

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting
March 9, 2018

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:00 A.M., Friday, March 9, 2018, at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members: Jeff Wright, Chair
Ken Geis, Vice Chair (not in attendance)
Pat Manger, Secretary-Treasurer
Andy Kuchta, Member
Jeff Lykins, Member
John Becker, Ex-Officio Member

Other Guests:

Brad Ackel, Carpenter Marty	Dan Lindsay, Shrewsberry
John Allen, RA Consultants	Dennis Nichols, Batavia Village
Walid Antonios, TranSystems	David Painter, CCBC
Frank Aransky, ASI	Duane Phelps, WSP
Wayne Bastin, Bastin & Company	Jeff Pietch, Carpenter Marty
Tom Bixler, Goshen School Board	Steve Profitt, Geotechnology
Lyle Bloom, CCWRD	Charlie Rowe, ODOT D-8
Edward Boll, Resident	Chris Rowland, CCWRD
Greg Brown, DLZ	Doug Royer, CCEO
Jon Brunot, Burgess & Niple	Chad Rundle, DLZ
Shawn Campbell, JWCI	Rusty Schuermann, Legal Counsel
Anna Lee Durastanti, ORC	Karl Schultz, Miami Twp.
Joe Espelage, CT Consultants	Tim Schwoeppe, Berding Surveying
Jeremy Evans, CCEO	Dave Seagraves, IBI Group
Kelly Everett, ASI	Steve Shadix, Stantec Consulting
Michael Goetterseller, Choice One	Andy Shahan, LJB
Nancy Goins, Terracon	Craig Stephenson, CCEO
Scott Green, Strand Associates	Bill Strachan, ATC Group
Jay Hamilton, Mead Hunt	Josh Turton, Redi-Rock
Jason Haus, ODOT D-8	David Uible, CCBC
Hollie Hinton, DLZ	Jeff Wallace, Barge Design
Betty Hull, Rasor	Sandy West, CCEO
Ed Humphrey, CCBC	Ed Williams, TEC
Bob Koehler, OKI	

B. Approval of Minutes

Motion by Mr. Lykins, seconded by Mr. Kuchta, to approve the minutes of the January 12, 2018 Annual meeting of the Clermont County Transportation Improvement District, as submitted, and upon roll call vote, carried with members present voting aye.

Let the Record Show – The February 15, 2018 Finance Committee Meeting minutes will be held and approved at the April 13, 2018 TID meeting.

C. Transportation Improvement Projects Progress Updates

1. **OKI/ICC Update** – Bob Koehler, OKI, advised that the application process for STP/TA funds is now open. Applications and guidance for applicants are on the OKI website or by going to funding.OKI@org. Applications are due by noon on June 1, 2018.
2. **Eastern Corridor – Segments I, II-III, IVa,** – Charles Rowe, ODOT, advised that there is no update this month for Segment I. On Segments II-III, the advisory committee had a meeting in February. The consultant team and ODOT are moving forward with evaluating the concepts to address transportation needs throughout the study area. On Segment IVa, the 5 million dollar award from TRAC for Phase 5 ROW was officially awarded for FY2019. The remaining phases are moving along in the design phase.
3. **Old SR 74 Widening – Phase I** – Craig Stephenson, CCEO, advised that items 3 and 4 are part of Segment IVa. Mr. Stephenson advised that they are currently in the ROW acquisition phase. There are two new business items on the agenda relative to the project. They are looking at ways to minimize costs that involves changes to the existing ROW plans, easements and plats.
4. **Clepper Lane Extension** – Craig Stephenson, CCEO, advised that progress for Clepper Lane is slightly ahead of the Old SR 74 Widening project. The team is actively out making offers to property owners.
5. **Eastgate Area Community Outreach** – Betty Hull, Rasor Marketing, advised that there has been a flurry of activity since the announcement of the TRAC award. Rasor has also been working with the county on the annual report and TID newsletter. They continue website monitoring and updates, community outreach, public feedback and media relations work.
6. **Branch Hill Guinea Pike at Jer-Les Drive** – Doug Royer, CCEO, advised that the project went out for bid on Thursday, March 8, 2018 and that the bid opening will be on Thursday, March 22, 2018.
7. **Wards Corner Road Corridor Improvements** – Dave Seagraves, IBI, advised that the preliminary design plans and traffic counts are completed. IBI group has a meeting scheduled with the county next Friday, March 16, 2018.
8. **Loveland-Miamiville Road Corridor** – Chad Rundle, DLZ, advised that they have had discussions with Redi Rock Structures about options for the walls and also about using a new product. DLZ is having Geo Tech engineers looking into the details of the new product.
9. **Buckwheat Road Improvement Project** – Jeremy Evans, CCEO, advised that they are working with the school and library to get the ROW finalized. Mr. Evans anticipates that the project will bid this spring and be under construction this summer.
10. **Aicholtz Road Roundabouts** – Craig Stephenson, CCEO, advised that the TID will receive funding for the project in the amount of 5 million dollars for FY2023. There is a new business item on the agenda relative to the project.
11. **South Afton Commerce Park** – Jeremy Evans, CCEO, advised that the CIC sent paperwork to Duke requesting that they install service. They are waiting on Duke to provide power so that they can conduct testing of the lift station.

