

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting
February 16, 2017

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:02 A.M., Thursday, February 16, 2017, at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members: Jeff Wright, Chair
Ken Geis, Vice Chair
Pat Manger, Secretary-Treasurer
Andy Kuchta, Member
Jeff Lykins, Member

Other Guests:

Nathan Alley, Sierra Club
Frank Aransky, American Structurepoint
Travis Baker, AECOM
Wayne Bastin, Bastin & Company
Lyle Bloom, CCWRD
Greg Brown, DLZ
Jon Brunot, Burgess & Niple
Katie Dillenburg, Bayer Becker
Kaity Dunn, Rasor Marketing
Craig Eley, Choice One
Joe Espelage, CT Consultants
Jeremy Evans, CCEO
Jay Hamilton, TEC Engineering
Ed Humphrey, BCC
Steve Mary, Stantec
Dennis Nichols, Village of Batavia
Duane Phelps, PB
Jeff Pietch, Carpenter Marty
Steve Proffitt, Thelen
Rick Record, R.L. Record

Jane Roberts, Heritage Land Services
Charlie Rowe, ODOT D-8
Chris Rowland, CCWRD
Doug Royer, CCEO
Glenn Rudolph, Attorney
Rusty Schuermann, TID Legal Counsel
Karl Schultz, Miami Twp.
Dave Seagraves, IBI
Nick Selhorst, Choice One
Steve Shadix, Stantec Consulting
Andy Shahan, LJB
Craig Stephenson, CCEO
Dennis Taus, Resident
Joe Vogel, FT&CH
Nick Voisard, American Structurepoint
Cindy Wallace, TranSystems
Jeff Wallace, TranSystems
Sandy West, CCEO
Ed Williams, TEC Engineering
Nick Yeretizian, Kleingers
Mark Zara, AECOM

B. Approval of Minutes

Motion by Mr. Kuchta, seconded by Mr. Lykins, to approve the minutes of the January 13, 2017 Annual meeting of the Clermont County Transportation Improvement District, as submitted, and upon roll call vote, carried with members present voting aye.

Motion by Mr. Kuchta, seconded by Mr. Geis, to approve the minutes of the February 8, 2017 Finance Committee meeting of the Clermont County Transportation Improvement District, as submitted, and upon roll call vote, carried with members present voting aye.

C. Transportation Improvement Projects Progress Updates

1. **OKI/ICC Update** – Jeff Wright advised that Bob Koehler could not attend the meeting this morning and had sent an email with three points of interest. Section 5310 funding award recommendations included Clermont County Senior Services and the Clermont Transportation Connection. OKI Transportation Improvement Program (TIP) was amended to add RPID 103755 to add the 3rd lane eastbound 32 to Olive Branch Stonelick Road. There was a presentation on the Highway Capacity Manual (HCM) Sixth Edition and also a workshop held after the ICC meeting.
2. **Eastern Corridor – Segments I, II-III, IVa,** – Charles Rowe, ODOT, advised that on Segment I, the Duck Creek Connector project, the MSD work is underway. RBX impacts are selected in March. The design build team is still working on the retaining wall design, but has moved ahead to the detention basin as a separate design build unit. On Segment II/III, a public open house will be held on Thursday, March 9, 2017 from 4 p.m. to 7 p.m. at the Miami Valley Christian Academy in Newtown. On Segment IVa, the design for the eastbound SR 32 3rd lane is continuing. A consultant has been authorized for the Old SR 74 Phase 2, the proposed interchange and Bach Buxton relocation. ODOT is currently finalizing the design to the southbound 275 and 32 interchange and plans to extend the exit ramp and make it a dual exit. Construction will begin this summer.
3. **Old SR 74 Widening – Phase I** – Craig Stephenson, CCEO, advised that items 3 and 4 are part of Segment IVa. Mr. Stephenson advised that the County and ODOT have reviewed plans and they are in final design.
4. **Clepper Lane Extension** – Craig Stephenson, CCEO, advised that the plans are still under review by the County.
5. **Aicholtz Connector** – Doug Royer, CCEO, advised that Old SR 74 and SR 32 by Midas is closed to get storm work and road work finished.
6. **Eastgate Area Community Outreach** – Kaity Dunn, RMC, advised that they have been working on updates on Old SR 74, Aicholtz and Wolfpen closures. The work on the newsletter is in final stages. Rasor continues website monitoring and updates, community outreach, public feedback and media relations work.
7. **Old SR 74 Widening – Olive Branch-Stonelick to Armstrong Blvd.** – Doug Royer, CCEO, advised that the contractor is working on the bridge replacement.
8. **Wolfpen/Pleasant Hill Road Safety Improvements** – Doug Royer, CCEO, advised that the contractor is working on the retaining wall.
9. **Branch Hill Guinea Pike at Jer-Les Drive** – Craig Stephenson, CCEO, advised that they are in the ROW acquisition process. Cincinnati Bell and Duke will begin utility relocation work in May. The project is anticipated to bid in February of 2018.
10. **Wards Corner Road Corridor Improvements** – Craig Stephenson, CCEO, advised that contracts were sent to the consultant today. The CCEO did topo work and forwarded the information to the consultant. Mr. Stephenson anticipates that work will begin soon.
11. **Loveland-Miamiville Road Corridor** – Craig Stephenson, CCEO, advised that they have identified the alignment from Wards Corner Road to Branch Hill Guinea Pike Road. There is no construction funding yet, but they will continue with Phase 1 design.

