Clermont County
Transportation Improvement District
Board of Trustees Meeting

Minutes of the Regular Meeting
September 11, 2015

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:04 A.M., Friday, September 11, 2015 at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members:
Matt VanSant, Chair
Jeff Wright, Vice Chair
Pat Manger, Secretary-Treasurer
Ken Geis, Member
Andy Kuchta, Member

Other Guests:

Frank Aransky, American Structurepoint
Heather Arling, Fifth Third Securities
Amanda Baer, RA Consultants
Wayne Basting, Bastin & Company, LLC
Lyle Bloom, CCWRD
Chris Clingman, CC Park District
Kaity Dunn, Rasor Marketing
Joe Espelage, CT Consultants
Jeremy Evans, CCEO
Jerry Fraley, Resident
Butch Gaut, SORTA/Metro
Vanessa Glotfelter, BWSC
Jason Haus, ODOT D-8
Ted Hubbard HC Engineer
Betty Hull, Rasor Marketing
Ed Humphrey, BCC
Dennis Jennings, HDR
Bob Koehler, OKI
Steve Mary, Stantec
Aaron Muck, Terracon
Dennis Nichols, Village of Batavia
Ralph O'Quinn, PSI
Jeff Pietch, Carpenter Marty
Steve Profitt, Thelen-Geotechnology
Glenn Rudolph, Attorney/Resident
Rusty Schuermann, TID Legal Counsel
Karl Schultz, Miami Twp.
Steve Shadix, Stantec
Stefan Spinosa, ODOT D-8
Craig Stephenson, CCEO
Nick Voisard, American Structurepoint
Cindy Wallace, TransSystems
Jeff Wallace, Parsons Brinckerhoff
Sandy West, CCEO
Ed Williams, TEC

LET THE RECORD SHOW:

Mr. VanSant asked that we observe a moment of silence in honor of the anniversary of September 11.

Mr. VanSant welcomed Andy Kuchta as a member to the CCTID Board. Mr. Kuchta is Director of the Clermont County Office of Economic Development and was appointed by the Clermont County Board of Commissioners on Thursday, September 10, 2015 to fill the unexpired term of Larry Fronk.

Mr. VanSant acknowledged Jeff Wright as the new Miami Township Administrator. Mr. Wright will continue to serve on the CCTID Board as Vice Chair and will also represent the interests of Miami Township.

B. Approval of Minutes

Motion by Mr. Wright, seconded by Mr. Geis, to approve the minutes of the August 14, 2015, 2015, Regular Meeting, of the Clermont County Transportation Improvement District, as submitted, upon roll call vote, carried with members present voting aye. Mr. Kuchta abstains.

C. Transportation Improvement Projects Progress Updates

1. **OKI/ICC Update** – Bob Koehler, OKI, advised that they had busy meetings on Tuesday and Thursday this week. On Thursday, the Board met and OKI updated the 2040 plan. They approved amendments relating to STP and CMAQ projects. They also made adjustments to the scoring process. Mr. Koehler reported that they are moving forward on the 2040 project selections and calling for STP projects in the spring.
2. **Eastern Corridor – Segments I, II-III, IVa, and Oasis Line** – Stefan Spinosa, ODOT D-8, advised that on Segment I (Red Bank Road Area Improvements), the Duck Creek Road Connector project is moving forward and they have filed plans with the Central office. The bidding phase has started and a bid opening date has been scheduled for January 14, 2016. The remainder of the Stage I plans are due at the end of November and they also anticipate having environmental clearance by the first of next year. On Segment II/III, they will begin the update on the purpose and need effort next month. This will include outreach efforts as they go forward with a schedule to have the revised purpose and need approved by mid-June or the first part of July next year. On Segment IVa, Stage I plans are due by November 12, 2015 and environmental due by February of 2016. They are presenting to ODOT's TRAC in October and are asking for twelve and a half million dollars for right of way (ROW) acquisition for the project. The funds will go toward the SR 32 ROW portion of the project. Draft scores were released and the average score across the state on applications was 55. The project scored 62, so from a scoring prospective the project scored very well. On the Oasis Line, they are working toward completing studies by the end of the year.
3. **IR-275/SR 32 Interchange** – Mr. VanSant, advised that the newly constructed flyover and tunnel ramps in Eastgate are now open. There was a ribbon cutting on September 10 to celebrate the completion of the project. Jason Haus, ODOT D-8, advised that they opened the last ramp yesterday. In the next two weeks, they will resurface SR 32 which will add a third lane to most of the corridor, between Glen Este Withamsville and Old SR 74 on the west end. Mr. Haus anticipates the completion date on the project will be October 15th.
4. **Old SR 74 Widening – Phase I** – Craig Stephenson, CCEO, advised that projects 4. and 5. on the Agenda are part of Segment IVa. Stefan Spinosa covered both projects with the Segment IVa project progress update.
5. **Clepper Lane Extension** – Craig Stephenson, CCEO, advised that the project update is the same as project number 4.
6. **Eastgate Area Community Outreach –** Betty Hull, Rasor Marketing, updated on the ribbon cutting celebration. Also, an updated edition of the newsletter will be available in this fall. They continue community outreach, media relations work, website monitoring and public feedback.
7. **Aicholtz Connector** – Craig Stephenson, CCEO, advised that they continue the ROW acquisition process. Duke will begin the pole relocation in October and they anticipate completion by the end the year.