12. **SR 32 Improvements at Bell's Lane** – Doug Royer, CCEO, advised that the project went out for bid on Thursday, March 15, 2018 and that the bid opening will be on Thursday, March 29, 2018.
13. **West Clermont Area Improvements** – Jeremy Evans, CCEO, advised that construction on the project is complete and that they are in the closeout process.
14. **Shayler at Bach-Buxton Intersection Improvements** – Jeremy Evans, CCEO, advised that construction on the project is complete and that they are in the closeout process.
15. **ITS Phase 3** – Ed Williams, TEC, advised that they are moving forward with their next phase submission.
16. **Amelia West Main Intersection Improvements** – Craig Stephenson, CCEO advised that there is a new business item on the agenda to introduce the project to the RTIP. The project will be funded by the Village of Amelia and construction managed by the TID.
17. **Round Bottom Road Bridge Replacement** – Jon Brunot, Burgess & Niple, advised that the additional field survey and base mapping is complete. They are moving into Stage I design. There is a new business item on the agenda relative to the project.
18. **Bristol Road Bridge Replacement** – Craig Stephenson, CCEO, advised that due to the condition of the bridge, they are looking into a prop for a temporary structure until they can either reconstruct the existing bridge or build a new bridge. There is a new business item on the agenda relative to the project.
19. **Ninemile Road Bridge Replacement** – Craig Stephenson, CCEO, advised that they anticipate having the plans finished and ROW acquired by June of this year.
20. **Clermontville-Laurel Road Bridge Replacement** – Craig Stephenson, CCEO, advised that the Stage I concept plans are finished. The project is on hold until they can identify a funding source.
21. **2016 Landslide Repair Project** – Doug Royer, CCEO, advised that there are 3 landslide repair projects. The contractor has completed 2 of the landslide projects. The third project, Dry Run Road, has a few issues to resolve before they begin construction.
22. **2017 Landslide Program** – Doug Royer, CCEO, advised that they are waiting on final information from the Geo Tech consultant on the Beechwood slide. The Terrace Ridge landslide is in the design process. Projects will bid this summer.

D. Financial Items

1. Monthly Financial Report –

Mr. Bastin reviewed the financial report and checks written.

Motion by Mr. Kuchta, seconded by Mr. Lykins, to accept the monthly financial report as submitted, and upon roll call vote, carried with members present voting aye.

E. New Business

1. Resolution 2018-02, a resolution authorizing and adopting the Fiscal Year 2018 CCTID Operational Budget.

Motion by Mr. Lykins, seconded by Mr. Kuchta, to adopt Resolution 2018-02, a resolution authorizing and adopting the Fiscal Year 2018 CCTID Operational Budget, as submitted, and upon roll call vote, carried with members present voting aye.

2. **Resolution 2018-03, a resolution authorizing LPA Federal Local-Let Project Agreement CLE CR 106 4.18 Round Bottom Road Bridge.**

Motion by Mr. Kuchta, seconded by Mr. Manger to adopt Resolution 2018-03, a resolution authorizing LPA Federal Local-Let Project Agreement CLE CR 106 4.18 Round Bottom Road Bridge, as submitted, and upon roll call vote, carried with members present voting aye. Mr Lykins abstains.

3. **Resolution 2018-04, a resolution designating the Amelia Village West Main Street Intersection Improvements Project (PID 90600), and approving inclusion in the RTIP and related actions.**

Motion by Mr. Lykins, seconded by Mr. Kuchta, to adopt Resolution 2018-04, a resolution designating the Amelia Village West Main Street Intersection Improvements Project (PID 90600), and approving inclusion in the RTIP and related actions, as submitted, and upon roll call vote, carried with members present voting aye.

4. **Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 02 and Amended Final to Contract 2016-15 with Rack & Ballauer Excavating for the Old SR 74 Widening Project (PID 82582), increasing the contract amount by \$8,949.48, making a new not-to-exceed amount under the contract of \$5,304,936.43 and no attendant increase to contract time.**

Motion by Mr. Kuchta, seconded by Mr. Lykins, to execute Change Order 02 and Amended Final to Contract 016-15 with Rack & Ballauer Excavating for the Old SR 74 Widening Project (PID 82582), increasing the contract amount by \$8,949.48, making a new not-to-exceed amount under the contract of \$5,304,936.43 and no attendant increase to contract time, as submitted, and upon roll call vote, carried with members present voting aye.

