

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting
November 13, 2015

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:07 A.M., Friday, November 13, 2015 at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members: Matt VanSant, Chair
Jeff Wright, Vice Chair
Ken Geis, Member
Andy Kuchta, Member
John Becker, Ex-Officio Member

LET THE RECORD SHOW: Jeff Wright was designated to fulfill the duties as Secretary in Mr. Manger's absence this morning.

Other Guests:

Frank Aransky, American Structurepoint	Steve Mary, Stantec
Heather Arling, Fifth Third Securities	Joe Mellman, Resource International
Amanda Baer, RA Consultants	Aaron Muck, Terracon
Wayne Basting, Bastin & Company, LLC	Dennis Nichols, Village of Batavia
Lyle Bloom, CCWRD	Ralph O'Quinn, PSI
Tammy Campbell, ODOT D-8	Jeff Pietch, Carpenter Marty
Chris Clingman, CC Park District	Steve Profitt, Thelen-Geotechnology
Kaity Dunn, Rasor Marketing	Glenn Rudolph, Attorney/Resident
Joe Espelage, CT Consultants	Rusty Schuermann, TID Legal Counsel
Jeremy Evans, CCEO	Karl Schultz, Miami Twp.
Jerry Fraley, Resident	Dave Seagraves, IBI
Butch Gaut, SORTA/Metro	Steve Shadix, Stantec
Vanessa Glotfelter, BWSC	Stefan Spinosa, ODOT D-8
Jason Haus, ODOT D-8	Craig Stephenson, CCEO
Ted Hubbard HC Engineer	Nick Voisard, American Structurepoint
Betty Hull, Rasor Marketing	Cindy Wallace, TransSystems
Ed Humphrey, BCC	Jeff Wallace, Parsons Brinckerhoff
Dennis Jennings, HDR	Ed Williams, TEC
Bob Koehler, OKI	

B. Approval of Minutes

Motion by Mr. Kuchta, seconded by Mr. Geis, to approve the minutes of the September 11, 2015, Regular Meeting, of the Clermont County Transportation Improvement District, as submitted, upon roll call vote, carried with members present voting aye.

Motion by Mr. Kuchta, seconded by Mr. Geis, to approve the minutes of the October 9, 2015, Regular Meeting, of the Clermont County Transportation Improvement District, as submitted, upon roll call vote, carried with members present voting aye.

Motion by Mr. Geis, seconded by Mr. VanSant, to approve the minutes of the October 20, 2015, Finance Committee Meeting, of the Clermont County Transportation Improvement District, as submitted, upon roll call vote, carried with members present voting aye.

C. Transportation Improvement Projects Progress Updates

1. **OKI/ICC Update** – Bob Koehler, OKI, advised that the OKI 2040 Regional Transportation Plan update is in progress. Mr. Koehler asked the CCTID what new projects that they may have to add to the list and to also review the existing list to see what projects are still most important to the County. At the ICC meeting on Tuesday, November 10th the ICC Committee recommended to the Board and the Board approved 5310 specialized private and non-entity projects. Information about the 2040 plan is listed on the OKI website.
2. **Eastern Corridor – Segments I, II-III, IVa, and Oasis Line** – Tom Arnold, ODOT D-8, advised that on Segment I (Red Bank Road Area Improvements), the Duck Creek Road Connector Project is a design build project that is slated to be awarded on January 25, 2016. The construction on the project is currently scheduled to last from March of 2016 through May of 2017. ODOT is working with a consultant team to scope four other phases, which will be developed into four separate projects before ODOT turns the projects over to the City to advance ROW acquisition and construction. On Segment II/III, ODOT is working to wrap up the public involvement process. ODOT is working to address 162 public comment forms from the public involvement meeting held in August and also from forms submitted online. ODOT recently provided advance authorization for a consultant team to begin traffic counts in the Segment II/II area. On Segment IVa, waiting to hear back from TRAC to see if funding for ROW was approved. On the Oasis Line ODOT wants to complete the current study work and conduct public involvement to determine how they want to proceed.
3. **IR-275/SR 32 Interchange** – Jason Haus, ODOT D-8, advised that the project is complete.
4. **Old SR 74 Widening – Phase I** – Craig Stephenson, CCEO, advised that Projects 4. and 5. on the Agenda are part of Segment IVa and are proceeding along in the same time frame. Grants for the projects are through OKI and are managed by the CCTID.
5. **Clepper Lane Extension** – Craig Stephenson, CCEO, reported that the project update is the same as Project 4.
6. **Eastgate Area Community Outreach** – Betty Hull, RMC, advised that they have received lots of feedback from the public on the IR-275/SR 32 Interchange project. They are also working on getting additional visuals/map updates to let the public know that there is other work to be done in the area. They are also revising the banners for Jungle Jims and Eastgate Mall and are working on an updated newsletter.
7. **Aicholtz Connector** – Craig Stephenson, CCEO, advised that the ROW acquisition is wrapping up. Mr. Stephenson reported that there is a new business item on the agenda regarding a contract to have a new sign relocated to allow for relocation of Duke electric.
8. **US50/SR450/Eastman Drive Improvements** – Jeremy Evans, CCEO, advised that comments were received back from ODOT and that they will complete the final design over winter.
9. **Old SR 74 Widening – Olive Branch-Stonelick to Armstrong Blvd.** – Craig Stephenson, CCEO, advised that they are completing the ROW acquisition phase. Duke gas will finish their relocation work in the next few weeks. Mr. Stephenson reported that they are looking at a May sale date.

