

**Clermont County  
Transportation Improvement District  
Board of Trustees Meeting**

Minutes of the Regular Meeting  
April 14, 2017

**A. Call to Order**

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:03 A.M., Friday, April 14, 2017, at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

**Attendees:**

**Board Members:** Jeff Wright, Chair  
Ken Geis, Vice Chair  
Pat Manger, Secretary-Treasurer  
Andy Kuchta, Member  
Jeff Lykins, Member  
John Becker, Ex-Officio Member

**Other Guests:**

Nathan Alley, Sierra Club  
Frank Aransky, ASI  
Wayne Bastin, Bastin & Company  
Steve Bergman, Mannik Smith  
Lyle Bloom, CCWRD  
Andy Brossart, Bradley Payne  
Jon Brunot, Burgess & Niple  
Jon Carroll FTCH  
Katie Dillenburger, Bayer Becker  
Joe Espelage, CT Consultants  
Jeremy Evans, CCEO  
Kelly Everett, KZF Design  
Jerry Fraley, CC Resident  
Jayson Gardner, O.R. Colan  
Andrea Harth, TEC Engineering  
Jason Haus, ODOT D-8  
Hollie Hinton, DLZ  
Betty Hull, Rasor Marketing  
Ed Humphrey, BCC  
Bob Koehler, OKI  
Carl Lamping, CC Bldg. Inspection

Tim Martin, National Gunite  
Steve Mary, Stantec  
Dennis Nichols, Village of Batavia  
David Painter, CCBC  
George Pattison, Attorney  
Duane Phelps, PB  
Jeff Pietch, Carpenter Marty  
Charlie Rowe, ODOT D-8  
Doug Royer, CCEO  
Glenn Rudolph, Attorney/Resident  
Chad Rundle, DLZ  
Rusty Schuermann, TID Legal Counsel  
Dave Seagraves, IBI  
Steve Shadix, Stantec Consulting  
Craig Stephenson, CCEO  
Dennis Taus, CC Resident  
David Uible, CCBC  
Jeff Wallace, TranSystems  
Sandy West, CCEO  
Nick Yeretzian, Kleingers

**B. Approval of Minutes**

*Motion by Mr. Kuchta, seconded by Mr. Manger, to approve the minutes of the March 17, 2017, Regular meeting of the Clermont County Transportation Improvement District, as submitted, and upon roll call vote, carried with members present voting aye. Mr. Wright and Mr. Geis present and abstaining from roll call vote.*

**C. Transportation Improvement Projects Progress Updates**

1. **OKI/ICC Update** – Bob Koehler, OKI, advised that the OKI Board approved the FY 18-21 TIP. The Board announced the opening call for CMAQ projects for FY 21, 22 and 23. Application are available the OKI website with guidelines and information. The application cycle ends on June 30, 2017.
2. **Eastern Corridor – Segments I, II-III, IVa**, – Charles Rowe, ODOT, advised that on Segment I, the Duck Creek Connector project is fully underway. On Segment II/III, the comment period for the March 9<sup>th</sup> public open house has ended. ODOT and the consultant team are compiling comments to the draft responses. The consultant team is preparing a fee proposal to move forward with the next steps, which involves working with stakeholder groups throughout the study area to identify potential projects to address the primary needs document. On Segment IVa, the design is continuing and ODOT will have a submittal by the end of May. A consultant is authorized for Old SR 74 Phase 2, the proposed interchange and Bach Buxton realignment. Stage 2 plans are estimated to be submitted later this summer. The 275 southbound dual exit lane plans are finished. The project is on schedule to sell later this summer and will be constructed by the end of summer.
3. **Old SR 74 Widening – Phase I** – Craig Stephenson, CCEO, advised that items 3 and 4 are part of Segment IVa. Mr. Stephenson advised that the consultant is in the final design phase. The conceptual ROW plans are approved, which include the legals and plats that are needed for ROW acquisition. Plans will be submitted to ODOT in about a month. At that point we will begin the acquisition of ROW, which will include hiring a consultant for services to perform appraisals, title searches and field acquisition.
4. **Clepper Lane Extension** – Craig Stephenson, CCEO, advised that Clepper Lane is on the same track, but about a month behind Old SR 74. The approved conceptual ROW plans are in final design for the project. Mr. Stephenson anticipates that the ROW acquisition will begin later this summer or early fall.
5. **Aicholtz Connector** – Doug Royer, CCEO, advised that the contractor is primarily working on the west side of Midas. All storm work is finished in the area and some sidewalk work is finished on the east end of the project. The north side of the road, west of Midas, is stabilized and the contractor will put in curb next week. Within the next couple of weeks they will have asphalt down on the north side. At that point the contractor will begin work on the south side of the project, east of Midas. Seventy-five percent of the job is complete. The completion date is scheduled for November 3, 2017.
6. **Eastgate Area Community Outreach** – Betty Hull, RMC, advised that they received the new newsletters from the printer and handed them out at the March 22, public meeting. Ms. Hull advised that they will make some small changes to the newsletter and she anticipates that the updated version will be ready in about two weeks. Rasor continues website monitoring and updates, community outreach, public feedback and media relations work.



