

**Clermont County  
Transportation Improvement District  
Board of Trustees Meeting**

Minutes of the Regular Meeting  
December 11, 2015

**A. Call to Order**

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:12 A.M., Friday, December 11, 2015 at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

**LET THE RECORD SHOW:** Jeff Wright was designated to fulfill the duties as Chairman in Mr. VanSant's absence this morning.

Mr. Wright and Mr. Manger provided an update on Commissioner Ed Humphrey. Commissioner Humphrey was involved in a very serious car accident. Mr. Manger asked everyone to keep Ed and his family in their thoughts and prayers.

**Attendees:**

**Board Members:** Jeff Wright, Vice Chair  
Pat Manger, Secretary-Treasurer  
Ken Geis, Member  
Andy Kuchta, Member  
John Becker, Ex-Officio Member

**Other Guests:**

Frank Aransky, American Structurepoint  
Wayne Basting, Bastin & Company, LLC  
Steve Bergman, Mannik Smith Group  
Lyle Bloom, CCWRD  
Greg Brown, DLZ  
Jon Brunot, Burgess and Niple  
Katie Dillenburger, Bayer Becker  
Caroline Duffy, Barr and Prevost/JMT  
Kaity Dunn, Rasor Marketing  
Anna Lee Durastanti, O.R. Colan  
Joe Espelage, CT Consultants  
Jeremy Evans, CCEO  
Jerry Fraley, Resident  
Jay Hamilton, Mead Hunt  
Betty Hull, Rasor Marketing  
Dennis Jennings, HDR  
Steve Mary, Stantec  
Aaron Muck, Terracon

Dennis Nichols, Village of Batavia  
Ralph O'Quinn, PSI  
Steve Profitt, Thelen-Geotechnology  
Doug Royer, CCEO  
Glenn Rudolph, Attorney/Resident  
Rusty Schuermann, TID Legal Counsel  
Steve Shadix, Stantec  
Andy Shahan, LJB, Inc.  
Stefan Spinoso, ODOT D-8  
Craig Stephenson, CCEO  
Dennis Taus, Resident  
Joe Vogel, AECOM  
Nick Voisard, American Structurepoint  
Cindy Wallace, TransSystems  
Jeff Wallace, Parsons Brinckerhoff  
Sandy West, CCEO  
Ed Williams, TEC

**B. Approval of Minutes**

*Motion by Mr. Geis, seconded by Mr. Kuchta, to approve the minutes of the November 13, 2015, Regular Meeting, of the Clermont County Transportation Improvement District, as submitted, upon roll call vote, carried with members present voting aye.*

**C. Transportation Improvement Projects Progress Updates**

1. **OKI/ICC Update** – Karl Schultz and Bob Koehler are both attending a SORTA meeting this morning. There is no report this month.
2. **Eastern Corridor – Segments I, II-III, IVa, and Oasis Line** – Stefan Spinosa, ODOT D-8, advised that on Segment I (Red Bank Road Area Improvements), the Duck Creek Road Connector Project is filed with Central Office and the bidding for sale will be early next year. They are currently working on some adjustments for the consultant on the remaining pieces of the Segment I area to get through the environmental document by the end of calendar year 2016. This will basically give Segment I a spot where it can kick off into further design and development as funds become available. On Segment II/III, ODOT along with the consultant has completed all the traffic counts that they planned on doing. ODOT intends to start the public involvement efforts on the Segment II/III area early next year. The PI summary from the last public meeting will be on ODOT's website by the end of the month. On Segment IVa, ODOT submitted a TRAC application for ROW funds for Segment IVa projects. TRAC met yesterday and voted on a draft TRAC list. There was no funding identified for the Segment IVa projects. The TRAC list is out for public comments until the middle of January. After the public comment period TRAC will vote to finalize the list. On the Oasis Line ODOT wants to complete the current study by the end of December and is looking for a time early next year to have a public involvement meeting to present the findings of the reports.
3. **Old SR 74 Widening – Phase I** – Craig Stephenson, CCEO, advised that Projects 3. and 4. on the Agenda are part of Segment IVa and are proceeding along in the same time frame. Funding on the projects are being funded through OKI with CCTID local match and the construction phase will be managed by the CCTID. The project is anticipated to begin in 2019.
4. **Clepper Lane Extension** – Craig Stephenson, CCEO, reported that the project update is the same as Project 4.
5. **Eastgate Area Community Outreach** – Betty Hull, RMC, advised that they have received lots of feedback from the public on the Branch Hill Guinea project. They are finalizing the newsletter and continue social and media relations outreach.
6. **Aicholtz Connector** – Craig Stephenson, CCEO, advised that the ROW acquisition is wrapping up. Duke is completing the relocation of poles. Mr. Stephenson anticipates that the project will be under construction in summer of 2016.
7. **US50/SR450/Eastman Drive Improvements** – Jeremy Evans, CCEO, advised that they will be working the early part of next year on completing plans for the project.
8. **Old SR 74 Widening – Olive Branch-Stonelick to Armstrong Blvd.** – Craig Stephenson, CCEO, advised that they are completing the ROW acquisition phase. Structurepoint will be staking the pole locations for Cincinnati Bell in the next week. Duke gas has finish their relocation work. Mr. Stephenson reported that they are looking at a May 2016 sale date.
9. **Eastgate South at Clepper Lane Roundabout** – Craig Stephenson, CCEO, advised that the contractor is shutting down through the holidays and the contractor will return in the spring to build the south side. They anticipate a ribbon cutting for the project in June of 2016.
10. **Ivy Pointe Extension** – Doug Royer, CCEO, reported that the contractor is doing cleanup work and will come back in the spring to do the final surface course.

