

**Clermont County  
Transportation Improvement District  
Board of Trustees Meeting**

Minutes of the Regular Meeting  
July 13, 2018

**A. Call to Order**

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:05 A.M., Friday, July 13, 2018, at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Mr. Wright introduced Ms. Sukie Scheetz, Assistant Administrator for the Clermont County Board of Commissioners. Ms. Scheetz was appointed to the CCTID Board by the Clermont County Board of Commissioners on June 13, 2018.

Mr. Wright recognized Andy Kuchta and expressed the Board's appreciation for his service.

**Attendees:**

**Board Members:** Jeff Wright, Chair  
Ken Geis, Vice Chair  
Pat Manger, Secretary-Treasurer  
Jeff Lykins, Member  
Sukie Scheetz, Member  
John Becker, Ex-Officio Member

**Other Guests:**

Kendall Bales, JMT  
Wayne Bastin, Bastin & Company  
Lyle Bloom, CCWRD  
Edward Boll, Resident  
Andy Brossart, Bradley Payne  
Greg Brown, DLZ  
Jon Brunot, B&N  
Paul Butt, O.R. Colan  
Katie Dillenburger, Bayer Becker  
Adele Evans, CED  
Jeremy Evans, CCEO  
Kelly Everett, ASI  
Scott Green, Strand Associates  
Jay Hamilton, Mead Hunt  
Jason Haus, ODOT D-8  
Chris Howard, Heritage Land Service  
Betty Hull, Rasor  
Ed Humphrey, CCBC  
Bob Koehler, OKI  
Steve Mary, Terracon

Dennis Nichols, Batavia Village  
Duane Phelps, WSP  
Charlie Rowe, ODOT D-8  
Doug Royer, CCEO  
Rusty Schuermann, Legal Counsel  
Karl Schultz, Miami Twp.  
Tim Schwoeppe, Berding Surveying  
Dave Seagraves, IBI Group  
Nick Selhorst, Choice One  
Steve Shadix, Stantec Consulting  
Craig Stephenson, CCEO  
Bill Strachan, ATC Group  
Jake Stremmel, HDR  
Michelle Terrell, TranSystems  
Josh Turton, Redi-Rock  
Jeff Wallace, Barge Design  
Sandy West, CCEO  
Ed Williams, TEC  
Nick Yeretian, Kleingers



**B. Approval of Minutes**

*Motion by Mr. Lykins, seconded by Mr. Geis, to approve the minutes of the May 11, 2018 Regular meeting of the Clermont County Transportation Improvement District, as submitted, and upon roll call vote, carried with members present voting aye. Ms. Scheetz abstains.*

**C. Transportation Improvement Projects Progress Updates**

1. **OKI/ICC Update** – Bob Koehler, OKI, advised that OKI Board did not meet this week. OKI staff is busy scoring the 44 applications for STP and TA projects.
2. **Eastern Corridor – Segments I, II-III, IVa**, – Charles Rowe, ODOT, advised that there is no update this month for Segment I. On Segments II-III, the focus area advisory committee held the first round of meetings in May. Summary discussions are available on the ODOT website and comments will be accepted until July 25<sup>th</sup>. The next round of advisory meetings will be held in late August or September. On Segment IVa, the eastbound 3<sup>rd</sup> lane project was awarded to Barrett Construction. A pre-con meeting will be held at the end of July or by early August. ODOT anticipates that construction on the project will begin around the middle of August. The dual exit lane from I-275 to SR 32 has opened. ITS will be turned on within the next month.
3. **Old SR 74 Widening – Phase I** – Craig Stephenson, CCEO, advised that items 3 and 4 are part of Segment IVa. Mr. Stephenson advised that they are in the ROW acquisition phase. Chris Howard, Heritage Land Services, advised that the title work is complete and the first 25 appraisals are under review. There is a new business item on the agenda relative to the project.
4. **Clepper Lane Extension** – Craig Stephenson, CCEO, advised that they are in the ROW acquisition phase. O.R. Colan has completed 50 to 70 percent of the offer letters. There is a new business item on the agenda relative to the project.
5. **Eastgate Area Community Outreach** – Betty Hull, Rasor Marketing, advised that they continue website monitoring and updates, community outreach, public feedback and media relations work. There is a new business item on the agenda relative to this retention.
6. **Branch Hill Guinea Pike at Jer-Les Drive** – Doug Royer, CCEO, advised that the Contractor has the project under construction, working on Branch Hill Guinea Pike, north of Weber Road. Paving work on this section of the road is scheduled for next week and the road will re-open to traffic next Friday. The Contractor will then switch work to the south side of Branch Hill Guinea. The completion date on the project is August 15, 2018.
7. **Wards Corner Road Corridor Improvements** – Dave Seagraves, IBI Group, advised that they had a meeting with the TID and the team made recommendations to revise the alignment. IBI is in the process of making those changes.
8. **Loveland-Miamiville Road Corridor** – Craig Stephenson, CCEO, advised that the corridor work is finished. They are looking at ways to get funding for the project. Redi-Rock has a new wall design product that will reduce wall costs on the project.
9. **Buckwheat Road Improvement Project** – Jeremy Evans, CCEO, advised that they are working through ROW and are waiting on paperwork from the Clermont County Library.
10. **Aicholtz Road Roundabouts** – Craig Stephenson, CCEO, advised that they had a meeting with American Structurepoint three weeks ago to finalize the alignments. The next task is to schedule a meeting with ODOT to get the project scope that will primarily deal with the environmental document.
11. **South Afton Industrial Park, Phase I** – Jeremy Evans, CCEO, advised that since the last meeting they have the electric powered up and are waiting to see if the lift station passes inspection.