7. **Old SR 74 Widening – Olive Branch-Stonelick to Armstrong Blvd.** – Doug Royer, CCEO, advised that the contractor worked west of Amelia Olive Branch most of the winter. On April 14, 2017 there will be a road closure at the Amelia Olive Branch and Old SR 74 intersection. The road will re-open on May 5, 2017. The contractor will then begin working east of Amelia Olive Branch. The project is scheduled to be fully complete by November 3, 2017.
8. **Wolfpen/Pleasant Hill Road Safety Improvements** – Doug Royer, CCEO, advised that the contractor has been working on the retaining walls throughout the winter. All walls are now complete. The contractor is doing clean-up work on the walls and has been working on cuts and fills over the last month. The project is scheduled to be complete by September 1, 2017.
9. **Branch Hill Guinea Pike at Jer-Les Drive** – Craig Stephenson, CCEO, advised that the ROW plans and legal work is complete. The appraisal work is nearly finished and ready to be submitted to property owners. Mr. Stephenson anticipates that it will take 4 – 6 months to complete the ROW acquisition. Construction is anticipated to begin in 2018.
10. **Wards Corner Road Corridor Improvements** – Dave Seagraves, IBI, advised that they are working with Jeremy Evans to complete some survey items and will then begin the design work.
11. **Loveland-Miamiville Road Corridor** – Chad Rundle, DLZ, advised that that the team met a month ago and decided on a preferred alignment. They are working on the preliminary engineering report to summarize and refine all the alternatives that they have looked at. They will schedule a progress meeting in May.
12. **Aicholtz Road Widening** – Frank Aransky, American Structurepoint, advised that they continued coordination with utility owners and continued study of storm sewer and roadway along east/west stretch of GEW.
13. **Clermont County Airport** – Pat Manger, advised that the project is on hold permanently.
14. **South Afton Commerce Park** – Jeremy Evans, CCEO, advised that the storm has been installed and the contractor will begin work back on the force main the first of next week. The project is fifty percent complete. The completion date for the project is June 30, 2017.
15. **Half Acre/SR 276 Improvements** – Jeremy Evans, CCEO, advised that they are in the ROW acquisition phase.
16. **SR 32 Improvements at Bell's Lane** – Steve Shadix, Stantec, advised that a public meeting was held on March 22, 2017. The comment period ends in one week. They received comments back from ODOT on ROW plans. Stage 2 plans were submitted at the end of March to ODOT and the CCEO.
17. **West Clermont Area Improvements** – Jeremy Evans, CCEO, advised that construction began on the project on April 3, 2017. The storm work on Bach Buxton is finished. Duke gas is in and they are working on the electric. Mr. Evans advised that they met with Turner Construction, the schools contractor, to coordinate activities and will continue to do so throughout the project.
18. **Shayler at Bach-Buxton Intersection Improvements** – Jeremy Evans, CCEO, advised that the plans are finished. Choice One Engineering is wrapping up ROW plats on one piece of property.
19. **Chapel Woods Drive Bridge** – Craig Stephenson, CCEO, advised that plans for the project are almost complete. They are currently coordinating with Duke and Cincinnati Bell on the underground utilities. Mr. Stephenson advised that they are on track to bid by this summer and the project will be finished by the end of the year.
20. **Graves Road Bridge Replacement** – Craig Stephenson, CCEO, advised that there are 3 weeks of work left to do on the structure and about a month on the backfill. The township will be responsible for the overlay.

