

**Clermont County
Transportation Improvement District
Board of Trustees Meeting**

Minutes of the Annual Meeting
January 15, 2016

A. Call to Order

The Annual Meeting of the Clermont County Transportation Improvement District (CCTID) Board of Trustees was called to order at 9:06 A.M., Friday, January 15, 2016 at the Clermont County Engineer's Office, 2381 Clermont Center Drive, Batavia, Ohio 45103.

Attendees:

Board Members: Matt VanSant, Chair
Jeff Wright, Vice Chair
Pat Manger, Secretary-Treasurer
Ken Geis, Member
Andy Kuchta, Member
John Becker, Ex-Officio Member

Other Guests:

Frank Aransky, American Structurepoint	Ralph O'Quinn, PSI
Amanda Baer, RA Consultants	Jeff Pietch, Carpenter Marty
Wayne Basting, Bastin & Company, LLC	Doug Royer, CCEO
Gerry Berding, Berding Surveying	Rusty Schuermann, TID Legal Counsel
Lyle Bloom, CCWRD	Karl Schultz, Miami Twp.
Katie Dillenburger, Bayer Becker	Dave Seagraves, IBI Group
Kaity Dunn, Rasor Marketing	Steve Shadix, Stantec
Anna Lee Durastanti, O.R. Colan	Craig Stephenson, CCEO
Joe Espelage, CT Consultants	Dennis Taus, Resident
Jeremy Evans, CCEO	Josh Turton, Redi Rock
Butch Gaut, SORTA/Metro	Joe Vogel, AECOM
Jay Hamilton, Mead Hunt	Nick Voisard, American Structurepoint
Hollie Hinton, DLZ	Warren Walker, Duke Energy
Betty Hull, Rasor Marketing	Cindy Wallace, TransSystems
Steve Mary, Stantec	Jeff Wallace, Parsons Brinckerhoff
Shaun Mason, Prime Engineering	Sandy West, CCEO
Dennis Nichols, Village of Batavia	Ed Williams, TEC

B. Approval of Minutes

Motion by Mr. Wright, seconded by Mr. Kuchta, to approve the minutes of the December 11, 2015, Regular Meeting, of the Clermont County Transportation Improvement District, as submitted, upon roll call vote, carried with members present voting aye.

Motion by Mr. Geis, seconded by Mr. Wright, to approve the minutes of the December 21, 2015 Finance Committee Meeting, of the Clermont County Transportation Improvement District, as submitted, upon roll call vote, carried with members present voting aye.

C. 2016 Reorganization

1. Election of Officers

Upon call for nomination of officers of the Clermont County Transportation Improvement District, Mr. VanSant recommended for the year 2016, Jeff Wright to serve in the position of Chairman, Ken Geis to serve in the position of Vice Chairman and Patrick Manger to serve in the position of Secretary-Treasurer. Mr. VanSant entertained a motion to close the nominations; motion by Mr. Kuchta, seconded by Mr. Wright, and upon roll call vote, carried with all members present each voting aye.

Upon call for election of officers of the Clermont County Transportation Improvement District, Mr. VanSant entertained a motion to elect the 2016 officers, Jeff Wright to serve in the position of Chairman, Mr. Ken Geis to serve in the position of Vice Chairman and Mr. Patrick Manger to serve in the position of Secretary-Treasurer, motion by Mr. Kuchta, seconded by Mr. Wright, and upon roll call, vote carried with all members present each voting aye.

2. Designation of ICC Representative
Jeff Wright

LET THE RECORD SHOW: Following the 2016 election of Officers, Mr. VanSant turned the meeting over to Mr. Wright, now serving in the position of Chairman.