11. **Wolfpen/Pleasant Hill Road Safety Improvements** – Craig Stephenson, CCEO, advised that they continue the ROW acquisition process. Mr. Stephenson reported that he has met with Cincinnati Bell on pole relocation. Some clearing will need to be done in early spring before Cincinnati Bell can do the relocation work.
12. **SR 131 Improvements at Seiplet Elementary** – Jeremy Evans, CCEO, advised that the plans will be ready on Monday. The project is scheduled to go out for bid in January. Mr. Evans anticipates spring or summer construction in 2016.
13. **Woodville Pike Rehabilitation Phase I** – Doug Royer, CCEO, reported that the asphalt from Deerfield Road to Old SR 132 is complete. The contractor will come back in the spring to complete the paving from SR 28 to Deerfield Road.
14. **Branch Hill Guinea Pike Drainage Improvements** – Jeremy Evans, CCEO, advised that there has been a couple on road closures over the past few weeks while working on the underground storm. Mr. Evans reported that the road will re-open tomorrow.
15. **Branch Hill Guinea Pike at Jer-Les Drive** – Craig Stephenson, CCEO, advised that this is another project that the TID is working on along with Miami Township and the school district, with further legislative action by the Township and the Board in January.
16. **Aicholtz Road Widening** – Frank Aransky, American Structurepoint, advised that they have completed the traffic counts. They processed the traffic data collection and submitted the counts to ODOT. They anticipate having the certified traffic back from ODOT in January.
17. **Laurel-Pt. Isabel Emergency Culvert Repair** – Craig Stephenson, CCEO, reported that the project is complete and the road is open.

**D. Financial Items**

**Monthly Financial Report –**

Mr. Bastin reviewed the financial report and checks written.

*Motion by Mr. Geis, seconded by Mr. Kuchta, to accept the monthly financial report as submitted, and upon roll call vote, carried with members present voting aye.*

**E. New Business -**

1. **Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute appropriate change orders adjusting, in all instances, the contract time to December 31, 2016 and with no attendant increase to the contract price, for all of the following consultant agreements:**

Consultant/Contractor	Project	CA/Contract Number	CA/Contract Expires
American Structurepoint	Old SR74 Widening Improvements PID 82582	2009-17	12-31-15
Beck Consulting	Real Estate Task Order Services PID 82579	2009-11	12-31-15
CT Consultants	Wolfpen – Pleasant Hill Safety Improvements PID 90210	2014-01	12-31-15
HNTB	Traffic Modeling and Simulation Task Order PID 82578	2010-10	12-31-15
Heritage Land Services	Real Estate Task Order Agreement PID 82579	2012-01	12-31-15
Kleingers Group	SR 131 Improvements at Seipet Elementary PID 90290	2015-02	12-31-15
LJB, Inc.	Aicholtz Connector PID 82553	2013-02	12-31-15
RA Consultants	Old SR 74 Widening PID 82582	2014-06	12-31-15
Roberts Engineering	US50/SR450/Eastman Drive PID 90080	2010-01	12-31-15
Stantec Consulting	Environmental Services Task Order PID 82577	2009-16	12-31-15
Victory Signs	Eastgate (Comfort Inn Sign)	2015-17	12-31-15

*Motion by Mr. Kuchta, seconded by Mr. Geis, to authorize the Chairman, in consultation with CCTID Legal Counsel, to execute appropriate change orders adjusting, in all instances, the contract time to December 31, 2016 and with no attendant increase to the contract price, for all of the following consultant agreements, as submitted, and upon roll call vote, carried with members present voting aye.*

- 2. Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute the final payment and release of retainage in the principal amount of \$36,033.80, plus all accrued interest earned to Barrett Paving Materials, Inc., 3751 Commerce Drive, Middletown, Ohio 45005, for the Batavia and Half Acre Road Improvements Project (PID 90240), and upon certification of completion by the Clermont County Engineer's Office.**

*Motion by Mr. Kuchta, seconded by Mr. Geis, to authorize the Chairman, in consultation with CCTID Legal Counsel, to execute the final payment and release of retainage in the principal amount of \$36,033.80, plus all accrued interest earned to Barrett Paving Materials, Inc., 3751 Commerce Drive, Middletown, Ohio 45005, for the Batavia and Half Acre Road Improvements Project (PID 90240), and upon certification of completion by the Clermont County Engineer's Office, as submitted, and upon roll call vote carried with members present voting aye.*

**F. Public Comments –**

Jerry Fraley, Clermont County resident asked about the timeframe for the demolition on the houses on Aicholtz Road, which Mr. Stephenson addressed.

Representative John Becker, voiced his appreciation to the Clermont County Engineer's Office and ODOT for all the roadwork project improvements in the county and wished everyone a Merry Christmas.

Jeff Uckotter, Representative Brad Wenstrup's Office, reported that the long term five year extension passed.

Mr. Wright advised that the January TID meeting would be moved back one week to January 15, 2016.

**G. Upcoming Meeting Schedule**

Annual Meeting	January 15, 2016 Clermont County Engineer's Office 2381 Clermont Center Drive Batavia, Ohio 45103
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**H. Adjournment**

*Motion by Mr. Geis, seconded by Mr. Kuchta, to adjourn the meeting of the Clermont County TID, upon roll call vote carried with all members present voting aye.*

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Approved at the annual scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 15<sup>th</sup> day of January, 2016.



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Clermont County Transportation Improvement District  
Chair

Attest:



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Clermont County Transportation Improvement District  
Secretary-Treasurer

*Motion to Approve:* Mr. Wright

*Seconded by:* Mr. Kuchta