

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Regular Meeting
February 19, 2016

A. Call to Order

The Regular Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:02 A.M., Friday, February 19, 2016 at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members: Jeff Wright, Chair
Ken Geis, Vice Chair
Pat Manger, Secretary-Treasurer
Matt VanSant, Member
Andy Kuchta, Member

Other Guests:

Frank Aransky, American Structurepoint
Steve Bergman, Mannik Smith Group
Greg Brown, DLZ
Jon Brunot, Burgess & Niple
Tim Casto, Kleingers
Wayne Basting, Bastin & Company, LLC
Katie Dillenburg, Bayer Becker
Kaity Dunn, Rasor Marketing
Anna Lee Durastanti, O.R. Colan
Heather Lacey, LJB, Inc.
Joe Espelage, CT Consultants
Jeremy Evans, CCEO
Jerry Fraley, Resident
Matt Hoying, Choice One
Betty Hull, Rasor Marketing
Dennis Jennings, HDR
Carl Lamping, CC Building Inspection
Mary Ann Lefker, Williamsburg Twp.

Mike Mantel, National Gunitite
Steve Mary, Stantec
Shaun Mason, Prime Engineering
Dennis Nichols, Village of Batavia
Ron Roberts, Roberts Engineering
Doug Royer, CCEO
Rusty Schuermann, TID Legal Counsel
Karl Schultz, Miami Twp.
Dave Seagraves, IBI Group
Steve Shadix, Stantec
Stefan Spinoso, ODOT D-8
Craig Stephenson, CCEO
Abbott Thayer, Peck Shaffer
Josh Turton, Redi Rock
Nick Voisard, American Structurepoint
Jeff Wallace, Parsons Brinckerhoff
Sandy West, CCEO

B. Approval of Minutes

Motion by Mr. VanSant, seconded by Mr. Geis, to approve the minutes of the January 15, 2016, Annual Meeting of the Clermont County Transportation Improvement District, as submitted, upon roll call vote, carried with members present voting aye.

C. Transportation Improvement Projects Progress Updates

1. **OKI/ICC Update** – Mr. Wright on behalf of Bob Koehler, reported that OKI will release the 2040 Regional Transportation Plan draft project list. Comments are due on February 26, 2016. OKI will also hold a workshop after the ICC meeting on March 8th for STP/TA projects for FY19-21. Applicants can get more information on the application process on the OKI website and the OKI staff will be available to answer any questions.
2. **Eastern Corridor – Segments I, II-III, IVa, and Oasis Line** – Stefan Spinosa, ODOT D-8, advised that on Segment I, the Duck Creek Connector project went out for bid and bids have been rejected due to bids going over the estimate. ODOT will reschedule a letting for bids over the next several weeks. On Segment II/III, ODOT is in the process of scheduling an Eastern Corridor development team meeting in March to wrap up work on Segment II/II and lay the groundwork to move forward. They will focus this spring on area meetings to revisit gathering public feedback on purpose and need. They anticipate having a full draft purpose and need by summer and will present to the general public in the fall. On Segment IVa, Stage I plans are in and ODOT is working on negotiations with a consultant to complete the 32 portion, Old SR 74 and Clepper Lane projects. On the Oasis Line, reports have been posted on the Oasis website. There are three public information meetings scheduled to present findings to the public. March 24th there is a meeting at the Weston Downtown from 11:30 a.m. to 1:30 p.m. Also on March 24th Miami Valley Christian School in Newtown will hold a meeting from 5:30 to 7:30 p.m. On March 25th a meeting is scheduled at Milford High School from 5:30 to 7:30 p.m.
3. **Old SR 74 Widening – Phase I** – Craig Stephenson, CCEO, advised that projects 3. and 4. on the agenda are part of Segment IVa and are proceeding along in the same time frame. Mr. Stephenson advised that he will be working with ODOT over the next few weeks on potential funding strategies for Segment IVa. Funding on Old SR 74 Widening and the Clepper Lane Extension projects are being funded through OKI with CCTID local match and the construction phase managed by the CCTID. The project is anticipated to begin in 2019.
4. **Clepper Lane Extension** – Craig Stephenson, CCEO, reported that the project update is the same as Project 4.
5. **Eastgate Area Community Outreach** – Betty Hull, RMC, advised that the newsletter is completed and they will work on banner stands for Jungle Jim and other locations. They continue website monitoring and updates, community outreach, public feedback and media relations work.
6. **Aicholtz Connector** – Craig Stephenson, CCEO, advised that the ROW certification has been submitted to Doug Raters at ODOT. They anticipate having approval from ODOT in approximately ten days. The project is scheduled to go out to bid in March and under contract and ready to begin construction by June 1, 2016.
7. **US50/SR450/Eastman Drive Improvements** – Jeremy Evans, CCEO, advised that they are reviewing comments received back from ODOT. There is a new business item on the agenda relative to the project.
8. **Old SR 74 Widening – Olive Branch-Stonelick to Armstrong Blvd.** – Craig Stephenson, CCEO, advised that they have submitted ROW certification to ODOT. They anticipate receiving approval from ODOT by April 15th and will go out to bid near the end of April 2016.
9. **Eastgate South at Clepper Lane Roundabout** – Jeremy Evans, CCEO, advised that the contractor continues work on the project and they anticipate that the project will be completed by the end of May.
10. **Ivy Pointe Extension** – Doug Royer, CCEO, reported that the contractor will begin work again in March. The utility work is wrapping up and the project will be completed by spring of this year.