12. **Aicholtz Road Widening** – Craig Stephenson, CCEO, advised that they are finalizing plans for storm sewer installation. They continue coordination with all parties and anticipate a sale date of March, 2017.
13. **Clermont County Airport** – Doug Royer, CCEO, advised that they have been working with the consultant on a draft letter that will be submitted to the FAA.
14. **South Afton Commerce Park** – Jeremy Evans, CCEO, advised that progress on the project is slow due to the weather conditions. The contractor continues to work on the underground sewer and storm sewer.
15. **Half Acre/SR 276 Improvements** – Jeremy Evans, CCEO, advised that they are in the ROW phase.
16. **SR 32 Improvements at Bell's Lane** – Steve Shadix, Stantec, advised that they are progressing toward Stage 2 plans. There is environmental field work going on. They are preparing for a public meeting on Wednesday, March 22, 2017 from 5 p.m. to 7 p.m. at the Union Township Civic Center.
17. **West Clermont Area Improvements** – Jeremy Evans, CCEO, advised that the project is currently out for bid.
18. **Shayler at Bach-Buxton Intersection Improvements** – Jeremy Evans, CCEO, advised that comments have been submitted to the consultant.
19. **Chapel Woods Drive Bridge** - Craig Stephenson, CCEO, advised that they are finalizing last minute details on plans and are coordinating with the utility companies.
20. **Johnson Road Bridge Replacement** - Craig Stephenson, CCEO, advised that the project is almost complete, except for the paving work.

E. Financial Items

1. Monthly Financial Report –

Mr. Bastin reviewed the financial report and checks written.

Motion by Mr. Lykins, seconded by Mr. Geis, to accept the monthly financial report as submitted, and upon roll call vote, carried with members present voting aye.

F. New Business –

1. Resolution 2017-02, a resolution authorizing and adopting the Fiscal Year 2017 CCTID Operational Budget.

Motion by Mr. Geis, seconded by Mr. Kuchta, to adopt Resolution 2017-02, a resolution authorizing and adopting the Fiscal Year 2017 CCTID Operational Budget, as submitted, and upon roll call vote, carried with members present voting aye.

2. Resolution 2017-03, a resolution approving and authorizing engineering and preliminary right of way services for: The Bristol Road Bridge Replacement Project (CCTID No. 90520); The Nine Mile Road Bridge Replacement Project (CCTID No. 90530); The Clermontville-Laurel Road Bridge Replacement Project (CCTID No. 90540).

Motion by Mr. Kuchta, seconded by Mr. Lykins, to adopt Resolution 2017-03, a resolution approving and authorizing engineering and preliminary right of way services for: The Bristol Road Bridge Replacement Project (CCTID No. 90520); The Nine Mile Bridge Replacement Project (CCTID No. 90530); The Clermontville-Laurel Road Bridge Replacement Project (CCTID No. 90540), as submitted, and upon roll call vote, carried with members present voting aye.

3. Resolution 2017-04, a resolution designating, authorizing and approving inclusion in the RTIP of the 2017 Landslide Program (CCTID No. 90550) and related actions.

Motion by Mr. Lykins, seconded by Mr. Manger, to adopt Resolution 2017-04, a resolution designating, authorizing and approving inclusion in the RTIP of the 2017 Landslide Program (CCTID No. 90550) and related actions, as submitted, and upon roll call vote, carried with members present voting aye.

4. Authorization for the Chairman in consultation with CCTID Legal Counsel to execute the final payment and release of retainage in the principal amount of \$25,250.46, plus all accrued interest earned to John R. Jurgensen Company, 11641 Mosteller Road, Cincinnati, Ohio 45241, for the Eastgate South Drive Improvement Project (PID 82559), and upon certification of completion by the Clermont County Engineer's Office.

Motion by Mr. Geis, seconded by Mr. Kuchta, to execute the final payment and release of retainage in the principal amount of \$25,250.46, plus all accrued interest earned to John R. Jurgensen Company, 11641 Mosteller Road, Cincinnati, Ohio 45241, for the Eastgate South Drive Improvement Project (PID 82559), and upon certification of completion by the Clermont County Engineer's Office, as submitted, and upon roll call vote, carried with members present voting aye.

5. Amendment, Restatement and Ratification of the CCTID Regional Transportation Improvement Program (RTIP), dated February, 2017, identifying and updating the projects established, coordinated, managed and constructed by the CCTID.

Motion by Mr. Kuchta, seconded by Mr. Lykins, amendment, restatement, and ratification of the CCTID Regional Transportation Improvement Program (RTIP), dated February, 2017, identifying and updating the projects established, coordinated, managed and constructed by the CCTID, as submitted, and upon roll call vote, carried with members present voting aye.

G. Public Comments – Mr. Manger gave an update on the Round Bottom Bridge Replacement project. There were 14 very good letters of interest. The consultant selected for the project was Burgess & Niple.

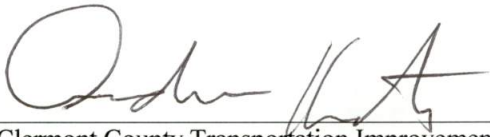
H. Upcoming Meeting Schedule

Regular Meeting March 17, 2017
Clermont County Engineer's Office
2381 Clermont Center Drive
Batavia, Ohio 45103

I. Adjournment

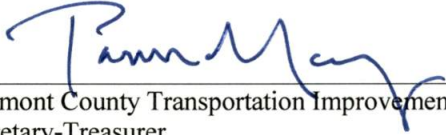
Motion by Mr. Lykins, seconded by Mr. Kuchta, to adjourn the meeting of the Clermont County TID, upon roll call vote carried with all members present voting aye.

Approved at the regular scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 17th day of March 2017.



Clermont County Transportation Improvement District
Presiding Trustee

Attest:



Clermont County Transportation Improvement District
Secretary-Treasurer

Motion to Approve: Mr. Lykins

Seconded by: Mr. Kuchta