

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting
March 11, 2016

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:05 A.M., Friday, March 11, 2016 at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members: Jeff Wright, Chair
Ken Geis, Vice Chair
Pat Manger, Secretary-Treasurer
Matt VanSant, Member
Andy Kuchta, Member
John Becker, Ex-Officio Member

Other Guests:

Frank Aransky, American Structurepoint	Shaun Mason, Prime Engineering
Wayne Bastin, Bastin & Company, LLC	Dennis Nichols, Village of Batavia
Steve Bergman, Mannik Smith Group	Nathan Pera, TranSystems
Lyle Bloom, CCWRD	Jeff Pietch, Carpenter Marty
Fran Breedlove	Ron Roberts, Roberts Engineering
Jon Brunot, Burgess & Niple	Doug Royer, CCEO
Katie Dillenburger, Bayer Becker	Chad Rundle, DLZ
Kaity Dunn, Rasor Marketing	Rusty Schuermann, TID Legal Counsel
Anna Lee Durastanti, O.R. Colan	Karl Schultz, Miami Twp.
Joe Espelage, CT Consultants	Steve Shadix, Stantec
Jeremy Evans, CCEO	Craig Stephenson, CCEO
Andy Fluegemann, ODOT D-8	Jake Stremmel, HDR Engineering
Jerry Fraley, CC Resident	Dennis Taus, CC Resident
Jayson Gardner, O.R. Colan	Josh Turton, Redi Rock
Andrea Harth, TEC Engineering	David Uible, BCC
Jay Hamilton, Mead Hunt	Nick Voisard, American Structurepoint
Jason Haus, ODOT D-8	Cincy Wallace, TranSystems
Jeff Heimann, Strand Associates	Jeff Wallace, Parsons Brinckerhoff
Matt Hoying, Choice One	Sandy West, CCEO
Betty Hull, Rasor Marketing	David Wormald, AECOM
Bob Koehler, OKI	Nick Yeretian, Kleingers
Carl Lamping, CC Building Inspection	Mark Zara, AECOM
Steve Mary, Stantec	

B. Approval of Minutes

Motion by Mr. Kuchta, seconded by Mr. Geis, to approve the minutes of the February 19, 2016, Regular meeting of the Clermont County Transportation Improvement District, as submitted, upon roll call vote, carried with members present voting aye.

C. **Transportation Improvement Projects Progress Updates**

1. **OKI/ICC Update** – Bob Koehler, OKI, advised that the 2040 plan development continues. OKI prepared and produced a draft project list that was sent last month to members for comments. They received input back from members and have made upgrades and revisions. A call for STP/TA project funding for FY19-21 is out and applications are due to OKI by May 31, 2016. Information on the application process is on the OKI website. Mr. Koehler advised that OKI made an amendment to allow the CCTID to adjust the cost on the Old SR 74 project.
2. **Eastern Corridor – Segments I, II-III, IVa, and Oasis Line** – Andy Fluegemann, ODOT D-8, advised that on Segment I, ODOT will re-bid the Duck Creek Connector project. They are also working with the City of Cincinnati to get the remaining components out for bid. On Segment II/III, there is an Eastern Corridor development team meeting scheduled for Wednesday, March 16, 2016 to wrap up work on Segment II/II and lay the groundwork to move forward. They will focus on area workshops in April and May to gather public feedback for purpose and need. On Segment IVa, Stage I plans are in and ODOT is working with a consultant to complete the 32 portion, Old SR 74 and Clepper Lane projects. On the Oasis Line, they have collected public comments from public involvement meetings and will summarize the comments in a report. The capital costs, ridership numbers, operating maintenance costs to the line and summary reports will be handed over to the Eastern Corridor partners.
3. **Old SR 74 Widening – Phase I** – Craig Stephenson, CCEO, advised that projects 3. and 4. on the agenda are part of Segment IVa and are proceeding along in the same time frame. The Old SR 74 Widening and Clepper Lane Extension projects are funded through OKI with a CCTID local match and the construction phase will be managed by the TID. Mr. Stephenson advised that they are reviewing Stage 1 plans for both projects. The Old SR 74 project costs are straightforward. There is an opportunity to adjust the construction and ROW costs for the Clepper Lane Extension project for the best scenario moving forward.
4. **Clepper Lane Extension** – Craig Stephenson, CCEO, reported that the project update is the same as Project 4.
5. **Aicholtz Connector** – Doug Royer, CCEO, advised that the project is currently out for bid. The bid opening date is March 31, 2016.
6. **Eastgate Area Community Outreach** – Betty Hull, RMC, advised that they continue website monitoring and updates, community outreach, public feedback and media relations work.
7. **US50/SR450/Eastman Drive Improvements** – Ron Roberts, Roberts Engineering, advised that the revisions will be completed and submitted by the first week of April.
8. **Old SR 74 Widening – Olive Branch-Stonelick to Armstrong Blvd.** – Craig Stephenson, CCEO, advised that they are in the utility relocation phase. They are on track to bid in May and be under construction in July.
9. **Eastgate South at Clepper Lane Roundabout** – Craig Stephenson, CCEO, advised that the contractor completed a lot of the work over the winter months. Asphalt plants will be available to do the base and intermediate course after March 14th. The final course will be applied in April. Mr. Stephenson added that there would be a road closure to complete the paving work and anticipates that the road will re-open by May 1, 2016.
10. **Eastgate South Drive Extension** – Jeremy Evans, CCEO, advised that Choice One has completed the surveying work and they will review the preliminary design.
11. **Ivy Pointe Extension** – Doug Royer, CCEO, reported that the contractor will begin work on the project again this month.