11. **Wolfpen/Pleasant Hill Road Safety Improvements** – Craig Stephenson, CCEO, advised that they had a meeting with the utility companies last week. Utility pole relocations and clearing work will be completed by the end of March. Mr. Stephenson anticipates that they will be under construction when school is out and advised that there will be a road closure on this project. There is a new business item on the agenda relative to this project.
12. **SR 131 Improvements at Seiplet Elementary** – Jeremy Evans, CCEO, advised that they will go out for bids next week. The bid opening date is March 10, 2016 and Mr. Evans advised that they will be under construction this spring. There is a new business item on the agenda relative to the project.
13. **Woodville Pike Rehabilitation Phase I** – Doug Royer, CCEO, advised that there are two bridges that County crews will replace in March and April. The contractor will come back in the spring to complete the paving from SR 28 to Deerfield Road.
14. **Branch Hill Guinea Pike Drainage Improvements** – Jeremy Evans, CCEO, advised that the contractor is finishing up the underground and cleanup work and will come back in the spring to do the roadwork.
15. **Branch Hill Guinea Pike at Jer-Les Drive** – Jeremy Evans, CCEO, advised that they met with the consultant last month to continue the review process. Mr. Evans advised that they will complete ROW this year and will be under construction in 2017.
16. **Aicholtz Road Widening** – Frank Aransky, American Structurepoint, advised that they coordinated traffic work with ODOT and the project is moving forward.
17. **Clermont County Airport** – Mr. Kuchta, advised that the State Controlling Board is scheduled to have this project on their agenda for final release of funds in March. The Board of Clermont County Commissioners will have a companion resolution on their agenda in the near future.
18. **Clermont Lane Improvement Project** – Mr. Manger advised that the project is moving forward. The survey work is completed and they are finalizing the design and anticipate being in a position to begin construction very soon.

E. Financial Items

1. Monthly Financial Report –

Mr. Bastin reviewed the financial report and checks written.

Motion by Mr. Geis, seconded by Mr. Kuchta, to accept the monthly financial report as submitted, and upon roll call vote, carried with members present voting aye.

F. New Business –

1. Resolution 2016-06, a resolution authorizing amendment to Intergovernmental Agreement with Clermont County and Engineer.

Motion by Mr. VanSant, seconded by Mr. Geis, to authorize the Chairman, in consultation with CCTID Legal Counsel, to adopt Resolution 2016-06, a resolution authorizing amendment to Intergovernmental Agreement with Clermont County and Engineer, as submitted, and upon roll call vote, carried with members present voting aye. Mr. Manger abstains.