10. **Eastgate South at Clepper Lane Roundabout** – Craig Stephenson, CCEO, advised that there has been quite a bit of construction in the area since the retention basin and wall were constructed. The goal is to have the north half of Eastgate South and three lanes on Clepper Lane open through the holidays. The contractor will return in the spring to build the south side. They anticipate a ribbon cutting for the project in June of 2016.
11. **Ivy Pointe Extension** – Doug Royer, CCEO, reported that the asphalt is down, curbs are finished and that the contractor will come back in the spring to do the final surface course.
12. **Wolfpen/Pleasant Hill Road Safety Improvements** – Craig Stephenson, CCEO, advised that they continue the ROW acquisition process. There is a new business item on the agenda relative to the project.
13. **SR 131 Improvements at Seiplet Elementary** – Jeremy Evans, CCEO, reported that the plans and ROW will be completed soon. Mr. Evans anticipates spring or summer construction next year.
14. **Woodville Pike Rehabilitation Phase I** – Doug Royer, CCEO, reported that the asphalt from Deerfield Road to Old SR 132 is complete. County crews will install a couple of bridges and the contractor will come back in the spring to complete the paving from SR 28 to Deerfield.
15. **Branch Hill Guinea Pike Drainage Improvements** –Jeremy Evans, CCEO, reported that Duke has completed their work. Time Warner and Cincinnati Bell are currently working there. A road closure is scheduled beginning Monday that will last for a week.
16. **Branch Hill Guinea Pike at Jer-Les Drive** –Craig Stephenson, CCEO, advised that 50 percent of the plans are finished. They will finish the plans and acquire ROW late this year. The goal is to be under construction in July of 2016.
17. **Aicholtz Road Widening** – Frank Aransky, American Structurepoint, reported that they had a kick off meeting for the project. They plan to take traffic counts next week and will submit the data collection to update the model to obtain the certified traffic.
18. **Laurel-Pt. Isabel Emergency Culvert Repair** – Craig Stephenson, CCEO, reported that work is underway and weather permitting the project will be completed in the next couple of weeks.

D. Financial Items

Monthly Financial Report –

Mr. Bastin reviewed the financial report and checks written.

Motion by Mr. Kuchta, seconded by Mr. Geis, to accept the monthly financial report as submitted, and upon roll call vote, carried with members present voting aye.

E. New Business -

1. **Resolution 2015-33, a resolution approving and authorizing retention of a contractor for sign relocation services for the Aicholtz Connector, CLE-CR3-Aicholtz, (PID 82553).**

Motion by Mr. Geis, seconded by Mr. Kuchta, to authorize the Chairman, in consultation with CCTID Legal Counsel, to adopt Resolution 2015-33, a resolution approving and authorizing retention of a contractor for sign relocation services for the Aicholtz Connector, CLE-CR3-Aicholtz, (PID 82553), as submitted, and upon roll call vote, carried with members present voting aye.

2. **Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 03 to Consultant Agreement 2014-01, with CT Associates, for the Wolfpen-Pleasant Hill Safety Improvements Project, (PID No. 90210), increasing the contract**

amount by \$32,250.00, making a new not-to-exceed amount under the contract of \$230,465.06 with no attendant increase to contract time.

Motion by Mr. Kuchta, seconded by Mr. Geis, to authorize the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 03 to Consultant Agreement 2014-01, with CT Associates, for the Wolfpen-Pleasant Hill Safety Improvements Project, (PID No. 90210), increasing the contract amount by \$32,250.00, making a new not-to-exceed amount under the contract of \$230,465.06 with no attendant increase to contract time, as submitted, and upon roll call vote, carried with members present voting aye.