8. **US50/SR450/Eastman Drive Improvements –** Jeremy Evans, CCEO, advised that they are waiting for comments back from ODOT on plans that were submitted.

9. **Old SR 74 Widening – Olive Branch-Stonelick to Armstrong Blvd. –** Craig Stephenson, CCEO, advised that they anticipate that ROW will be completed by the end of the year. Duke is completing gas main work and Cincinnati Bell will begin work in two weeks.

10. **SR 32 East –** Craig Stephenson, CCEO, advised that there is nothing new to report.

11. **Eastgate South at Clepper Lane Roundabout –** Craig Stephenson, CCEO, advised that the main part of the project is building a wall to accommodate the roundabout location. They have resolved some poor soil condition issues with the basin and will begin the wall construction next week.

12. **Ivy Pointe Extension –** Jeremy Evans, CCEO, advised the project is moving forward.

13. **Wolfpen/Pleasant Hill Road Safety Improvements** – Craig Stephenson, CCEO, advised that they are in the ROW acquisition process. They are working with utility companies to relocate poles and anticipate being under construction in May or June of next year.

14. **SR 131 Improvements at Seiplet Elementary** – Jeremy Evans, CCEO, advised that the project has gone through the ODOT review process and final plan approval. They anticipate getting the utility work done this year.

15. **Merwin-Ten Mile at SR 125 Intersection** – Jeremy Evans, CCEO, advised that project is complete except for a few punch list items.

16. **McMann Road Widening at L-3** – Jeremy Evans, CCEO, advised that project is complete except for a few punch list items.

17. **Woodville Pike Rehabilitation Phase I** – Jeremy Evans, CCEO, advised that the project is close to being ready for construction phase.

18. **Branch Hill Guinea Pike Drainage Improvements** – Jeremy Evans, CCEO, advised that utility relocation is underway. They anticipate a road closure in the next three to four weeks and the contractor will begin road work laying storm pipe up the side.

19. **Branch Hill Guinea Pike at Jer-Les Drive** – Craig Stephenson, CCEO, advised that both item 14 and item 19 involve agreements with Miami Township and Milford School District funding. Any closures will be done before school opens and they may still be under construction when school ends. There will be some ROW to acquire and some pole relocations on the project.

20. **Linton Road Bridge** - Craig Stephenson, CCEO, advised that they set the boxes on Wednesday and are backfilling and getting the retaining wall corrected. They anticipate that the project will be completed by the end of the month.

21. **Aicholtz Road Widening** – Craig Stephenson, CCEO, advised that the Board authorized the contract at the TID meeting last month. Frank Aransky, American Structurepoint, advised that they are putting the project management team together.

D. Financial Items

Monthly Financial Report – Mr. Bastin reviewed the financial report and checks written. Mr. Bastin advised that we are in the process of completing the paperwork to move bond funds from Huntington into the Fifth Third account. The pledged revenue invoices will be sent out in October. Mr. Manger advised that a financial committee meeting will be scheduled next month.

Motion by Mr. Geis, seconded by Mr. Wright, to accept the monthly financial report as submitted, and upon roll call vote, carried with members present voting aye.

E. New Business -

1. **Resolution 2015-26, a resolution authorizing LPA Federal Local-Let Project Agreement (CLE-TR 252 Clepper Lane Extension; PID 82552).**

   Motion by Mr. Kuchta, seconded by Mr. Wright, to authorize the Chairman, in consultation with CCTID Legal Counsel, to adopt Resolution 2015-26, a resolution authorizing LPA Federal Local-Let Project Agreement (CLE-TR 252 Clepper Lane Extension; PID 82552), as submitted, and upon roll call vote, carried with members present voting aye.

