

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting
March 17, 2017

A. Call to Order

LET THE RECORD SHOW: The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:05 A.M., Friday, March 17, 2017 at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia, Ohio 45103. Upon call for nomination to elect a presiding officer for today's meeting, Mr. Manger entertained a motion to elect Andy Kuchta to serve in the position of Presiding Trustee in the absence of both Chairman Jeff Wright's and Vice Chair Ken Geis, motion by Mr. Manger, seconded by Mr. Lykins, and upon roll call vote carried with all members present each voting aye.

Attendees:

Board Members: Jeff Wright, Chair (Not in attendance)
Ken Geis, Vice Chair (Not in attendance)
Pat Manger, Secretary-Treasurer
Andy Kuchta, Member
Jeff Lykins, Member
John Becker, Ex-Officio Member

Other Guests:

Frank Aransky, ASI
Wayne Bastin, Bastin & Company
Steve Bergman, Mannik Smith
Andy Brossart, Bradley Payne
Greg Brown, DLZ
Jon Brunot, Burgess & Niple
Katie Dillenburg, Bayer Becker
Anna Lee Durastanti, O.R. Colan
Craig Eley, Choice One
Jeremy Evans, CCEO
Kelly Everett, KZF Design
Marc Gloyeske, Viox & Viox
Jay Hamilton, Mead Hunt
Andrea Harth, TEC Engineering
Jason Haus, ODOT D-8
Betty Hull, Rasor Marketing
Bob Koehler, OKI

Carl Lamping, CC Bldg. Inspection
Steve Mary, Stantec
Dennis Nichols, Village of Batavia
David Painter, CCBC
Jane Roberts, Heritage Land Services
Charlie Rowe, ODOT D-8
Chris Rowland, CCWRD
Doug Royer, CCEO
Chad Rundle, DLZ
Joe Schmeltzer, ASI
Rusty Schuermann, TID Legal Counsel
Nick Selhorst, Choice One
Steve Shadix, Stantec Consulting
Craig Stephenson, CCEO
Jeff Wallace, TranSystems
Sandy West, CCEO
Mark Zara, AECOM

B. Approval of Minutes

Motion by Mr. Lykins, seconded by Mr. Kuchta, , to approve the minutes of the February 16, 2017, Regular meeting of the Clermont County Transportation Improvement District, as submitted, and upon roll call vote, carried with members present voting aye.

C. Transportation Improvement Projects Progress Updates

1. **OKI/ICC Update** – Bob Koehler, OKI, advised that the Board approved the selection of projects to be funded with Section 5310 federal funds. Clermont Senior Services was awarded \$250,000. for purpose and maintenance on their vehicles. ICC will hold workshops after the May meeting to help optimize how to complete CMAQ applications.
2. **Eastern Corridor – Segments I, II-III, IVa**, – Charles Rowe, ODOT, advised that on Segment I, the Duck Creek Connector project, work is well underway. On Segment II/III, a public open house was held on March 9, 2017. The meeting was well attended. Comments are due on April 10, 2017. ODOT is drafting the scope to move forward with the next steps that will involve working with stakeholders groups to identify potential projects to address the primary needs document. On Segment IVa, the design is continuing on Eastbound 32, Old SR 74 Phase 2, the proposed interchange and Bach Buxton relocation. Plans are finished and have been submitted to Columbus for the southbound 275 and 32 interchange to extend the exit ramp and make it a dual exit. Construction is still scheduled to begin this summer. ODOT is proceeding with in-house design on the hard shoulder running on the north side of 275. ODOT has promoted Jason Haus as their Clermont County resident Engineer.
3. **Old SR 74 Widening – Phase I** – Craig Stephenson, CCEO, advised that items 3 and 4 are part of Segment IVa. Mr. Stephenson advised that the conceptual ROW review came in a few days ago and they will proceed with final ROW plan preparation. The TID will take over the ROW acquisition phase while they continue into the final design phase.
4. **Clepper Lane Extension** – Craig Stephenson, CCEO, advised that the Stage 1 and preliminary R/W plans have been reviewed and approved.
5. **Aicholtz Connector** – Doug Royer, CCEO, advised that the contractor is working on road cuts on the hills. All water lines are in and the storm west of 275 is complete. Seventy percent of the job is completed and the completion date is scheduled for November 3, 2017.
6. **Eastgate Area Community Outreach** – Betty Hull, RMC, advised that the newsletter is at the printer. Rasor continues website monitoring and updates, community outreach, public feedback and media relations work.
7. **Old SR 74 Widening – Olive Branch-Stonelick to Armstrong Blvd.** – Doug Royer, CCEO, advised that the contractor is working west of Amelia Olive Branch. All water lines are in and they are waiting for the asphalt plants to open to begin the paving work. Twenty five percent of the project is complete. The project is scheduled to be fully complete by November 3, 2017.
8. **Wolfpen/Pleasant Hill Road Safety Improvements** – Doug Royer, CCEO, advised that the contractor has been working on the retaining wall throughout the winter. Four of the six walls are completed. Fifty percent of the project is finished and they are on schedule to complete the project by September 1, 2017.
9. **Branch Hill Guinea Pike at Jer-Les Drive** – Craig Stephenson, CCEO, advised that the project runs south of Jer-Les Drive to SR 28 up to the Cook Weber intersection. Currently the title work is being completed by Heritage Land Services. Beck Consulting is doing the appraisal work and