12. **SR 32 Improvements at Bell's Lane** – Doug Royer, CCEO, advised that Ford Development started work this past Monday. They are working on the water main at Old 74 north of 32 at Summerside. They will work on that part of the project through summer into fall. Time permitting the Contractor will begin work on the turn lane on 32 that goes onto south Mt. Carmel Tobasco Road. Next spring the Contractor will do the actual work on Bells Lane and Mt. Carmel Tobasco Road.
13. **ITS Phase 3** – Jeremy Evans, CCEO, advised that Stage 3 plans will be submitted to ODOT next week.
14. **Amelia West Main Intersection Improvements** – Craig Stephenson, CCEO advised that the Village is in the design phase and are working through some ROW issues.
15. **Round Bottom Road Bridge Replacement** – Jon Brunot, B&N, advised that they are waiting on Stage 1 comments from ODOT. They are working with ODOT on the approval for the hydraulic analysis report. They are working with the CCWRD on preferred detail for digging a water line under the bridge. They are coordinating on work with the County's Geotechnical consultant.
16. **Bristol Road Bridge Replacement** – Craig Stephenson, CCEO, advised that there is a new business item on the agenda to award the contract to DDK Construction, Inc., contingent upon the Board of Clermont County Commissioners approval of a resolution to approve the Clermont County Transportation Improvement District to manage and contract the 2018 Bridge Replacements Project in concert with OPWC agreement DJV05.
17. **Ninemile Road Bridge Replacement** – Craig Stephenson, CCEO, advised that they are in the ROW acquisition phase. Once the ROW is acquired the project will go out for bid.
18. **Clermontville-Laurel Road Bridge Replacement** – Craig Stephenson, CCEO, advised that the project is currently on hold.
19. **2016 Landslide Repair Project** – Jeremy Evans, CCEO, advised that Dry Run is the third landslide on the project that was delayed because the property owner was not interested in participating. The project was redesigned to stay with the existing ROW. They anticipate bidding the project next week.
20. **2017 Landslide Program** – Doug Royer, CCEO, advised that plans are complete on lower Terrace Ridge and Beechwood. There is one piece of ROW to obtain on lower Terrace Ridge.
21. **2018 Emergency Landslide Projects** – Doug Royer, CCEO, advised that this is an ODOT emergency landslide program. ODOT is working on finalizing a process to complete the landslide projects.

**D. Financial Items**

**1. Monthly Financial Report –**

Mr. Bastin reviewed the financial report and checks written.

*Motion by Mr. Geis, seconded by Mr. Lykins, to accept the monthly financial report as submitted, and upon roll call vote, carried with members present voting aye.*

**E. New Business**

1. **Resolution 2018-11, a resolution authorizing award of construction contract for the Bristol Road Bridge Replacement Project (CCTID No. 90520).**



*Motion by Mr. Geis, seconded by Ms. Scheetz, to adopt Resolution 2018-11, a resolution authorizing award of construction contract for the Bristol Road Bridge Replacement Project (CCTID No. 90520), as submitted, and upon roll call vote, carried with members present voting aye.*

- 2. Resolution 2018-12, a resolution approving and authorizing the disposition to the County of certain real property interests acquired to provide for project roadway right of way in connection with the Eastgate Boulevard Interchange Project (PID No. 92502).**

*Motion by Mr. Lykins, seconded by Ms. Scheetz, to adopt Resolution 2018-12, a resolution approving and authorizing the disposition to the County of certain real property interest acquired to provide for project roadway right of way in connection with the Eastgate Boulevard Interchange Project (PID No. 92502), as submitted, and upon roll call vote, carried with members present voting aye.*

- 3. Resolution 2018-13, a resolution approving and authorizing actions to modify and facilitate depository banking services for the Clermont County Transportation Improvement District (CCTID).**