5. **Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 02 to Contract 2017-07 with AECOM, Inc., for the Bristol Road Bridge Replacement Project (PID 90520), increasing the contract amount by \$13,992.00, making a new not-to-exceed amount under the contract of \$215,499.00 and no attendant increase to contract time.**

Motion by Mr. Lykins, seconded by Mr. Manger, to execute Change Order 02 to Contract 2017-07 with AECOM, Inc., for the Bristol road Bridge Replacement Project (PID 90520), increasing the contract amount by \$13,992.00, making a new not-to-exceed amount under the contract of \$215,499.00 and no attendant increase to contract time, as submitted, and upon roll call vote, carried with members present voting aye.

6. **Authorization for the Chairman, in consultation with CCTID Legal Counsel to execute Change Order 06 to Contract 2012-01 with Heritage Land Services, Inc., for the Real Estate Task Order Services (PID 82579), increasing the contract amount by \$350,000.00, making a new not-to-exceed amount under the contract of \$1,450,000.00 and contract time increased to December 31, 2019.**

Motion by Mr. Kuchta, seconded by Mr. Lykins, to execute Change Order 06 to Contract 2012-01 with Heritage Land Services, Inc., for the Real Estate Task Order Services (PID 82579), increasing the contract amount by \$350,000.00. making a new not-to-exceed amount under the contract of \$1,450,000.00 and contract time increased to December 31, 2019, as submitted, and upon roll call vote, carried with members present voting aye.

7. **Authorization for the Chairman, in consultation with CCTID Legal Counsel to execute Change Order 07 to Contract 2009-11 with Beck Consulting, Inc., for the Real Estate Task Order Services (PID 82579), increasing the Contract amount by \$80,000.00, making a new not-to-**

exceed amount under the contract of \$580,000.00 and contract time increased to December 31, 2019.

Motion by Mr. Lykins, seconded by Mr. Kuchta to execute Change Order 07 to Contract 2009-11 with Beck Consulting, Inc., for the Real Estate Task Order Services (PID 82579), increasing the Contract amount by \$80,000.00, making a new not-to-exceed amount under the contract of \$580,000.00 and contract time increased to December 31, 2019, as submitted, and upon roll call vote, carried with members present voting aye.

- 8. Authorization for the Chairman and/or Secretary-Treasurer to take appropriate action required to renew the CCTID insurance policies, in accordance with Arthur J. Gallagher renewal package on file with the CCTID, in an amount not-to-exceed \$10,000.00.**

Motion by Mr. Kuchta, seconded by Mr. Lykins, to authorize the Chairman and/or Secretary-Treasurer to take appropriate action required to renew the CCTID insurance policies, in accordance with Arthur J. Gallagher renewal package on file with the CCTID, in an amount not-to-exceed \$10,000.00, as submitted, and upon roll call vote, carried with members present voting aye.

- 9. Authorize, approve and ratify letter of arrangement by and between the CCTID and the Ohio Auditor of State for the provision of audit services, in the form on file with the CCTID, in an amount not-to-exceed \$10,000.00.**

Motion by Mr. Lykins, seconded by Mr. Kuchta, to authorize, approve and ratify letter of arrangement by and between the CCTID and the Ohio Auditor of State for the provision of audit services, in the form on file with the CCTID, in an amount not-to-exceed \$10,000.00, as submitted, and upon roll call vote, carried with members present voting aye.

- 10. Amendment, Restatement and Ratification of the CCTID Regional Transportation Improvement Program (RTIP), dated March, 2018 identifying and updating the projects established, coordinated, managed and constructed by the CCTID.**

Motion by Mr. Kuchta, seconded by Mr. Lykins, amendment, restatement and ratification of the CCTID Regional Transportation Improvement Program (RTIP), dated March, 2018 identifying and updating the projects established, coordinated, managed and constructed by the CCTID, as submitted, and upon roll call vote, carried with all members present voting aye.

G. Public Comments –

Representative Becker advised that he would like to thank ODOT and the CCEO for keeping up with the maintenance issues in the county.

Commissioner Uible reported that he had missed the February TID meeting and since the January meeting several projects have been closed out. Congratulations to the TID on a job well done.

Karl Schultz, Miami Twp. Trustee, advised that it was going to be a busy construction season this year.

Tom Bixler, Goshen School Board, advised that this was his first time attending a TID meeting and that the meeting was very informative and he was very impressed.

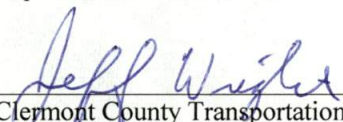
H. Upcoming Meeting Schedule

April 13, 2018
Clermont County Engineer's Office
2381 Clermont Center Drive
Batavia, Ohio 45103

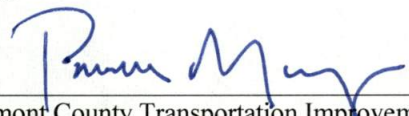
I. Adjournment

Motion by Mr. Kuchta, seconded by Mr. Lykins, to adjourn the meeting of the Clermont County TID, upon roll call vote carried with all members present voting aye.

Approved at the regular scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 13th day of April, 2018.


Clermont County Transportation Improvement District
Presiding Trustee

Attest:


Clermont County Transportation Improvement District
Secretary-Treasurer

Motion to Approve: 

Seconded by: 