12. **Wolfpen/Pleasant Hill Road Safety Improvements** – Craig Stephenson, CCEO, advised that the utility companies will move in after the clearing work is completed. Construction will require a full road closure in June/July.
13. **SR 131 Improvements at Seiplet Elementary** – Jeremy Evans, CCEO, advised that bids were opened on March 10, 2016. Brown Construction and Paving Corp. submitted the lowest and best bid on the project.
14. **Woodville Pike Rehabilitation Phase I** – Doug Royer, CCEO, advised that after two bridges are replaced by county crews, the contractor will complete the paving work from SR 28 to Deerfield Road.
15. **Branch Hill Guinea Pike Drainage Improvements** – Jeremy Evans, CCEO, advised that the contractor will begin the roadwork on the project soon. There is a new business item on the agenda relative to the project.
16. **Branch Hill Guinea Pike at Jer-Les Drive** – Craig Stephenson, CCEO, advised that there was a meeting with the consultant on the project about three weeks ago. There is a new business item on the agenda relative to the project.
17. **Aicholtz Road Widening** – Frank Aransky, American Structurepoint, advised that they have completed their traffic analysis.
18. **Clermont County Airport** – Mr. Kuchta, advised that the Board of County Commissioners passed a resolution this week authorizing the TID to manage the project and to provide for commitment of funding to the project. The State Controlling Board in Columbus is scheduled to release funds for the project and at that time the project is officially handed over to the TID.
19. **Clermont Lane Improvement Project** – Mr. Manger advised that the plans are finished. They are awaiting bid pricing and anticipate that they will be in a position soon to authorize construction.
20. **South Afton Commerce Park** – Craig Stephenson, advised that they plan to advertise for letters of interests for engineering infrastructure services on the ODOT and CCTID websites in early April.
21. **SR 32 Improvements at Bell's Lane** – Craig Stephenson, CCEO, advised that they have entered into a contract with Stantec Consulting for the project.

E. Financial Items

1. Monthly Financial Report –

Mr. Bastin reviewed the financial report and checks written.

Motion by Mr. Geis, seconded by Mr. VanSant, to accept the monthly financial report as submitted, and upon roll call vote, carried with members present voting aye.

F. New Business –

1. **Resolution 2016-18, a resolution approving and authorizing actions for the advancement of the Wolfpen-Pleasant Hill Road Safety Improvements Project (CCTID Project No. 90210) relative to acquisition and notice to contractors and acceptance of bids for construction services.**

Motion by Mr. Kuchta, seconded by Mr. VanSant to adopt Resolution 2016-18, a resolution approving and authorizing actions for the advancement of the Wolfpen-Pleasant Hill Road Safety Improvements Project (CCTID Project No. 90210) relative to acquisition and notice to contractors and acceptance of bids for construction services, as submitted, and upon roll call vote, carried with members present voting aye.

2. **Resolution 2016-19, a resolution approving and authorizing actions for the advancement of the Eastgate South Drive Improvements Project (CCTID Project No. 82559) relative to acquisition and notice to contractors and acceptance of bids for construction services.**

Motion by Mr. VanSant, seconded by Mr. Geis, to adopt Resolution 2016-19, a resolution approving and authorizing actions for the advancement of the Eastgate South Drive Improvements Project (CCTID Project No. 82559) relative to acquisition and notice to contractors and acceptance of bids for construction services, as submitted, and upon roll call vote, carried with members present voting aye.

3. **Resolution 2016-20, a resolution authorizing inclusion of additional utility work (water main installation) in connection with the completion of the Branch Hill-Guinea Pike Drainage Improvements project (OPWC Grant CJ19Q; PID 90340).**

Motion by Mr. VanSant, seconded by Mr. Kuchta, to adopt Resolution 2016-20, a resolution authorizing inclusion of additional utility work (water main installation) in connection with the completion of the Branch Hill-Guinea Pike Drainage Improvements project (OPWC Grant CJ19Q; PID 90340), as submitted, and upon roll call vote, carried with members present voting aye.