2. **Resolution 2015-27, a resolution authorizing LPA Federal Local-let Project Agreement (CLE-CR 171 Old SR 74 Phase 1; PID 82557).**

   Motion by Mr. Wright, seconded by Mr. Geis, to authorize the Chairman, in consultation with CCTID Legal Counsel, to adopt Resolution 2015-27, a resolution authorizing LPA Federal Local-let Project Agreement (CLE-CR 171 Old SR 74 Phase 1; PID 82557), as submitted, and upon roll call vote carried with members present voting aye.

3. **Resolution 2015-28, a resolution approving and authorizing construction services for the Laurel-PT. Isabel Road Emergency Culvert Repair (CCTID No. 90390).**

   Motion by Mr. Kuchta, seconded by Mr. Wright, to authorize the Chairman, in consultation with CCTID Legal Counsel, to adopt Resolution 2015-28, a resolution approving and authorizing construction services for the Laurel-PT. Isabel Road Emergency Culvert Repair (CCTID No. 90390,), as submitted, and upon roll call vote, carried with members present voting aye.

4. **Resolution 2015-29, a resolution approving and authorizing the disposition to the county of certain real property interests acquired to provide for project roadway right of way in connection with the Ivy Pointe Blvd. Extension Roadway Improvement Project.**

   Motion by Mr. Geis, seconded by Mr. Kuchta, to authorize the Chairman, in consultation with CCTID Legal Counsel, to adopt Resolution 2015-29, a resolution approving and authorizing the disposition to the county of certain real property interest acquired to provide for project roadway right of way in connection with the Ivy Pointe Blvd. Extension Roadway Improvement Project, as submitted, and upon roll call vote carried with members present voting aye.

5. **Resolution 2015-30, a resolution approving and authorizing the Chairman, in consultation with CCTID Legal Counsel, to execute Agreement 2015-12 with Fiscus Excavating, Inc., in an amount not–to-exceed $100,000.00 for task order services relating to demolition services for CCTID RTIP projects.**

   Motion by Mr. Wright, seconded by Mr. Geis, to authorize the Chairman, in consultation with CCTID Legal Counsel, to adopt Resolution 2015-30, a resolution executing Agreement 2015-12 with Fiscus Excavating, Inc., in an amount not-to-exceed $100,000.00 for task order services relating to demolition services for CCTID RTIP projects, as submitted, and upon roll call vote carried with members present voting aye.

6. **Approval and authorization of assignment of CCTID Consultant Agreement 2011-08 with Thelen Associates, Inc., for the Geotech Task Order Services to Thelen's successor in interest, Geotechnolgy, Inc.**

Motion by Mr. Kuchta, seconded by Mr. Wright, to authorize the Chairman, in consultation with CCTID Legal Counsel, to approve and authorize assignment of CCTID Consultant Agreement 2011-08 with Thelen Associates, Inc., for the Geotech Task Order Services to Thelen's successor in Interest, Geotechnology, Inc., as submitted, and upon roll call vote carried with members present voting aye.

F. Public Comments –

Ted Hubbard, Hamilton County Engineer, commented on the approach to further developing and studying Eastern Corridor Segment II/II and revisiting of the purpose and need. There have been meetings with constituents to talk about how they will be moving forward and the related traffic issues. Mr. Hubbard encourages everyone to be engaged in the process. Mr. Hubbard stated that there are lots of different perspectives and advised that he looks forward to working with everyone and hopes that everyone will be involved to find a solution that will serve the region and that addresses important traffic issues and related impacts .

Ed Humphrey, BCC, said that he is pleased with the flyover facility. The interchange project is a great example of cooperation between the CCTID and ODOT to make economic development a success.

Jerry Fraley, Clermont County resident, asked about a timeline for demolition on the property that has been acquired on Aicholtz Connector project. Mr. Stephenson advised that they anticipate that it will be in approximately 30 days.

G. Upcoming Meeting Schedule

Next Regular Meeting — October 9, 2015
Clermont County Engineer's Office
2381 Clermont Center Drive
Batavia, Ohio 45103

H. Adjournment

Motion by Mr. Geis, seconded by Mr. Kuchta, to adjourn the meeting of the Clermont County TID, upon roll call vote carried with all members present voting aye.

Approved at a regularly scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 13th day of November, 2015.

Clermont County Transportation Improvement District
Chair

Attest:

Clermont County Transportation Improvement District
Secretary-Treasurer

Motion to Approve: Mr. Kuchta

Seconded by: Mr. Wright