- 21. Roundbottom Road Bridge Replacement** – Jon Brunot, Burgess & Niple, advised that they will finish the survey work this week. They will be looking at roadway alternatives and a bridge type study for the project.

**E. Financial Items**

**1. Monthly Financial Report –**

Mr. Bastin reviewed the financial report and checks written.

Pat Manger advised that the bond issue was placed on Wednesday and that everything went extremely well. The final end result was an interest rate just over three percent for 8 million dollars of infrastructure bonds. Mr. Manger advised that we will be moving forward with the implementation of the RTIP with the bond proceeds.

*Motion by Mr. Lykins, seconded by Mr. Kuchta, to accept the monthly financial report as submitted, and upon roll call vote, carried with members present voting aye.*

**F. New Business –**

- 1. Resolution 2017-10, a resolution authorizing application for Ohio Department of Transportation, Office of Jobs & Commerce funding for advancement of RTIP projects.**

*Motion by Mr. Geis, seconded by Mr. Kuchta, to adopt Resolution 2017-10, a resolution authorizing application for Ohio Department of Transportation, Office of Jobs & Commerce funding for advancement of RTIP projects, as submitted, and upon roll call vote, carried with members present voting aye.*

- 2. Resolution 2017-11, a resolution approving purchase of real property.**

*Motion by Mr. Kuchta, seconded Mr. Lykins, to adopt Resolution 2017-11, a resolution approving purchase of real property, as submitted, and upon roll call vote, carried with members present voting aye. Mr. Geis present and voting no.*

- 3. Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 05 to Contract 2012-06 with Rasor Marketing Communications, Inc., for Community Outreach Services increasing the Contract by \$107,110.00, making a new not-to-exceed amount under the contract of \$499,406.00 and the contract time increased to May 31, 2018.**

*Motion by Mr. Geis, seconded by Mr. Kuchta, to execute Change Order 05 to Contract 2012-06 with Rasor Marketing Communications, Inc., for Community Outreach Services increasing the Contract by \$107,000.00, making a new not-to-exceed amount under the contract of \$499,406.00 and the contract time increased to May 31, 2018, as submitted, and upon roll call vote, carried with members present voting aye.*

- 4. Confirmation, ratification and adoption of rule by the CCTID Board of Trustees, per ORC 121.22 and in accordance with its Bylaws, the notice of any of the CCTID public meetings is, has been, and shall continue to be provided in accordance with current process and practice of posting notice of such public meetings at the County Administration Building, on the**



**County and/or CCTID websites in addition to the regularly issued notices sent electronically and/or by hard copy to the media and interested persons.**

*Motion by Mr. Lykins, seconded by Mr. Geis, confirmation, ratification and adoption of rule by the CCTID Board of Trustees, per ORC 121.22 and in accordance with its Bylaws, the notice of any of the CCTID public meetings is, has been, and shall continue to be provided in accordance with current process and practice of posting notice of such public meetings at the County Administration Building, on the County and/or CCTID websites in addition to the regularly issued notices sent electronically and/or by hard copy to the media and interested persons, as submitted, and upon roll call vote, carried with members present voting aye.*

**G. Public Comments –**

**H. Upcoming Meeting Schedule**

Regular Meeting May 12, 2017  
Clermont County Engineer's Office  
2381 Clermont Center Drive  
Batavia, Ohio 45103

**I. Adjournment**

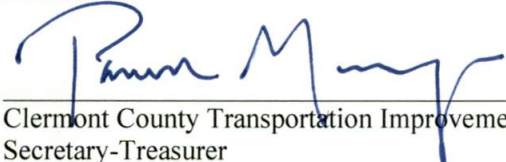
*Motion by Mr. Kuchta, seconded by Mr. Lykins, to adjourn the meeting of the Clermont County TID, upon roll call vote carried with all members present voting aye.*

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Approved at the regular scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 12<sup>th</sup> day of May 2017.

  
Clermont County Transportation Improvement District  
Presiding Trustee

Attest:

  
Clermont County Transportation Improvement District  
Secretary-Treasurer

*Motion to Approve:* Mr. Geis

*Seconded by:* Mr. Lykins