the consultant Kleingers is working on the easement plats and legals. Construction is anticipated to begin in 2018.

10. **Wards Corner Road Corridor Improvements** – Craig Stephenson, CCEO, advised that improvements are planned at the Loveland Miamiville intersection. The survey work has been finished. IBI is working on preliminary alignments that will be presented to the design team.
11. **Loveland-Miamiville Road Corridor** – Chad Rundle, DLZ, advised that they are working on preliminary alignments. They had meetings to refine the alignments and are zeroing in on choosing a preferred alignment.
12. **Aicholtz Road Widening** – Frank Aransky, American Structurepoint, advised that they are continuing work on plan development. There is preliminary phase storm sewer planning underway and continued coordination with Duke on utilities in the area.
13. **Clermont County Airport** – Doug Royer, CCEO, advised that they have been working with the consultant to get information for the contents of a draft letter. They will formerly submit the letter to the FAA to request what next steps are needed to proceed with the runway extension.
14. **South Afton Commerce Park** – Jeremy Evans, CCEO, advised that progress has been slow the past few weeks. The contractor is working on the underground. Over the next couple of weeks they will wrap up the force main and get started on the electric and utility trench work. All work should be finished by the time the asphalt plants re-open, so that they can get back to the road part of the project.
15. **Half Acre/SR 276 Improvements** – Jeremy Evans, CCEO, advised that they are in the ROW acquisition phase. There is one utility pole that needs to be relocated.
16. **SR 32 Improvements at Bell's Lane** – Steve Shadix, Stantec, advised that they submitted ROW plans at the beginning of March. Stage 2 plans will be submitted at the end of March. There is a public involvement meeting scheduled for Wednesday, March 22, 2017 from 5 p.m. to 7 p.m. at the Union Township Civic Center.
17. **West Clermont Area Improvements** – Jeremy Evans, CCEO, advised that there was a bid opening on Thursday, February 23, 2017. John R. Jurgensen Company was the low bidder. The contractor will begin work on April 3, 2017. There is a new business item on the agenda relative to the project.
18. **Shayler at Bach-Buxton Intersection Improvements** – Jeremy Evans, CCEO, advised that they have been working with Choice One Engineering and anticipate that final plans will be ready in two weeks.
19. **Chapel Woods Drive Bridge** - Craig Stephenson, CCEO, advised that currently they are doing in house design and are making modifications to plans.
20. **Johnson Road Bridge Replacement** - Craig Stephenson, CCEO, advised that the project is complete. There is a new business item on the agenda relative to the project.

E. Financial Items

1. Monthly Financial Report –

Mr. Bastin reviewed the financial report and checks written.

Motion by Mr. Lykins, seconded by Mr. Kuchta, to accept the monthly financial report as submitted, and upon roll call vote, carried with members present voting aye.

F. New Business –

- 1. Resolution 2017-05, a resolution approving and authorizing award of construction contract for the West Clermont Area Improvements Project (PID 90430), and project related actions.**

Motion by Mr. Lykins, seconded by Mr. Kuchta, to adopt Resolution 2017-05, a resolution approving and authorizing award of construction contract for the West Clermont Area Improvements Project (PID 90430), and project related actions, as submitted, and upon roll call vote, carried with members present voting aye.

- 2. Resolution 2017-06, a resolution to provide for the issuance and sale of not to exceed \$8,500,000. of Clermont County Transportation Improvement District Roadway Improvement Revenue Bonds, Series 2017, for the purpose of financing a portion of the costs of the Clermont County Transportation Improvement District's Regional Transportation Improvement Program projects and paying costs of issuance; to authorize the execution of a fifth supplemental trust agreement in order to secure such bonds to be so issued; to authorize the execution and delivery of all other necessary and appropriate agreements and instruments; and to authorize other actions necessary in connection with the foregoing.**

Motion by Mr. Lykins, seconded by Mr. Kuchta, to adopt Resolution 2017-06, a resolution to provide for the issuance and sale of not to exceed \$8,500,000. of Clermont County Transportation Improvement District Roadway Improvement Revenue Bonds, Series 2017, for the purpose of financing a portion of the costs of the Clermont County Transportation Improvement District's Regional Transportation Improvement Program projects and paying costs of issuance; to authorize the execution of a fifth supplemental trust agreement in order to secure such bonds to be so issued; to authorize the execution and delivery of all other necessary and appropriate agreements and instruments; and to authorize other actions necessary in connection with the foregoing as submitted, and upon roll call vote, carried with members present voting aye.