4. **Authorization for the Chairman, in consultation with CCTID legal counsel, to execute Change Order 02 to Consulting Agreement 2015-01 with The Kleingers Group, for the Branch Hill-Guinea Pike at Jer-Les Drive Improvements (PID 90350), increasing the contract amount by \$75,185.00, making a new not-to-exceed amount under the contract of \$294,310.00 and no attendant increase to contract time.**

Motion by Mr. Geis, seconded by Mr. VanSant, to authorize the Chairman, in consultation with CCTID legal counsel, to execute Change Order 02 to Consulting Agreement 2015-01 with the Kleingers Group, for the Branch Hill Guinea Pike at Jer-Les Drive Improvements (PID 90350), increasing the contract amount by \$75,185.00, making a new not-to-exceed amount under the contract of \$294,310.00 and no attendant increase to contract time, as submitted, and upon roll call vote, carried with members present voting aye.

5. **Authorization for the Chairman, in consultation with CCTID legal counsel, approval for Pat Manger and Craig Stephenson to attend the 2016 Design Build Institute of America Transportation Conference in Charlotte, North Carolina from April 18-20, 2016, in an amount not-to-exceed \$3,000.00 per person.**

Motion by Mr. Kuchta, seconded by Mr. VanSant, to authorize the Chairman, in consultation with CCTID legal counsel, approval for Pat Manger and Craig Stephenson to attend the 2016 Design Build Institute of America Transportation Conference in Charlotte, North Carolina from April 18-20, 2016, in an amount not-to exceed \$3,000.00 per person, as submitted, and upon roll call vote, carried with members present voting aye. Mr. Manger abstains.

6. **Authorization for the Chairman, in consultation with CCTID legal counsel, to execute Change Order 01 to Contract 2015-05 with W.E. Smith Construction, for the South Altman Road Landslide Project (PID 90370), increasing the contract amount by \$2,832.92, making a new not-to-exceed amount under the contract of \$187,077.92, and no attendant increase to contract time.**

Motion by Mr. VanSant, seconded by Mr. Geis, to authorize the Chairman, in consultation with CCTID legal counsel, to execute Change Order 01 to Contract 2015-05 with W.E. Smith Construction, for the South Altman Road Landslide Project (PID 90370), increasing the contract amount by \$2,832.92, making a new not-to-exceed amount under the contract of \$187,077.92, and no attendant increase to contract time, as submitted, and upon roll call vote, carried with members present voting aye.

7. **Authorization for the Chairman, in consultation with CCTID Legal Counsel to execute the final payment and release of retainage in the principal amount of \$10,866.59, plus all accrued interest**

earned to Sunesis Construction Company, 2610 Crescentville Road, West Chester, Ohio 45069, for the Linton Road Bridge Replacement Project (PID 90380), and upon certification of completion by the Clermont County Engineer's Office.

Motion by Mr. Kuchta, seconded by Mr. VanSant, to authorize the Chairman, in consultation with CCTID legal counsel to execute the final payment and release of retainage in the principal amount of \$10,866.59, plus all accrued interest earned to Sunesis Construction Company, 2610 Crescentville Road, West Chester, Ohio 45069, for the Linton Road Bridge Replacement Project (PID 90380), and upon certification of completion by the Clermont County Engineer's Office, as submitted, and upon roll call vote, carried with members present voting aye.

- 8. Authorization for the Secretary-Treasurer to take appropriate action required to renew the CCTID insurance policies, in accordance with the Arthur J. Gallagher renewal package on file with the CCTID, in an amount not-to-exceed \$10,000.**

Motion by Mr. VanSant, seconded by Mr. Geis, to authorize the Secretary-Treasurer to take appropriate action required to renew the CCTID insurance policies, in accordance with the Arthur J. Gallagher renewal package on file with the CCTID, in an amount not-to-exceed \$10,000., as submitted, and upon roll call vote, carried with members present voting aye.

- 9. Authorize, approve and ratify letter of arrangement by and between the CCTID and the Ohio Auditor of State for the provision of audit services, in the form on file with the CCTID, in an amount not-to-exceed \$9,000.**

Motion by Mr. Kuchta, seconded by Mr. VanSant, authorize, approve and ratify letter of arrangement by and between the CCTID and the Ohio Auditor of State for the provision of audit services, in the form on file with the CCTID, in an amount not-to-exceed \$9,000., as submitted, and upon roll call vote, carried with members present voting aye.

G. Public Comments –

Representative John Becker, encouraged everyone to go out and vote next Tuesday.

Jerry Fraley, Clermont County resident, asked about the timeframe for fixing the pot hole on Aicholtz Road, which Mr. Stephenson addressed.

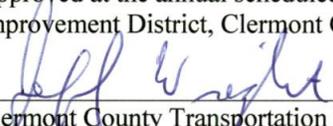
H. Upcoming Meeting Schedule

Regular Meeting April 8, 2016
Clermont County Engineer's Office
2381 Clermont Center Drive
Batavia, Ohio 45103

I. Adjournment

Motion by Mr. VanSant, seconded by Mr. Kuchta, to adjourn the meeting of the Clermont County TID, upon roll call vote carried with all members present voting aye.

Approved at the annual scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 8th day of April 2016.


Clermont County Transportation Improvement District
Chair

Attest:



Clermont County Transportation Improvement District
Secretary-Treasurer

Motion to Approve: Mr. Kuckta

Seconded by: Mr. Van Sant