D. Transportation Improvement Projects Progress Updates

- 1. OKI/ICC Update** – Mr. Wright on behalf of Bob Koehler, reported that OKI will be accepting applications for funding this spring. OKI Spring 2016 call for projects are as follows: Ohio STP, Fiscal Years 2019-21, in an amount of \$42.5 million dollars; Ohio TA, Fiscal Years 2019-21, in an amount of \$6 million dollars; KY SNK, Fiscal Years 2017-20 in an amount of \$74.5 million dollars. The 2016 schedule is: Announcement in January; Workshop in March; Applications due May 30; Draft Project Selection in September and OKI Board Approval in October. Mr. Wright also reported that Clermont Senior Services was awarded \$389,392. in 5310 funds for vehicles and preventative maintenance.
- 2. Eastern Corridor – Segments I, II-III, IVa, and Oasis Line** – Mr. Manger on behalf of Andy Fluegemann, gave an update on the Oasis Line. ODOT will schedule public involvement meetings in mid to late February, The reports will be made available within the week. Due to the overall size, they may need to place the reports on a FTP site or use HDR’s project website to disseminate them electronically. They will be going over the information boards for the public involvement meetings at the Partner’s meeting on February 4, 2016. There is no report this month on Segment I (Red Bank Road Area Improvements), Segment II/III, or Segment IVa.
- 3. Old SR 74 Widening – Phase I** –Craig Stephenson, CCEO, advised that they are currently working on Stage 1 design which will be completed in February and Environmental that will be completed in May. Projects 3. and 4. on the Agenda are part of Segment IVa and are proceeding along in the same time frame. Funding on the projects are being funded through OKI with CCTID local match and the construction phase managed by the CCTID. The project is anticipated to begin in 2019.
- 4. Clepper Lane Extension** – Craig Stephenson, CCEO, reported that the project update is the same as Project 4.
- 5. Eastgate Area Community Outreach** – Betty Hull, RMC, advised that they are completing work on the project newsletter. They continue website monitoring and updates, community outreach, public feedback and media relations work.

6. **Aicholtz Connector** – Craig Stephenson, CCEO, advised that the PS&E package was submitted to ODOT and they are working on certifying the ROW. Duke has a couple of pole line relocations to do and will finish their work in early February. The project is scheduled to go out for bid in March, with a sale date in May and the start of construction in June of this year.
7. **US50/SR450/Eastman Drive Improvements** – Jeremy Evans, CCEO, advised that they received comments back from ODOT. Mr. Evans reported that ODOT will require re-design on a retaining wall.
8. **Old SR 74 Widening – Olive Branch-Stonelick to Armstrong Blvd.** – Craig Stephenson, CCEO, advised that the PS&E documents have been submitted to ODOT. The project is on the same timeline as the Aicholtz Connector Project.
9. **Eastgate South at Clepper Lane Roundabout** – Pat Manger, advised that the contractor will come back in the spring to finish the project.
10. **Ivy Pointe Extension** – Doug Royer, CCEO, reported that the contractor will come back in the spring to finish the roadwork.
11. **Wolfpen/Pleasant Hill Road Safety Improvements** – Craig Stephenson, CCEO, advised that there will be a contract on the agenda next month for clearing and grubbing work on the project. The utility companies will follow to do the pole relocation work. Mr. Stephenson anticipates that they will be under construction in June of this year.
12. **SR 131 Improvements at Seiplet Elementary** – Jeremy Evans, CCEO, advised that ODOT issued a permit this week. Final plans were received yesterday, which will allow going out to bid and award of contract in February. Mr. Evans anticipates that the project will be under construction in spring of this year. There is a new business item on the agenda relative to this project.
13. **Woodville Pike Rehabilitation Phase I** – Doug Royer, CCEO, advised that the contractor will come back in the spring to complete the paving from SR 28 to Deerfield Road. There is a new business item on the agenda relative to this project.
14. **Branch Hill Guinea Pike Drainage Improvements** – Jeremy Evans, CCEO, advised that there is some cleanup work to do. All the storm is installed and the contractor will come back in the spring to do the roadwork.
15. **Branch Hill Guinea Pike at Jer-Les Drive** – Jeremy Evans, CCEO, advised that they will be ready to begin work on the project this time next year.
16. **Aicholtz Road Widening** – Frank Aransky, American Structurepoint, advised that ODOT has updated the model for the Eastgate area and certified traffic is moving forward.

E. Financial Items

1. Monthly Financial Report –

Mr. Bastin reviewed the financial report and checks written. There is a new business item on the agenda relative to the 2016 Operational Budget.

Motion by Mr. VanSant, seconded by Mr. Kuchta, to accept the monthly financial report as submitted, and upon roll call vote, carried with members present voting aye.

F. New Business –

1. **Resolution 2016-01, a resolution designating, authorizing and approving inclusion in the RTIP of the Clermont County Airport Transportation Improvement Project (CCTID No. 90400) and related actions, including, but not limited to, acceptance of funding, approving**

the acquisition or appropriation of real property interests in connection with said project, and approving and authorizing notice to contractors and acceptance of bids for construction services for said project.

