

**Clermont County  
Transportation Improvement District  
Board of Trustees Meeting**

Minutes of the Regular Meeting  
October 14, 2016

**A. Call to Order**

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:02 A.M., Friday, October 14, 2016, at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

**Attendees:**

**Board Members:** Jeff Wright, Chair  
Ken Geis, Vice Chair  
Pat Manger, Secretary-Treasurer  
Andy Kuchta, Member  
Jeff Lykins, Member  
John Becker, Ex-Officio Member

**Other Guests:**

Frank Aransky, American Structurepoint  
Amanda Baer, RA Consultants  
Wayne Bastin, Bastin & Company  
Steve Bergman, Mannik Smith Group  
Lyle Bloom, CCWRD  
Greg Brown, DLZ  
Jon Brunot, Burgess & Niple  
Katie Dillenburger, Bayer Becker  
Terry Dull, S&ME  
Kaity Dunn, Rasor Marketing  
Jeremy Evans, CCEO  
Jerry Fraley, CC Resident  
Dan Furgeson, Geotechnology/Thelen  
Vanessa Glotfelter, BWSCs  
Alison Gwynn, WSP/PB  
Jay Hamilton, TEC Engineering  
Jason Haus, ODOT, D-8  
Ed Humphrey, BCC  
Bob Koehler, OKI  
Steve Mary, Stantec  
Dennis Nichols, Village of Batavia

Jeff Pietch, Carpenter Marty  
Steve Proffitt, Geotechnology/Thelen  
Kevin Rein, Terracon  
Jane Roberts, Heritage Land Services  
Charlie Rowe, ODOT D-8  
Chris Rowland, CCWRD  
Doug Royer, CCEO  
Rusty Schuermann, TID Legal Counsel  
Karl Schultz, Miami Twp.  
Nick Selhorst, Choice One  
Steve Shadix, Stantec Consulting  
Craig Stephenson, CCEO  
Jake Stremmel, HDR  
Joe Vogel, FT&CH  
Nick Voisard, American Structurepoint  
Cindy Wallace, TranSystems  
Sandy West, CCEO  
Ed Williams, TEC Engineering  
Nick Yeretian, Kleingers  
Mark Zara, AECOM

**B. Approval of Minutes**

*Motion by Mr. Manger, seconded by Mr. Kuchta, to approve the minutes of the September 15, 2016, Regular meeting of the Clermont County Transportation Improvement District, as submitted, upon roll call vote, carried with members present voting aye. Mr. Lykins and Mr. Kuchta abstain.*

**C. Transportation Improvement Projects Progress Updates**

1. **OKI/ICC Update** – Bob Koehler, OKI, advised that he attended the ICC meeting on Tuesday. The Board met yesterday and the major item of business was the allocation of \$77 million dollars' worth of projects.
2. **Eastern Corridor – Segments I, II-III, IVa, and Oasis Line** – Charles Rowe, ODOT, advised that on Segment I, the Duck Creek Connector project was awarded to Sunesis Construction at approximately \$7.4 million dollars. Clearing on the project began last week and construction will begin soon. There is no new update on the Red Bank/Madison, Babson/Hetzel Connector. The Red Bank/Erie/Brotherton project is on hold pending additional funding and prioritization by the City. On Segment II/III, minutes from six area focus workshops held in April and May are on the Eastern Corridor.org website. They received more than 1100 responses. The consultant team is working on preparing a draft needs analysis document. Moving forward they anticipate having a public involvement meeting at the end of November or beginning of December. The Partners are meeting next week to discuss preliminary boards for the PI meetings. On Segment IVa, the consultant has been authorized to design the 3<sup>rd</sup> lane from Glen Este to east of Old 74. Fee negotiations are underway for Bach Buxton relocation, proposed interchange and additional work on Old SR 74. Yesterday, ODOT presented to TRAC and requested \$1 million dollars for design and \$2.5 million to start buying ROW for the interchange.
3. **Old SR 74 Widening – Phase I** – Craig Stephenson, CCEO, advised that items 3 and 4 are part of Segment IVa. Mr. Stephenson advised that they are progressing through final design. They plan to begin ROW acquisition in Feb/March of next year. Construction is scheduled for 2019.
4. **Clepper Lane Extension** – Craig Stephenson, CCEO, advised that the report is the same as Number 3.
5. **Aicholtz Connector** – Doug Royer, CCEO, advised that construction is progressing. The road on the south side is currently westbound traffic only. The goal is to have two lanes open by Thanksgiving.
6. **Eastgate Area Community Outreach** – Kaity Dunn, RMC, reported that they are working with Andy's team on a letter for businesses near the Old SR 74 work. Rasor is working on creating a new newsletter. The website has seen an increase in traffic for the month of September. Rasor continues website monitoring and updates, community outreach, public feedback and media relations work.
7. **US50/SR450/Eastman Drive Improvements** – Jeremy Evans, CCEO, advised that he will follow up with Roberts Engineering to see if they have received comments back from ODOT.
8. **Old SR 74 Widening – Olive Branch-Stonelick to Armstrong Blvd.** – Doug Royer, CCEO, advised that they anticipate that the contractor will begin construction the first week of November.
9. **Eastgate South Drive Extension** – Jeremy Evans, CCEO, advised that the project is complete. The contractor is completing a few punch list items.