2. Resolution 2016-07, a resolution authorizing amendment to Intergovernmental Agreement with Union Township.

Motion by Mr. Geis, seconded by Mr. VanSant, to authorize the Chairman, in consultation with CCTID Legal Counsel, to adopt Resolution 2016-07, a resolution authorizing amendment to Intergovernmental Agreement with Union Township, as submitted, and upon roll call vote, carried with members present voting aye.

- 3. Resolution 2016-08, a resolution authorizing amendment to Intergovernmental Agreement with Miami Township.**

Motion by Mr. Kuchta, seconded by Mr. VanSant, to authorize the Chairman, in consultation with CCTID Legal Counsel, to adopt Resolution 2016-08, a resolution authorizing amendment to Intergovernmental Agreement with Miami Township, as submitted, and upon roll call vote, carried with members present voting aye.

- 4. Resolution 2016-09, a resolution authorizing and approving retention of consultant for advancement of the Eastgate South Drive Improvements Project (CCTID Project No. 82559).**

Motion by Mr. VanSant, seconded by Mr. Geis, to authorize the Chairman, in consultation with CCTID Legal Counsel, to adopt Resolution 2016-09, a resolution authorizing and approving retention of consultant for advancement of the Eastgate South Drive Improvements Project (CCTID Project No. 82259), as submitted, and upon roll call vote, carried with members present voting aye.

- 5. Resolution 2016-10, a resolution approving and authorizing notice to contractors and acceptance of bids for construction services for the CLE-CR3 Aicholtz Connector Project (PID No. 82553), and project related actions.**

Motion by Mr. Geis, seconded by Mr. VanSant, to authorize the Chairman, in consultation with CCTID Legal Counsel, to adopt Resolution 2016-10, a resolution approving and authorizing notice to contractors and acceptance of bids for construction services for the CLE-CR3 Aicholtz Connector Project (PID No. 82553), and project related actions, as submitted, and upon roll call vote, carried with members present voting aye.

- 6. Resolution 2016-11, a resolution approving and authorizing notice to contractors and acceptance of bids for construction services for the CLE-CR171-5.00 Old SR 74 Improvement Project (PID No. 82582), and project related actions.**

Motion by Mr. VanSant, seconded by Mr. Kuchta, to authorize the Chairman, in consultation with CCTID Legal Counsel, to adopt Resolution 2016-11, a resolution approving and authorizing notice to contractors and acceptance of bids for construction services for the CLE-CR171-5.00 Old SR 74 Improvement Project (PID No. 82582), and project related actions, as submitted, and upon roll call vote, carried with members present voting aye.

- 7. Resolution 2016-12, a resolution designating and approving inclusion in the RTIP of the South Afton Commerce Park Project (PID 90420), and project related actions.**

Motion by Mr. Geis, seconded by Mr. VanSant, to authorize the Chairman, in consultation with CCTID Legal Counsel, to adopt Resolution 2016-12, a resolution designating and approving inclusion in the RTIP of the South Afton Commerce Park Project (PID 90420), and project related actions, as submitted, and upon roll call vote, carried with members present voting aye. Mr. Kuchta abstains.

8. **Resolution 2016-13, a resolution acknowledging advance of OKI CRPS payments and applying credit in relation to additional funding from Clermont County Engineer for CCEO funding commitments for RTIP projects.**

Motion by Mr. VanSant, seconded by Mr. Kuchta, to authorize the Chairman, in consultation with CCTID Legal Counsel, to adopt Resolution 2016-13, a resolution acknowledging advance of OKI CRPS payments and applying credit in relation to additional funding from Clermont County Engineer for CCEO funding commitments for RTIP projects, as submitted, and upon roll call vote, carried with members present voting aye. Mr. Manger abstains.

9. **Resolution 2016-14, a resolution authorizing and approving retention of a contractor for clearing and grubbing services for the Wolfpen Pleasant Hill Safety Improvements Project (PID 90210), in an amount not to exceed \$125,000.00.**

Motion by Mr. Kuchta, seconded by Mr. VanSant, to authorize the Chairman, in consultation with CCTID Legal Counsel, to adopt Resolution 2016-14, a resolution authorizing and approving retention of a contractor for clearing and grubbing services for the Wolfpen Pleasant Hill Safety Improvements Project (PID 90210), in an amount not to exceed \$125,000.00, as submitted, and upon roll call vote, carried with members present voting aye.