- 3. Resolution 2017-07, declaration of official intent with respect to reimbursement of temporary advances made for capital expenditures to be made from subsequent borrowings with respect to the Clermont County Transportation Improvement District Regional Transportation Improvement Program.**

Motion by Mr. Lykins, seconded by Mr. Kuchta, to adopt Resolution 2017-07, declaration of official intent with respect to reimbursement of temporary advances made for capital expenditures to be made from subsequent borrowings with respect to the Clermont County Transportation Improvement District Regional Transportation Improvement Program, as submitted, and upon roll call vote, carried with members present voting aye.

- 4. Resolution 2017-08, a resolution approving and authorizing construction services for the Graves Road Bridge Replacement Project (CCTID No. 90560).**

Motion by Mr. Lykins, seconded by Mr. Kuchta, to adopt Resolution 2017-08, a resolution approving and authorizing construction services for the Graves Road Bridge Replacement Project (CCTID No. 90560), as submitted, and upon roll call vote, carried with members present voting aye.

- 5. Resolution 2017-09, a resolution approving and authorizing retention of consultant services for the Roundbottom Road Bridge Replacement Project (PID 90440).**

Motion by Mr. Kuchta, seconded by Mr. Manger, to adopt Resolution 2017-09, a resolution approving and authorizing retention of consultant services for the Roundbottom Road Bridge Replacement Project (PID 90440), as submitted, and upon roll call vote, carried with members present voting aye. Mr. Lykins abstains.

- 6. Authorize, approve and ratify letter of arrangement by and between the CCTID and the Ohio Auditor of State for the provision of audit services, in the form on file with the CCTID, in an amount not-to-exceed \$10,000.**

Motion by Mr. Lykins, seconded by Mr. Kuchta, to authorize, approve and ratify letter of arrangement by and between the CCTID and the Ohio Auditor of State for the provision of audit services, in the form on file with the CCTID, in an amount not-to-exceed \$10,000, as submitted, and upon roll call vote, carried with members present voting aye.

- 7. Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute the final payment and release of retainage in the principal amount of \$10,000., plus all accrued interest earned to DDK Construction 7259 Dog Trot Road, Cincinnati, Ohio 45248, for the Johnson Road Bridge Replacement Project (PID 90470), and upon certification of completion by the Clermont County Engineer's Office.**

Motion by Mr. Lykins, seconded by Mr. Kuchta, to execute the final payment and release of retainage in the principal amount of \$10,000., plus all accrued interest earned to DDK Construction 7259 Dog Trot Road, Cincinnati, Ohio 45248, for the Johnson Road Bridge Replacement Project (PID 90470), and upon certification of completion by the Clermont County Engineer's Office, as submitted, and upon roll call vote, carried with members present voting aye.

- 8. Amendment, Restatement and Ratification of the CCTID Regional Transportation Improvement Program (RTIP), dated March, 2017, identifying and updating the projects established, coordinated, managed and constructed by the CCTID.**

Motion by Mr. Lykins, seconded by Mr. Kuchta, amendment, restatement, and ratification of the CCTID Regional Transportation Improvement Program (RTIP), dated March, 2017, identifying and updating the projects established, coordinated, managed and constructed by the CCTID, as submitted, and upon roll call vote, carried with members present voting aye.

G. Public Comments –

Representative Becker advised that the House passed the transportation budget in Columbus.

Mr. Kuchta recognized and welcomed Commissioner David Painter this morning to his first TID meeting.

H. Upcoming Meeting Schedule

Regular Meeting April 14, 2017
Clermont County Engineer's Office
2381 Clermont Center Drive

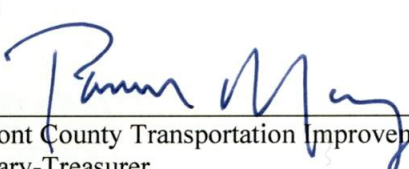
I. Adjournment

Motion by Mr. Lykins, seconded by Mr. Kuchta, to adjourn the meeting of the Clermont County TID, upon roll call vote carried with all members present voting aye.

Approved at the regular scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 14th day of April 2017.


Clermont County Transportation Improvement District
Presiding Trustee

Attest:


Clermont County Transportation Improvement District
Secretary-Treasurer

Motion to Approve: Mr. Kuchta

Seconded by: Mr. Manger

Mr. Wright abstains
Mr. Geis abstains