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 14<sup>th</sup> day of September, 2018.

  
Clermont County Transportation Improvement District  
Presiding Trustee

Attest:

  
Clermont County Transportation Improvement District  
Secretary-Treasurer

Motion to Approve: Mr. Geis

Seconded by: Ms. Scheetz  
Mr. Lykins Abstain