10. **Resolution 2016-15, a resolution approving and authorizing notice to contractors and acceptance of bids for construction services for the SR 131 Improvements at Seipelt Elementary Project (PID No. 90290), and project related actions.**

Motion by Mr. VanSant, seconded by Mr. Geis, to authorize the Chairman, in consultation with CCTID Legal Counsel, to adopt Resolution 2016-15, a resolution approving and authorizing notice to contractors and acceptance of bids for construction services for the SR 131 Improvements at Seipelt Elementary Project (PID No 90290), and project related actions, as submitted, and upon roll call vote, carried with members present voting aye.

11. **Resolution 2016-16, declaration of official intent with respect to reimbursement of temporary advance made for capital expenditures to be made from subsequent borrowings with respect to the Clermont County Transportation Improvement District Regional Transportation Improvement Program.**

Motion by Mr. VanSant, seconded by Mr. Kuchta, to authorize the Chairman, in consultation with CCTID Legal Counsel, to adopt Resolution 2016-16, declaration of official intent with respect to reimbursement of temporary advance made for capital expenditures to be made for subsequent borrowings with respect to the Clermont County Transportation Improvement District Regional Transportation Improvement Program, as submitted, and upon roll call vote, carried with members present voting aye.

12. **Resolution 2016-17, a resolution to provide for the issuance and sale of not to exceed \$8,800,000 of Clermont County Transportation Improvement District Roadway Improvement Revenue Bonds, Series 2016, for the purpose of financing a portion of the costs of the Clermont County Transportation Improvement District's Regional Transportation Improvement Program projects and paying costs of issuance; to authorize the execution of a fourth supplemental trust agreement in order to secure such bonds to be so issued; to authorize the execution and delivery of all other necessary and appropriate agreements and instrument; and to authorize other actions necessary in connection with the foregoing.**

Motion by Mr. VanSant, seconded by Mr. Geis, to authorize the Chairman, in consultation with CCTID Legal Counsel, to adopt Resolution 2016-17, a resolution to provide for the issuance

and sale of not to exceed \$8,800,000 of Clermont County Transportation Improvement District Roadway Improvement Revenue Bonds, Series 2016, for the purpose of financing a portion of the costs of the Clermont County Transportation Improvement District's Regional Transportation Improvement Program projects and paying costs of issuance; to authorize the execution of a fourth supplemental trust agreement in order to secure such bonds to be so issued; to authorize the execution and delivery of all other necessary and appropriate agreements and instrument; and to authorize other actions necessary in connection with the foregoing, as submitted, and upon roll call vote, carried with members present voting aye.

- 13. Authorization for the Chairman, in consultation with CCTID Legal Counsel to execute Change Order 05 to Consultant Agreement 2010-01 with Roberts Engineering, Inc., for the US 50@450/Eastman Drive to TechneCenter Drive Project (PID 90080), increasing the contract price by \$22,636.00, making a new not-to-exceed amount under the Contract of \$214,117.00 and increasing the contract time to December 31, 2016.**

Motion by Mr. Kuchta, seconded by Mr. Geis, to authorize the Chairman, in consultation with CCTID Legal Counsel, to execute Change Order 05 to Consultant Agreement 2010-01 with Roberts Engineering, Inc., for the US 50@450 Eastman Drive to TechneCenter Drive Project (PID 90080), increasing the contract price by \$22,636.00, making a new not-to-exceed amount under the Contract of \$214,117.00 and increasing the contract time to December 31, 2016, as submitted, and upon roll call vote, carried with members present voting aye.

- 14. Authorization of assignment of CCTID Consultant Agreement 2010-09 with O.R. Colan Associates of Florida, LLC for Wolfpen Pleasant Hill Road Project (PID 90210), to O.R. Colan Associates, contingent upon approval of same by O.R. Colan Associates of Florida, LLC and O.R. Colan Associates.**

Motion by Mr. Geis, seconded by Mr. Kuchta, to authorize the Chairman, in consultation with CCTID Legal Counsel, authorization of assignment of CCTID Consultant Agreement 2010-09 with O.R. Colan Associates of Florida, LLC for Wolfpen Pleasant Hill Road Project (PID 90210), to O.R. Colan Associates, contingent upon approval of same by O.R. Colan Associates of Florida, LLC and O.R. Colan Associates, as submitted, and upon roll call vote, carried with members present voting aye.