*Motion by Mr. Lykins, seconded by Ms. Scheetz, to adopt Resolution 2018-13, a resolution approving and authorizing actions to modify and facilitate depository banking services for the Clermont County Transportation Improvement District, as submitted, and upon roll call vote, carried with members present voting aye.*

- 4. Authorization for the Chairperson, in consultation with CCTID Legal Counsel, to execute Change Order 05 to Contract 2011-08 with Geotechnology, Inc., for Geotech Task Order Services, (PID 82580), increasing the contract amount by \$100,000.00, making a new not-to-exceed amount under the contract of \$600,000.00 and contract time increased to December 31, 2019.**

*Motion by Mr. Geis, seconded by Ms. Scheetz, to authorize the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 05 to Contract 2011-08 with Geotechnology, Inc., for Geotech Task Order Services, (PID 82580), increasing the contract amount by \$100,000.00, making a new not-to-exceed amount under the contract of \$600,000.00 and contract time increased to December 31, 2019, as submitted, and upon roll call vote, carried with members present voting aye.*

- 5. Authorization for the Chairperson, in consultation with CCTID Legal Counsel, to execute Change Order 07 to Contract 2012-06 with Razor Marketing Communications, Inc., for Community Outreach Services, increasing the contract amount by \$95,956.00, making a new not-to-exceed amount under the contract of \$595,362.00 and contract time increased to June 30, 2019.**

*Motion by Ms. Scheetz, seconded by Mr. Lykins, to authorize the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 07 with Razor Marketing Communications, Inc., for Community Outreach Services, increasing the contract amount by \$95,956.00, making a new not-to-exceed amount under the contract of \$595,362.00 and contract time increased to June 30, 2019, as submitted, and upon roll call vote, carried with members present voting aye.*

- 6. Authorization for the Chairperson, in consultation with CCTID Legal Counsel, to execute Change Order 02 to Contract 2018-01 with TranSystems Corporation of Ohio, for Old SR 74 Improvements (Phase I-PID 82577) and Clepper Lane Extension (Phase 2-PID 82582), increasing the contract amount by \$6,182.00, making a new not-to-exceed amount under the contract of \$112,968.00 and contract time increased to December 30, 2018.**



*Motion by Mr. Lykins, seconded by Ms. Scheetz, to authorize the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 02 to Contract 2018-01 with TranSystems Corporation of Ohio, for Old SR 74 Improvements (Phase I-PID 82577) and Clepper Lane Extension (Phase 2-PID 82582), increasing the contract amount by \$6,182.00, making a new not-to-exceed amount under the contract of \$112,968.00 and contract time increased to December 30, 2018, as submitted, and upon roll call vote, carried with members present voting aye.*

7. **Authorization for the Chairperson, in consultation with CCTID Legal Counsel, to execute Change Order 03 to Contract 2018-01 with TranSystems Corporation of Ohio, for Old SR 74 Improvements (Phase I-PID 82577), Clepper Lane Extension (Phase 2-PID 82582) and CLE-CR171-OLD74 (Phase 6-PID 103955), increasing the contract amount by \$12,978.00, making a new not-to-exceed amount under the contract of \$125,946.00 and contract time increased to December 30, 2018.**

*Motion by Ms. Scheetz, seconded by Mr. Lykins, to authorize the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 03 to Contract 2018-01 with TranSystems Corporation of Ohio, for Old SR 74 Improvements (Phase I-PID 82577), Clepper Lane Extension (Phase 2-PID 82552) and CLE-CR171-Old 74 (Phase 6-PID 103955), increasing the contract amount by \$12,978.00, making a new not-to-exceed amount under the contract of \$125,946.00 and contract time increased to December 30, 2018, as submitted, and upon roll call vote, carried with members present voting aye.*

**F. Public Comments –**

**G. Upcoming Meeting Schedule**

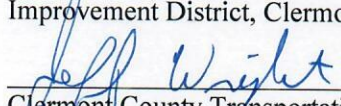
August 10, 2018  
Clermont County Engineer's Office  
2381 Clermont Center Drive  
Batavia, Ohio 45103

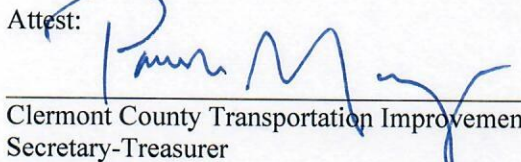
**H. Adjournment**

*Motion by Mr. Lykins, seconded by Mr. Geis, to adjourn the regular meeting of the CCTID and upon roll call vote carried with all members present voting aye.*

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Approved at the regular scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 10<sup>th</sup> day of August, 2018.

  
Clermont County Transportation Improvement District  
Presiding Trustee

Attest:   
Clermont County Transportation Improvement District  
Secretary-Treasurer

Motion to Approve: Mr. Geis

Seconded by: Ms. Scheetz