10. **Ivy Pointe Extension** – Doug Royer, CCEO, advised that the project is complete. The contractor is completing a few punch list items.
11. **Wolfpen/Pleasant Hill Road Safety Improvements** – Doug Royer, CCEO, advised that the contractor has a crew working on the north side of the project on water and storm work. There are also two different wall crews working on the project.
12. **SR 131 Improvements at Seipelt Elementary** – Jeremy Evans, CCEO, advised that the project is complete.
13. **Branch Hill Guinea Pike at Jer-Les Drive** – Nick Yeretzian, Kleingers, advised that they have completed the design and have started on the ROW.
14. **Aicholtz Road Widening** – Craig Stephenson, CCEO, advised that they had a meeting yesterday to finalize the conceptual layout of the road. Phase 1 will run from the Glen Este School entrance to Eastgate Square Drive. Phase 2 is west of Eastgate Square Drive to Eastgate Blvd. There is a new business item on the agenda relative to the project.
15. **Clermont County Airport** – Alison Gwynn, PB, advised that they have completed the aeronautical survey for the project. They are scheduled to meet with the FAA in Detroit on November 1<sup>st</sup>.
16. **South Afton Commerce Park** – Jeremy Evans, CCEO, advised that request for proposals from contractors are due on Monday.
17. **SR 32 Improvements at Bell's Lane** – Steve Shadix, Stantec, advised that plans prepared are ready for Stage 1 submission the 1<sup>st</sup> of November. They are waiting on certified traffic from ODOT.
18. **West Clermont Area Improvements** – Jeremy Evans, CCEO, advised that plans are close to being complete. Mr. Evans has had meetings with utility companies the past two weeks and is waiting on feedback on relocation to finalize plans and go out for bid.
19. **Shayler at Bach-Buxton Intersection Improvements** – Nick Selhorst, Choice One Engineering, advised that the graphic survey is complete and they will be starting the design work next week.
20. **No. 9 Road Bridge Replacement** – Craig Stephenson, CCEO, advised that the structure is complete. Mr. Stephenson anticipates that construction will be complete in November and the road will re-open to traffic.

**E. Financial Items**

**1. Monthly Financial Report –**

Mr. Bastin reviewed the financial report and checks written.

*Motion by Mr. Geis, seconded by Mr. Lykins, to accept the monthly financial report as submitted, and upon roll call vote, carried with members present voting aye.*

**F. New Business –**

1. **Resolution 2016-39, a resolution approving and authorizing construction services for the Chapel Woods Drive Bridge Emergency Project (CCTID Project No. 90500).**

*Motion by Mr. Kuchta, seconded by Mr. Lykins, to adopt Resolution 2016-39, a resolution approving and authorizing construction services for the Chapel Woods Drive Bridge Emergency Project (CCTID Project No. 90500), as submitted, and upon roll call vote, carried with members present voting aye.*

- 2. Resolution 2016-40, a resolution approving and authorizing construction services for the Aicholtz Widening Project (CCTID Project No. 82554).**

*Motion by Mr. Lykins, seconded by Mr. Kuchta, to adopt Resolution 2016-40, a resolution approving and authorizing construction services for the Aicholtz Widening Project (CCTID No. 82554), as submitted, and upon roll call vote, carried with members present voting aye.*

- 3. Authorization for the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 04 to Consultant Agreement 2011-08 with Thelen Associates, a Division of Geotechnology, for Geotech Task Order Services, (PID 82580), increasing the contract amount by \$150,000.00, making a new not-to-exceed amount under the contract of \$500,000.00 and the contract time increased to December 31, 2018.**

*Motion by Mr. Geis, seconded by Mr. Kuchta, to execute Change Order 04 to Consultant Agreement 2011-08 with Thelen Associates, a Division of Geotechnology, for Geotech Task Order Services, (PID 82580), increasing the contract amount by \$150,000.00, making a new not to-exceed amount under the contract of \$500,000.00 and the contract time increased to December 31, 2018, as submitted, and upon roll call vote, carried with members present voting aye.*

- 4. Amendment, Restatement and Ratification of the CCTID Regional Transportation Improvement Program (RTIP), dated October, 2016, identifying and updating the projects established, coordinated managed and construction by the CCTID.**

*Motion by Mr. Kuchta, seconded by Mr. Lykins, amendment, restatement, and ratification of the CCTID Regional Transportation Improvement Program (RTIP), dated October, 2016, identifying and updating the projects established, coordinated, managed and constructed by the CCTID, as submitted, and upon roll call vote, carried with members present voting aye.*

**G. Public Comments –**

**H. Upcoming Meeting Schedule**

Regular Meeting December 9, 2016  
Clermont County Engineer's Office  
2381 Clermont Center Drive  
Batavia, Ohio 45103

**I. Adjournment**

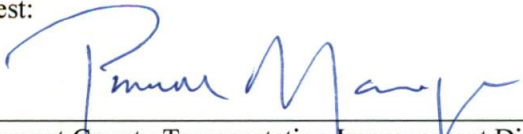
*Motion by Mr. Kuchta, seconded by Lykins, to adjourn the meeting of the Clermont County TID, upon roll call vote carried with all members present voting aye.*

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Approved at the regular scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 9<sup>th</sup> day of December 2016.

  
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Clermont County Transportation Improvement District  
Chairman

Attest:

  
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Clermont County Transportation Improvement District  
Secretary-Treasurer

*Motion to Approve:* Mr. Kuchta

*Seconded by:* Mr. Lykins