- 3. Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 03 to Consultant Agreement 2011-08 with Thelen Associates, a Division of Geotechnology, for the Geotech Task Order Services (PID No. 82580), increasing the contract amount by \$100,000.00, making a new not-to-exceed amount under the contract of \$350,000.00 with an attendant increase to contract time to December 31, 2016.**

Motion by Mr. Geis, seconded by Mr. Kuchta, to authorize the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 03 to Consultant Agreement 2011-08 with Thelen Associates, a Division of Geotechnology, for the Geotech Task Order Services (PID No. 82580), increasing the contract amount by \$100,000.00, making a new not-to-exceed amount under the contract of \$350,000.00 with an attendant increase to contract time to December 31, 2016, as submitted, and upon roll call vote carried with members present voting aye.

- 4. Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 01 to Contract No. 2015-08 with Sunesis Construction Company, for the Linton Road Bridge Replacement Project (PID 90380), increasing the contract amount by \$73,190.14, making a new not-to-exceed amount under the contract of \$344,854.89, with no attendant increase to contract time.**

Motion by Mr. Kuchta, seconded by Mr. Geis, to authorize the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 01 to Contract No. 2015-08 with Sunesis Construction Company, for the Linton Road Bridge Replacement Project (PID 90380), increasing the contract amount by \$73,190.14, making a new not-to-exceed amount under the contract of \$344,854.89, with no attendant increase to contract time, as submitted, and upon roll call vote carried with members present voting aye.

- 5. Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute the final payment and release of retainage in the principal amount of \$263,239.68, plus all accrued interest earned to Barrett Paving Materials, Inc., 3751 Commerce Drive, Franklin, Ohio 45005, for the Clough Pike Widening Improvements Project (PID No. 84731), and upon certification of completion by the Clermont County Engineer's Office.**

Motion by Mr. Geis, seconded by Mr. Kuchta, to authorize the Chairman, in consultation with CCTID Legal Counsel, to execute the final payment and release of retainage in the principal amount of \$263,239.68, plus all accrued interest earned to Barrett Paving Materials, Inc., 3751 Commerce Drive, Franklin, Ohio 45005, for the Clough Pike Widening Improvements Project (PID No. 84731), and upon certification of completion by the Clermont County Engineer's Office, as submitted, and upon roll call vote carried with members present voting aye.

- 6. Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute the final payment and release of retainage in the principal amount of \$9,798.43, plus all accrued interest earned to SP Drilling and Contracting, LLC, 103 Mound Avenue, Milford,**

Ohio 45150, for the Wolfpen Pleasant Hill Landslide Project (PID No. 90330), and upon certification by the Clermont County Engineer's Office.

Motion by Mr. Kuchta, seconded by Mr. Geis, to authorize the Chairman, in consultation with CCTID Legal Counsel, to execute the final payment and release of retainage in the principal amount of \$9,798.43, plus all accrued interest earned to SP Drilling and Contracting, LLC, 103 Mound Avenue, Milford, Ohio 45150, for the Wolfpen Pleasant Hill Landslide Project (PID No. 90330), and upon certification by the Clermont County Engineer's Office, as submitted, and upon roll call vote carried with members present voting aye.

F. Public Comments – Representative John Becker acknowledged the team effort on a great job done in the Eastgate area and wished everyone a Happy Thanksgiving.

Tammy Campbell, ODOT, commented on a great job on the 275/32 project and added that she is hopeful that the Segment IVa funding will come through and the project will move forward.

Jerry Fraley, Clermont County Resident, agreed with Representative Becker's comments on the Eastgate area work. Mr. Fraley also inquired on status of the demo houses on Aicholtz which Mr. Stephenson addressed.

G. Upcoming Meeting Schedule

Next Regular Meeting December 11, 2015
Clermont County Engineer's Office
2381 Clermont Center Drive
Batavia, Ohio 45103

H. Adjournment

Motion by Mr. Kuchta, seconded by Mr. Wright, to adjourn the meeting of the Clermont County TID, upon roll call vote carried with all members present voting aye.

Approved at a regularly scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 11th day of December.


Clermont County Transportation Improvement District
Presiding Officer

Attest:

Clermont County Transportation Improvement District
Secretary-Treasurer

Motion to Approve: Mr. Geis

Seconded by: Mr. Kuchta