Motion by Mr. Kuchta, seconded by Mr. VanSant, to authorize the Chairman, in consultation with CCTID Legal Counsel, to adopt Resolution 2016-01, a resolution designating, authorizing and approving inclusion in the RTIP of the Clermont County Airport Transportation Improvement Project (CCTID No. 90400) and related actions, including, but not limited to, acceptance of funding, approving the acquisition or appropriation of real property interests in connection with said project, and approving and authorizing notice to contractors and acceptance of bids for construction services for said project, as submitted, and upon roll call vote, carried with members present voting aye

- 2. Resolution 2016-02, a resolution acknowledging, accepting and applying contribution of additional local match funding from Miami Township for Branch Hill Guinea Pike at Jer-Les Drive and Boyd E. Smith Elementary School area (CCTID No. 90350) Transportation Improvement District Project.**

Motion by Mr. VanSant, seconded by Mr. Geis, to authorize the Chairman, in consultation with CCTID Legal Counsel, to adopt Resolution 2016-02, a resolution acknowledging, accepting and applying contribution of additional local match funding from Miami Township for Branch Hill Guinea Pike at Jer-Les Drive and Boyd E. Smith Elementary School area (CCTID No. 90350) Transportation Improvement District Project, as submitted, and upon roll call vote, carried with members present voting aye.

- 3. Resolution 2016-03, a resolution acknowledging, accepting and applying contribution of additional match funding from Miami Township for State Route 131 between McCormick Trail and Lakewood Drive (CCTID No. 90290) Transportation Improvement District Project.**

Motion by Mr. VanSant, seconded by Mr. Kuchta, to authorize the Chairman, in consultation with CCTID Legal Counsel, to adopt Resolution 2016-03, a resolution acknowledging, accepting and applying contribution of additional match funding from Miami Township for State Route 131 between McCormick Trail and Lakewood Drive (CCTID No. 90290) Transportation Improvement District Project, as submitted, and upon roll call vote, carried with members present voting aye.

- 4. Resolution 2016-04, a resolution authorizing and adopting the Fiscal year 2016 CCTID Operational Budget.**

Motion by Mr. Geis, seconded by Mr. Kuchta, to authorize the Chairman, in consultation with CCTID Legal Counsel, to adopt Resolution 2016-04, a resolution authorizing and adopting the Fiscal year 2016 CCTID Operational Budget, as submitted, and upon roll call vote, carried with members present voting aye.

- 5. Resolution 2016-05, a resolution designating, authorizing and approving inclusion in the RTIP of the Clermont Lane Improvement Project (CCTID No. 90410) and related actions, including, but not limited to, acceptance of funding, approving the acquisition or appropriation of real property interests in connection with said project, and approving and authorizing notice to contractors and acceptance of bids for construction services for said project.**

Motion by Mr. VanSant, seconded by Mr. Kuchta, to authorize the Chairman, in consultation with CCTID Legal Counsel, to adopt Resolution 2016-05, a resolution designating, authorizing and approving inclusion in the RTIP of the Clermont Lane Improvement Project (CCTID No. 90410) and related actions, including, but not limited to, acceptance of funding, approving the acquisition or appropriation of real property interests in connection with said project, and approving and authorizing notice to contractors and acceptance of bids for construction services for said project, as submitted, and upon roll call vote, carried with members present voting aye.

6. Amendment, Restatement and Ratification of the CCTID Regional Transportation Improvement Program (RTIP), dated January 2016, identifying and updating the projects established, coordinated, managed and constructed by the CCTID.

Motion by Mr. VanSant, seconded by Mr. Geis, to authorize the Chairman, in consultation with CCTID Legal Counsel, Amendment, Restatement and Ratification of the CCTID Regional Transportation Improvement Program (RTIP), dated January 2016, identifying and updating the projects established, coordinated, managed and constructed by the CCTID, as submitted, and upon roll call vote carried with members present voting aye.

G. Public Comments – Representative John Becker advised that on Tuesday, January 19th transportation hearings begin and the following week session starts back again.

Mr. Wright advised that the February TID meeting would be rescheduled from February 12, 2016 to February 19, 2016.

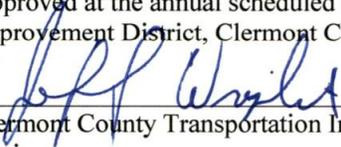
H. Upcoming Meeting Schedule

Regular Meeting February 19, 2016
Clermont County Engineer's Office
2381 Clermont Center Drive
Batavia, Ohio 45103

I. Adjournment

Motion by Mr. VanSant, seconded by Mr. Kuchta, to adjourn the meeting of the Clermont County TID, upon roll call vote carried with all members present voting aye.

Approved at the annual scheduled meeting of the Board of Trustees of the Clermont County Transportation Improvement District, Clermont County, Ohio, and this 19th day of February 2016.


Clermont County Transportation Improvement District
Chair

Attest: 
Clermont County Transportation Improvement District
Secretary-Treasurer

Motion to Approve: Mr. VanSant

Seconded by: Mr. Geis