- 15. Authorization for the Chairman, in consultation with CCTID Legal Counsel to execute the final payment and release of retainage in the principal amount of \$16,299.03, plus all accrued interest earned to John R. Jurgensen Company, 11641 Mosteller Road, Cincinnati, Ohio 45241, for the McMann Road Widening at L-3 Project (PID 90190), and upon certification of completion by the Clermont County Engineer's Office.**

Motion by Mr. VanSant, seconded by Mr. Kuchta, to authorize the Chairman, in consultation with CCTID Legal Counsel, to execute the final payment and release of retainage in the principal amount of \$16,299.03, plus all accrued interest earned to John R. Jurgensen Company, 11641 Mosteller Road, Cincinnati, Ohio 45241, for the McMann Road Widening at L-3 Project (PID 90190), and upon certification of completion by the Clermont County Engineer's Office, as submitted, and upon roll call vote, carried with members present voting aye.

- 16. Authorization for the Chairman, in consultation with CCTID Legal Counsel to execute the final payment and release of retainage in the principal amount of \$5,481.63, plus all accrued interest earned to John R. Jurgensen Company, 11641 Mosteller Road, Cincinnati, Ohio 45241, for the Merwin-Ten Mile Road at SR 125 Intersection Improvement Project (PID 90200), and upon certification of completion by the Clermont County Engineer's Office.**

Motion by Mr. VanSant, seconded by Mr. Geis, to authorize the Chairman, in consultation with CCTID Legal Counsel, to execute the final payment and release of retainage in the principal amount of \$5,481.63, plus all accrued interest earned to John R. Jurgensen Company, 11641 Mosteller Road, Cincinnati, Ohio 45241, for the Merwin-Ten Mile Road at SR 125 Intersection Improvement Project (PID 90200), and upon certification of completion by the Clermont County Engineer's Office, as submitted, and upon roll call vote, carried with members present voting aye.

17. Amendment, Restatement and Ratification of the CCTID Regional Transportation Improvement Program (RTIP), dated February 2016, identifying and updating the projects established, coordinated, managed and constructed by the CCTID.

Motion by Mr. Kuchta, seconded by Mr. VanSant, to authorize the Chairman, in consultation with CCTID Legal Counsel, amendment, restatement and ratification of the CCTID Regional Transportation Improvement Program (RTIP), dated February 2016, identifying and updating the projects established, coordinated, managed and constructed by the CCTID, as submitted, and upon roll call vote, carried with members present voting aye.

G. Public Comments – Karl Schultz, Miami Township Trustee, advised that the Clermont County Commissioners would hold a February 19th session at SEM Haven, so that Commissioner Ed Humphrey could participate in regular session for the first time since he was in a car accident in December.

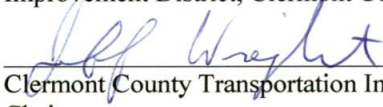
H. Upcoming Meeting Schedule

Regular Meeting March 11, 2016
Clermont County Engineer's Office
2381 Clermont Center Drive
Batavia, Ohio 45103

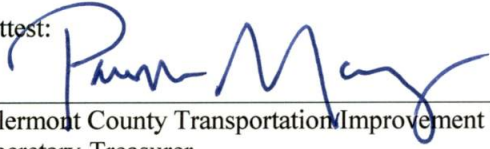
I. Adjournment

Motion by Mr. VanSant, seconded by Mr. Kuchta, to adjourn the meeting of the Clermont County TID, upon roll call vote carried with all members present voting aye.

Approved at the annual scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 11th day of March 2016.


Clermont County Transportation Improvement District
Chair

Attest:


Clermont County Transportation Improvement District
Secretary-Treasurer

Motion to Approve: Mr. Kuchta

Seconded by: Mr. Geis